

**The College of New Jersey
Board of Trustees
February 20, 2018
201/106 Trenton Hall
3:00 pm**

Minutes of the Public Meeting

Present: Jorge Caballero, Chair; Susanne Svizeny, Vice Chair; Robert Altman; Carl Gibbs; Eleanor Horne; Rosie Hymerling; Fred Keating; Rebecca Ostrov; Treby Williams; Priscilla Nunez, Student Representative; Juan Carlos Belmonte, Alternate Student Representative; Tim Grant, Staff Representative; Joseph O'Brien, Staff Representative; Jana Gevertz, Faculty Representative; David Prensky, Faculty Representative; R. Barbara Gitenstein, President

Not Present: Brad Brewster; Brian Markison; Miles Powell

I. Announcement of Compliance

A. It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification as to time and place of meeting have been satisfied

II. Motion to go into Closed Session

A. It is moved by Dr. Altman, seconded by Ms. Svizeny, that the Board go into closed session to discuss personnel actions including: Faculty Appointment – Barbara Meyers Pelson Chair, Promotions, New Appointments – Tenure Track, New Appointments – Temporary, Reappointment – Temporary, Retirement, Retirement – Emeritus, Sabbaticals; Staff New Appointments, Change of Status, Six-Month Reappointment, Resignations, Retirement, Retirement - Emeritus; pending litigation including: Calogero Paxia v. TCNJ et al.; Ratarsha Willis v. TCNJ; Joseph Gage v. TCNJ; Alexa Madoff v. TCNJ et al.; William Carter vs. TCNJ; Libertarians for Open Government v. TCNJ; anticipated litigation; items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Resumption of Public Session/Pledge of Allegiance

V. Swearing in of New Trustee

General Counsel Thomas Mahoney swore in new alternate student trustee, Juan Carlos Belmonte.

VI. Approval of the Minutes of the October 24, 2017 Public Retreat

It was moved by Ms. Hymerling, seconded by Mr. Gibbs, that the minutes be approved. The motion passed unanimously.

VII. Approval of the Minutes of the December 4, 2017 Public Meeting

It was moved by Ms. Hymerling, seconded by Dr. Altman, that the minutes be approved. The motion passed unanimously.

VIII. Report of the President

IX. Report of Board Officers

A. Report of the Outgoing Transition Committee
Dr. Altman gave his report.

B. Report of the Presidential Search Committee
Ms. Svizeny gave her report.

C. Appointment of Board Officers Nominating Committee
Mr. Caballero appointed Treby Williams to Chair and Carl Gibbs and Fred Keating to serve as members of the Board Officers Nominating Committee.

X. Report of the Trustee Member of the TSC Corporation

Mr. Caballero reported for Mr. Markison.

XI. Report of the Trustee Liaison to the New Jersey Association of State Colleges and Universities

Dr. Altman gave his report.

XII. Report of the Trustee Member of the TCNJ Foundation

Ms. Horne gave her report.

XIII. Report of the Trustee Member of the TCNJ Alumni Association

Rosie Hymerling gave her report.

XIV. New Business

A. Report of the Executive Committee

Mr. Caballero report for the Executive Committee.

1. The College of New Jersey Resolution Granting R. Barbara Gitenstein President Emeritus Status and Naming the R. Barbara Gitenstein Library - Attachment A

It was moved by Ms. Svizeny, seconded by Ms. Williams, that the resolution be approved. The motion carried unanimously.

2. The College of New Jersey Board of Trustees Resolution Honoring Dr. Donald B. Hart – Attachment B

It was moved by Ms. Svizeny, seconded by Ms. Ostrov, that the resolution be approved. The motion carried unanimously

3. Faculty Actions – Appointment – Barbara Meyers Pelson Chair, Promotions, New Appointments – Tenure Track, New Appointments – Temporary, Reappointment – Temporary, Retirement, Retirement – Emeritus, Sabbaticals – Attachment C

It was moved by Mr. Gibbs, seconded by Ms. Horne, that the resolution be approved. The motion carried unanimously

4. Staff Actions – New Appointments, Change of Status, Six-Month Reappointment, Resignations, Retirement, Retirement – Emeritus – Attachment D

It was moved by Ms. Svizeny, seconded by Mrs. Hymerling, that the resolution be approved. The motion carried unanimously

5. Resolution Honoring Mr. Albert Stark for Service to The College of New Jersey Board of Trustees – Attachment E

It was moved by Ms. Ostrov, seconded by Mrs. Hymerling, that the resolution be approved. The motion carried unanimously

B. Report of the Mission Fulfillment Committee

Ms. Ostrov reported for the Mission Fulfillment Committee

1. The College of New Jersey Board of Trustees Resolution Approving a Fifth Year Master of Arts in Teaching (MAT) Urban Secondary Education – Attachment F

It was moved by Mrs. Hymerling, seconded by Mr. Gibbs, that the resolution be approved. The motion carried unanimously

2. The College of New Jersey Board of Trustees Resolution Approving a Master of Business Administration (MBA) – Attachment G

It was moved by Mr. Gibbs, seconded by Dr. Altman, that the resolution be approved. The motion carried unanimously

C. Report of the Governance Committee

Ms. Horne reported for the Governance Committee

D. Report of the Business and Infrastructure Committee

Mr. Altman reported for the Business and Infrastructure Committee

1. Resolution Approving Waivers of Advertising (College Business Purposes) – Attachment H

It was moved by Ms. Ostrov, seconded by Mr. Gibbs, that the resolution be approved. The motion carried unanimously

2. Resolution Approving Waivers of Advertising (Facilities and Construction) – Attachment I

It was moved by Ms. Svizeny, seconded by Mrs. Hymerling, that the resolution be approved. The motion carried unanimously

3. Resolution Approving Capital Projects Budget – Attachment J

It was moved by Mrs. Hymerling, seconded by Mr. Gibbs, that the resolution be approved. The motion carried unanimously

E. Report of the Audit, Risk Management and Compliance Committee

Ms. Williams reported for the Audit, Risk Management and Compliance Committee.

1. The College of New Jersey Board of Trustees Resolution Approving the College's Emergency Operations Plan – Attachment K

It was moved by Mrs. Hymerling, seconded by Ms. Ostrov, that the resolution be approved. The motion carried unanimously

2. Resolution Approving Waivers of Advertising for College Business Purposes – Attachment L

It was moved by Ms. Svizeny, seconded by Mr. Gibbs, that the resolution be approved. The motion carried unanimously

XV. Presentation by Student Government President Christopher Blakeley

Mr. Blakeley shared information on the Student Government and their activities throughout this year.

XVI. Adjournment

It was moved by Ms. Williams, seconded by Mr. Gibbs, that the resolution be approved. The motion carried unanimously

Be It

Resolved: That the next public meeting of The College of New Jersey Board of Trustees, the annual tuition hearing, will be held on Tuesday, April 17, 2018 at a time and location to be announced.

Be It

Further

Resolved: That this meeting be adjourned.

Respectfully submitted,

Heather M. Fehn
Chief of Staff and Secretary to
the Board of Trustees

**The College of New Jersey
Board of Trustees
February 20, 2018
201/106 Trenton Hall
3:00 pm**

Public Meeting Agenda

- I. Announcement of Compliance
 - A. It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification as to time and place of meeting have been satisfied
- II. Motion to go into Closed Session
 - A. It is moved by _____, seconded by _____, that the Board go into closed session to discuss personnel actions including: Faculty Appointment – Barbara Meyers Pelson Chair, Promotions, New Appointments – Tenure Track, New Appointments – Temporary, Reappointment – Temporary, Retirement, Retirement – Emeritus, Sabbaticals; Staff New Appointments, Change of Status, Six-Month Reappointment, Resignations, Retirement, Retirement - Emeritus; pending litigation including: Calogero Paxia v. TCNJ et al.; Ratarsha Willis v. TCNJ; Joseph Gage v. TCNJ; Alexa Madoff v. TCNJ et al.; William Carter vs. TCNJ; Libertarians for Open Government v. TCNJ; anticipated litigation; items exempt under the Open Public Meetings Act.
- III. Closed Session
- IV. Resumption of Public Session/Pledge of Allegiance
- V. Swearing in of New Trustee
- VI. Approval of the Minutes of the October 24, 2017 Public Retreat
- VII. Approval of the Minutes of the December 4, 2017 Public Meeting
- VIII. Report of the President
- IX. Report of Board Officers
 - A. Report of the Outgoing Transition Committee
 - B. Report of the Presidential Search Committee
 - C. Appointment of Board Officers Nominating Committee
- X. Report of the Trustee Member of the TSC Corporation
- XI. Report of the Trustee Liaison to the New Jersey Association of State Colleges and Universities

XII. Report of the Trustee Member of the TCNJ Foundation

XIII. Report of the Trustee Member of the TCNJ Alumni Association

XIV. New Business

A. Report of the Executive Committee

- 1. The College of New Jersey Resolution Granting R. Barbara Gitenstein President Emeritus Status and Naming the R. Barbara Gitenstein Library - Attachment A**
- 2. The College of New Jersey Board of Trustees Resolution Honoring Dr. Donald B. Hart – Attachment B**
- 3. Faculty Actions – Appointment – Barbara Meyers Pelson Chair, Promotions, New Appointments – Tenure Track, New Appointments – Temporary, Reappointment – Temporary, Retirement, Retirement – Emeritus, Sabbaticals – Attachment C**
- 4. Staff Actions – New Appointments, Change of Status, Six-Month Reappointment, Resignations, Retirement, Retirement – Emeritus – Attachment D**
- 5. Resolution Honoring Mr. Albert Stark for Service to The College of New Jersey Board of Trustees – Attachment E**

B. Report of the Mission Fulfillment Committee

- 1. The College of New Jersey Board of Trustees Resolution Approving a Fifth Year Master of Arts in Teaching (MAT) Urban Secondary Education – Attachment F**
- 2. The College of New Jersey Board of Trustees Resolution Approving a Master of Business Administration (MBA) – Attachment G**

C. Report of the Governance Committee

D. Report of the Business and Infrastructure Committee

- 1. Resolution Approving Waivers of Advertising (College Business Purposes) – Attachment H**
- 2. Resolution Approving Waivers of Advertising (Facilities and Construction) – Attachment I**
- 3. Resolution Approving Capital Projects Budget – Attachment J**

E. Report of the Audit, Risk Management and Compliance Committee

- 1. The College of New Jersey Board of Trustees Resolution Approving the College's Emergency Operations Plan – Attachment K**
- 2. Resolution Approving Waivers of Advertising for College Business Purposes – Attachment L**

XV. Presentation by Student Government President Christopher Blakeley

XVI. Adjournment

Be It

Resolved: That the next public meeting of The College of New Jersey Board of Trustees, the annual tuition hearing, will be held on Tuesday, April 17, 2018 at a time and location to be announced.

Be It

Further

Resolved: That this meeting be adjourned.

TO: Timothy Grant,
Interim Chief of Police

FROM: Sgt. Marcie Montalvo,
Administrative Sergeant

DATE: Feb 1, 2018

RE: Crime Statistics from October 1, 2017 - January 31, 2018

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted on January 19, 2016, the president of each public institute of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purposes of this report, The College of New Jersey is following the Clery Act definitions for reporting crime statistics.

- Burglary- 3 incidents
- Aggravated Assault- 1 incident (mutual fistfight with injury requiring transport to hospital)
- MV Theft - 0 incidents
- Arson- 0 incidents
- Sexual Assault- 1 incident
- Domestic Violence- 0 incidents
- Dating Violence - 0 incident
- Stalking- 0 incidents
- Sex Offenses- 1 incident
- Drug Law Offenses- 2 incidents
- Liquor Law Offenses- 30 incidents
- Illegal Weapons Offenses- 1 incident
- Driving while Under the Influence or Intoxicated- 1 incident
- Hate Crimes- 0 incidents
- Fire Statistics - 0 incidents
- Other Emergencies – 0 timely warnings issued during this period

****NOTE:** The numbers reported reflect the number of occurrences, *not* the number of victims.

**The College of New Jersey Resolution
Granting R. Barbara Gitenstein President Emeritus Status and
Naming the R. Barbara Gitenstein Library**

- Whereas: Dr. R. Barbara Gitenstein served as president of The College of New Jersey from 1998 through 2018 providing visionary leadership that positioned the college as an exemplar in public higher education, and;
- Whereas: Under her leadership, the community transformed the academic curriculum resulting in mentored research and in-depth coursework that substantially increased the quality of the educational experience of TCNJ students, and;
- Whereas: Full-time undergraduate enrolment increased 22 percent, and;
- Whereas: An emphasis on outcomes resulted in the four-year graduation rate increasing from 58 percent to 76 percent for all students and from 21 percent to 69 percent for EOF students, and;
- Whereas: The college successfully completed its first comprehensive fundraising campaign, raising \$47.5 million from more than 13,000 donors and exceeding goal by more than 19 percent, and;
- Whereas: The endowment increased by more than 1,200 percent, and;
- Whereas: The physical plant was transformed through the construction of 12 new academic buildings and residence halls, new athletic facilities, 7 major building renovations and the development of Campus Town, and;
- Whereas: The governance process was revised and strengthened, resulting in a system that has been hailed as a national model, and;
- Whereas: Through her leadership, TCNJ has been at the vanguard of colleges nationally in implementing programming to address and prevent sexual assault, and;
- Whereas: Dr. Gitenstein's commitment to fostering a diverse and inclusive community has resulted in a more diverse college leadership, growth in enrollment of underrepresented populations, and renewed ties to the college's Trenton and Ewing communities.
- Therefore
be it
Resolved: That The College of New Jersey Board of Trustees hereby grants R. Barbara Gitenstein the status of President Emeritus and;

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Therefore
Be It
Further
Resolved:

That in honor of her accomplishments and contributions to the community
The College of New Jersey Board of Trustees names the TCNJ Library: R.
Barbara Gitenstein Library.

**The College of New Jersey
Board of Trustees
Resolution Honoring
Dr. Donald B. Hart**

Whereas: Dr. Donald B. Hart arrived at The College of New Jersey in January of 1999 as the spouse of President R. Barbara Gitenstein; and

Whereas: Throughout their time at the College Dr. Hart and Dr. Gitenstein have welcomed over 15,000 members of the campus community at the president's home for presidential events including dinners, receptions and celebrations; and

Whereas: Dr. Hart regularly attends a wide variety of activities on the campus, including student athletic competitions, musical and theatrical performances, and faculty lectures, providing support and engaging in the intellectual life of the campus; and

Whereas: Dr. Hart's commitment to The College of New Jersey students is evident through his compassionate advising of provisionally admitted students. In addition, he has shared his love of teaching and opera by co teaching a course with President Gitenstein in the first seminar program; and

Whereas: Throughout the past 19 years he has traveled to share the excitement of new college initiatives and future plans by visiting with alumni from across the country and participating in alumni receptions.

**Therefore,
Be It**

Resolved: That The College of New Jersey Board of Trustees honors Dr. Donald B. Hart for his dedication, commitment and tireless work to support The College of New Jersey community.

Appointment - Barbara Meyers Pelson Chair

Monisha Pulimood

Professor
Computer Science
Effective: July 1, 2018
End Date: June 30, 2021

New Appointments – Faculty – Tenure Track

Mary Cannito-Coville

Criminology
Assistant Professor
Effective: August 4, 2018 – June 30, 2022

Adaurennaya Onyewuenyi

Psychology
Assistant Professor
Effective: August 4, 2018 – June 30, 2022

Zaara Sarwar

Biology
Assistant Professor
Effective: August 4, 2018 – June 30, 2022

Ting Sun

Accounting & Information Systems
Assistant Professor
Effective: August 4, 2018 – June 30, 2022

Melissa Zrada

Integrated STEM Education
Assistant Professor
Effective: August 4, 2018 – June 30, 2022

New Appointments - Faculty – Temporary

Deborah Gash

Nursing
Instructor
Effective: January 20, 2018
End Date: June 30, 2018

Colleen Silk

Nursing
Instructor
Effective: January 20, 2018
End Date: June 30, 2018

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Reappointments - Faculty - Temporary

Joanna Korba

Nursing

Instructor

Effective: January 20, 2018

End Date: June 30, 2018

Faculty Promotions- Effective September 1, 2018

Associate Professor

1. Ambrose Adegbege
2. Andrew Bechtel
3. Maureen Connolly
4. Mindi McMann
5. Dimitris Papamichail
6. Anne Peel
7. Jill Schwarz
8. Colleen Sears
9. Xuefeng Wei

Librarian I

1. Erin Ackerman
2. Amanda Cowell

Professor

1. Eileen Alexy
2. Geralyn Altmiller
3. Jill Bush (Wallace)
4. Brett Busha
5. Chung Sum Chak
6. Benny Chan
7. He Chung
8. Jarret Crawford
9. Tabitha Dell' Angelo
10. Jody Eberly
11. Anne Farrell
12. Sandy Gibson
13. Constance Hall
14. David Holleran
15. Arti Joshi
16. Nancy Lasher
17. Pierre LeMorvan
18. Nathan Magee
19. Robert McGreevey
20. Sudhir Nayak

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Professor (continued)

21. Lisa Ortiz – Vilarelle
22. Keith Pecor
23. Andrea Salgian
24. James Taylor
25. Elizabeth Van der Heijden

Retirement – Faculty

Jacqueline Taylor

Academic Affairs

Effective: July 1, 2018

Retirement – Faculty – Emeritus

James Bricker

Biology

Effective: January 1, 2018

Sabbatical - Faculty

Jessica Barnack – Tavlaris

Psychology

Effective: Fall 2018

Elizabeth Borland

Sociology & Anthropology

Effective: FY 2019

Danielle Dalafave

Physics

Effective: Spring 2019

Lynn Gazley

Sociology & Anthropology

Effective: FY 2019

Elizabeth Mackie

Art & Art History

Effective: Spring 2019

David McGee

Physics

Effective: FY 2019

Waheeda Lillevik

Management

Effective: FY 2019

Marla Jaksch

Women's Gender & Sexuality

Effective: FY 2019

Anne Peel

Secondary Education, Language & Literacy

Effective: Fall 2018

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Sabbatical – Faculty – (continued)

Jerry Petroff	Secondary Education, Language & Literacy Effective: Fall 2018
Michael Robertson	English Effective: FY 2019
Felicia Steele	English Effective: Spring 2019
Nicholas Toloudis	Political Science Effective: FY 2019
Jeanine Vivona	Psychology Effective: Spring 2019
Anita Allyn	Art & Art History Effective: FY 2019

New Appointments - Staff

Joli McTerrell

Assistant Director 3
Career Center
Effective: January 15, 2018

Christina O'Brien

Project Specialist
Nursing
Effective: February 5, 2018

Mark Sapara

Associate Director
EOF
Effective: January 8, 2018

Change of Status – Staff

Joanne Bateup

Center for Global Engagement
From: Professional Services Specialist 3
To: Assistant Director 3
Effective: January 20, 2018

Camille Deering

Art & Art History
From: Program Assistant (CWA)
To: Professional Services Specialist 4 (AFT)
Center for Global Engagement
Effective: December 18, 2017

Kimberley Fawkes

Admissions
From: Professional Services Specialist 4 (AFT)
To: Assistant Director (NU)
Effective: December 4, 2017

Laura Smith

Development
From: Professional Services Specialist 4
To: Professional Services Specialist 3
Effective: December 16, 2017

Sara Emily Thomas

Residential Education & Housing
From: Associate Director
To: Director
Effective: December 1, 2017

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Six-Month Reappointment (Effective January 1, 2018 – June 30, 2018) – Non Unit Staff

Jennifer Sparks Director
TCNJ Clinic

Resignations - Staff

Aaron Becker Athletics
Effective: December 5, 2017

James Day School of Arts & Communication
Effective: July 1, 2018

Paula Figueroa – Vega Bonner Center
Effective: January 31, 2018

Rahmaan Simpkins Human Resources
Effective: February 16, 2018

Tiffani Warren EOF
Effective: February 9, 2018

Retirement – Staff

Jacqueline Taylor Academic Affairs
Effective: July 1, 2018

Retirement – Staff – Emeritus

Victoria Edwards STEP Office
Effective: February 1, 2018

**Resolution Honoring
Mr. Albert Stark
For Service to
The College of New Jersey
Board of Trustees**

Whereas: Mr. Albert Stark has provided invaluable service as a public member of The College of New Jersey Board of Trustees since January 2012; and

Whereas: Throughout his tenure, Mr. Stark has been an esteemed member of the Board, providing guidance and expertise to the Trustees and the College's administration; and

Whereas: During his time on the Board, Mr. Stark participated as a member of the Finance and Investments, Academic Affairs, College Advancement, Building and Grounds and Mission Fulfillment Committees; and

Whereas: Mr. Stark's commitment to issues of social justice and the youth of the Trenton community has served as a model for those inside and outside the campus community; and

Whereas: Mr. Stark's philanthropic support of the Alan Dawley Center for the Study of Social Justice led to the program's endowment, ensuring that the work of the Center will continue to benefit the community for many years to come; and

Whereas: Mr. Stark has generously given his time to attend, participate and support a wide variety of student academic activities and faculty lectures throughout his time on the Board.

**Therefore,
Be It Resolved:** That The College of New Jersey Board of Trustees extends its appreciation to Mr. Stark for his years of service to The College of New Jersey; and to the citizens of New Jersey, and thanks him for his continued support of the college.

February 20, 2018

**The College of New Jersey Board of Trustees
Resolution Approving a Fifth Year Master of Arts in Teaching
Urban Secondary Education**

Whereas: The Department of Educational Administration and Secondary Education (EASE) has developed a Master of Arts in Teaching in Urban Secondary Education; and,

Whereas: This program will allow undergraduate secondary education students an opportunity to stay at The College of New Jersey for a fifth year to earn a master's degree; and,

Whereas: This program builds upon the success of the College's BS/MAT program in Elementary and Early Childhood Urban Education; and,

Whereas: There is strong student and faculty interest in the program; and,

Whereas: This program is consistent with the mission of the School of Education and the mission of The College of New Jersey; and,

Whereas: This program has been reviewed and recommended by the Curriculum Committee of the School of Education, the Graduate Studies Council, and the Committee on Academic Programs; and,

Whereas: This program has been reviewed and recommended by the Mission Fulfillment Committee of the Board of Trustees.

**Therefore,
Be It**

Resolved: That the proposed fifth year MAT in Urban Secondary Education be approved.

February 20, 2018

**The College of New Jersey Board of Trustees
Resolution Approving a Master of Business Administration (MBA)**

Whereas: The School of Business has developed a new Master of Business Administration degree program; and,

Whereas: This two-year “T” style program consists of an initial in-depth study of a specialty area in year one, followed by breadth courses in year two; and,

Whereas: This program will serve early career professionals by leading to a graduate certificate in a specialty area such as Data Analytics or Finance at the completion of year one; and,

Whereas: The proposed program is consistent with the mission of The School of Business and the mission of The College of New Jersey; and,

Whereas: This proposed program has been reviewed and recommended by the faculty of the School of Business, the Graduate Studies Council, and the Committee on Academic Programs; and,

Whereas: This program has been reviewed and recommended by the Mission Fulfillment Committee of the Board of Trustees.

**Therefore,
Be It**

Resolved: That the proposed Master of Business Administration be approved.

**Resolution Approving Waivers
Of Advertising
For College Business Purposes**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$33,300, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Business and Infrastructure Committee, a subcommittee of The College of New Jersey Board of Trustees,

**Therefore,
Be It**

Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
LiveText \$17,600	Education Accreditation Software	College Operating
Princeton HealthCare System \$70,400	Employee Assistance Program	College Operating
Huron Consulting \$4,700,000	Oracle Cloud ERP and HCM Implementation Services	College Operating
EBSCO Subscription Services \$30,000	Materials & Electronic Services	College Operating
Assessment Technologies Institute \$47,450	Nursing Testing Package	Direct Student Charge
Common Application Inc. \$90,000	On-line Admission Application	College Operating (Application Fee Revenue)

CASHNet \$225,000	Payment processing, Payment plan, E-Mark Funding Source- Student Charges	Direct Student Charge and College Operating
ECSI \$49,000	Perkins and Nursing Loan Billing and 1098T Processing	College Operating
Next Generation Insurance Group, LLC \$40,000	Tuition Refund Insurance	College Operating
NJ Association of State Colleges and Universities \$178,787	Association Dues	College Operating
Apple Inc \$160,000	Apple Software & Hardware	College Operating
Blackbaud Inc \$74,000	Fundraising/Analytic Solutions Licenses and Maintenance	College Operating
Blackboard Inc \$115,000	Blackboard Analytics (2 year agreement)	College Operating
Digital Measures, LLC \$33,500	Activity Insight Annual Renewal	College Operating
Ex-Libris \$67,000	Ex-Libris Voyager Software Licenses and Maintenance	College Operating
IMedRIS \$45,000	IMedRIS annual software licenses and maintenance	College Operating
Novacoast \$297,000	Annual Software Licenses and Maintenance	College Operating

SAP Public Services, Inc \$33,500	Annual Software Licenses and Maintenance	College Operating
American Chemical Society(ACS) \$55,000	Electronic Database	College Operating
EBSCO Subscription Services \$700,000	Materials & Electronic Services	College Operating
Elsevier Engineering Information, Inc \$80,000	Electronic Information Services	College Operating
IEEE(The Institute of Electrical & Electronic Engineers) \$44,000	Electronic Information Services	Housing Operating
Online Computer Library Center, Inc (OCLC) \$40,000	Online Bibliographic Services	College Operating
ProQuest \$62,000	Electronic Information, Books and Periodicals	College Operating
Thomson Reuters \$48,000	Electronic Information, Books and Periodicals	College Operating
VALE \$225,000	Electronic Information Services	College Operating
WALDO \$175,000	Electronic Information Services	College Operating
Yankee Book Peddler \$275,000	Books and Library Materials	College Operating
Apogee \$209,000	Campus Televideo (CTV) Cable Television	College Operating

AT&T \$85,000	AT&T Wireless Service	College Operating with Charge backs to Functional Units
Verizon \$216,000	Telephone Services	College Operating with Charge backs to Functional Unites
Bellver International College \$56,164	Summer Graduate Program- Mallorca, Spain	Self-Funded Revenue
Council on International Education Exchange (CIEE) \$59,520	Undergraduate Summer Study Tour-Eastern Europe	Self-Funded Revenue
Culture Quest \$56,000	Summer Session I Study Program-American South	Self-Funded Revenue
The Washington Center \$42,000	Undergraduate Summer Study Program- Washington DC	Self-Funded Revenue

**Resolution Approving Waivers
Of Advertising
Business and Infrastructure Committee
(Facilities and Construction)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$33,000; and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees; and

Whereas: Waiver requests have been reviewed and are recommended by the Business and Infrastructure Committee, a subcommittee of The College of New Jersey Board of Trustees.

**Therefore,
Be It**

Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein.

VENDOR	PURPOSE	FUNDING SOURCE
Assa Abloy Entrance Systems, Inc. \$42,000	Full service and preventative maintenance program for all automatic door operators and revolving doors	College Operating – 64% Housing Operating – 33% BSC Operating – 3%
Blackboard, Inc. \$178,580	Annual maintenance agreement and operating expenses for campus ID access readers and point-of-sale equipment	Housing Operating
Broad, USA \$51,242	Maintenance Agreement for the remote HVAC units for Phelps and Hausdoerffer Halls	Housing Operating
Itron, Inc. \$38,191	Maintenance contract for campus metering system	College Operating – 57% Housing Operating – 35% BSC Operating – 8%
EnviroTrac Ltd. \$42,900	Fuel oil remediation professional services	College Operating

Ewing Township \$473,196	Sewage disposal services	College Operating – 53% Housing Operating – 39% BSC Operating – 8%
GE Infrastructure Water and Process Technologies \$114,958	Water treatment and testing services for the Central Utilities Plant	College Operating – 53% Housing Operating – 39% BSC Operating – 8%
Honeywell International, Inc. \$608,588	Service contract for energy management, fire alarms and security systems	College Operating – 53% Housing Operating – 39% BSC Operating – 8%
Johnson Controls \$115,142	Service contract for chiller plant and computerized chiller controls and Art/IMM and BSC buildings energy management system	College Operating – 52% Housing Operating – 21% BSC Operating – 27%
Public Service Electric and Gas \$4,662,312	Purchase of regulated utility service – natural gas and electric	College Operating – 53% Housing Operating – 39% BSC Operating – 8%
Scales Industrial Technologies \$106,451	Rebuild and replace valves on gas compressors	College Operating – 61% Housing Operating – 39%
Schneider Electric \$54,634	Service contract for energy management for Phelps & Hausdoerffer Halls and the Education Building	College Operating – 57% Housing Operating – 43%
Siemens Fire Safety \$97,734	Fire alarm service agreement	College Operating – 50% Housing Operating – 50%
SimplexGrinnell \$114,688	Fire alarm service agreement	College Operating – 32% Housing Operating – 68%
Solar Turbines, Inc. \$457,941	Service agreement for the integrated combustion turbine generator system and controls	College Operating – 53% Housing Operating – 39% BSC Operating – 8%

Trenton Waterworks \$613,262	Water services	College Operating – 53% Housing Operating – 39% BSC Operating – 8%
United States Postal Service \$258,000	Postage expenses and fees	College Operating with Chargeback to Functional Units
State of New Jersey Department of Community Affairs \$206,000	Plan and permit fees	E&G Asset Renewal Reserves-24% Housing Reserves/Sodexo – 1% Institutional Reserves – 3% CIF Bond Fund – 69% 2013 A Bond – 3%
Global Facilities Management Services \$55,000	Professional design services for Space Management System	Institutional Reserves
DLB Associates \$125,950	Design services related to domestic water line project	E&G Asset Renewal Reserves – 40% Housing Asset Renewal Reserves – 40% 2010 Bond – 20%
Horizon Engineering Associates LLP \$40,000	Building commissioning services related to STEM Building	2013 A Bond
Horizon Engineering Associates LLP \$31,000	Building commissioning services related to BSC Renovation	Housing Reserves - Sodexo contribution
Honeywell International, Inc. \$65,000	Digital Video Manager (DVM) Platform Components	Institutional Reserves

Resolution Approving Capital Project Budgets

Whereas: The College Administration recommends that the following capital and operating projects be undertaken which are consistent with the mission and strategic plan of the College; and

Whereas: The estimated project cost is greater than one million dollars or of special interest; and

Whereas: The individual projects and their respective budgets have been reviewed and are recommended by the Business and Infrastructure Committee, a subcommittee of The College of New Jersey Board of Trustees; and

Therefore, Be It Resolved That: The College of New Jersey Board of Trustees approves the following projects and associated budgets for purposes as designated herein.

PROJECT NAME	AMOUNT	ANTICIPATED COMPLETION DATE	FUNDING SOURCE
Forcina Hall HVAC and Roof Replacement	\$4,567,612.	Summer 2019	Asset Renewal Reserves
Domestic Water Line Replacement Project	\$6,964,872.	Summer 2020	Asset Renewal Reserves 2010 Bond
Fire Alarm Infrastructure Project	\$10,724,912.	Spring 2021	Asset Renewal Reserves
Travers Wolfe Elevator Renewal	\$1,750,124.	Fall 2020	Asset Renewal Reserves
President's House Renovation	\$749,072.	Fall 2018	Operating Reserves
President's Office Renovation	\$464,969.	Fall 2018	Operating Reserves

February 20, 2018

**Resolution Adopting an
Institutional Emergency Operations Plan for
The College of New Jersey**

- Whereas:** Effective June 29, 2012, N.J.S.A. 18A:3B-69 (the “Act”), required that the governing board of each New Jersey institution of higher education (“IHE”) “develop and coordinate an emergency operations plan to ensure the continuity of essential institution functions under all circumstances”; and
- Whereas:** In accordance with a Background Paper dated April 20, 2012, the New Jersey Presidents’ Council (“NJPC”), which represents public and private IHEs in the state, agreed with the State Oversight Agencies on a protocol for each IHE to comply with its plan reporting obligations under the Act by submitting through a secure network portal a certification by the president of that IHE that its governing board has adopted an institutional Emergency Operations Plan (“EOP”) and that the EOP is guided by the Act and the NJPC Campus Safety and Security Committee’s self-assessment survey; and
- Whereas:** The College of New Jersey (the “College”) Board of Trustees (the “Board”) by resolution dated July 10, 2012, adopted an emergency operations plan and, as authorized by that resolution, the President and her designees submitted that plan for review to the Secretary of Higher Education, the State Office of Emergency Management, the Department of Health and Senior Services, and the Office of Homeland Security and Preparedness (collectively, the “State Oversight Agencies”) on or before July 17, 2012, in accordance with the Act; and
- Whereas:** The Act requires that each IHE review, update and resubmit the EOP every five years, unless an emergency incident occurs, in which case the EOP shall be reviewed immediately; and
- Whereas:** The College has empaneled, under the direction of the Vice President for Administration, a Critical Incident Planning Group (“CIPG”) to conduct ongoing reviews of the College’s EOP and to update it as needed; and
- Whereas:** The CIPG has drafted the College’s February 2018 version of the EOP, which was approved by the Vice President for Administration and the President for consideration by the Audit, Risk Management and Compliance Committee; and
- Whereas:** After receiving a presentation on the College’s February 2018 version of the EOP, the Audit, Risk Management and Compliance Committee of the Board has recommended that the Board ratify and adopt the College’s

February 2018 version of the EOP as the College's Emergency Operations Plan.

**Now
Therefore,
Be It
Resolved:** The Board of Trustees of The College of New Jersey hereby ratifies and adopts the College's February 2018 version of the EOP as the College's Emergency Operations Plan and authorizes the President to submit the EOP certification as required; and

**And Be It
Further
Resolved:** That the Board of Trustees authorizes the President and her designees to continue to periodically review and modify the Emergency Operations Plan as appropriate in light of best practices and changing circumstances, provided that the President or her designee shall report to the Audit, Risk Management and Compliance Committee not less than annually about any such modifications.

**Resolution Approving Waivers
Of Advertising
For College Business Purposes
(Audit, Risk Management and Compliance Committee)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$33,300, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Audit, Risk Management and Compliance Committee, a subcommittee of The College of New Jersey Board of Trustees,

**Therefore,
Be It**

Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Borden Perlman \$39,935	Commercial Crime Insurance Purchases for NJASCU Member Institutions	College Operating
Office of the Attorney General \$150,000	Legal Services Provided by the Deputy Attorney General for FY2019	College Operating
KPMG LLP \$29,976	Additional Audit Services for FY2017	College Operating
Cohen Seglias Pallas Greenhall & Furman PC \$313,000	Additional Legal Services inclusive of subcontracted construction project audit services	College Operating