

**The College of New Jersey
Board of Trustees
February 24, 2009
3:00 p.m.
201 Loser Hall/106 Paul Loser Hall**

Minutes

Present: Chris Gibson, Vice Chair; Brad Brewster, Secretary; Poonam Alaigh; Bob Altman; Jorge Caballero; Anne McHugh; Barbara Pelson; Michael Strom, Student Trustee; Sana Fathima, Alternate Student Trustee; Tim Clydesdale, Faculty Representative; John Allison, Faculty Representative; Lisa McCarthy, Staff Representative; Phil Hernandez, Staff Representative

Not Present: Susanne Svizeny, Chair; Hazel Gluck; Bob Kaye; James McAndrew; Miles Powell

I. Announcement of Compliance

Mr. Gibson announced that the requirements of the Open Public Meetings Act concerning public notice of this meeting had been met.

II. Motion to go into closed session

It is moved by Mr. Caballero, seconded by Ms. McHugh, that the Board go into closed session to discuss personnel actions including Faculty Promotions, Appointments, Retirements, Resignations, Sabbaticals; Staff New Appointments, New Appointments (temporary), Change in Status, Resignations, Retirements; all pending litigation including *Fiocco v. TCNJ*, *Schockley, Evans and Harris v. TCNJ, et al.*, *Cseplo v. TCNJ*, *Syska & Hennessy v. TCNJ*, *Travelers Insurance v. TCNJ*, and anticipated litigation, items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Resumption of Public Session/Pledge of Allegiance

V. Approval of the Minutes of the December 2, 2008 Public Meeting

It was moved by Mr. Caballero, seconded by Ms. McHugh, that the minutes be approved. The motion carried unanimously.

VI. Report of the President

Dr. Gitenstein gave her report.

VII. Report of the Board Officers

Mr. Gibson gave his report.

- A. Appointment of the Board Officers Nominating Committee
Mr. Gibson appointed Miles Powell, Bob Altman, and Poonam Alaigh

VIII. Report of the Trustee member of the TSC Corporation

Dr. gave the report for Mr. Powell

IX. Report of the Trustee member of the TCNJ Foundation

John Marcy gave the report for Mr. Kaye.

X. Report of the Trustee Liaison to the New Jersey Association of State Colleges and Universities

Dr. Gitenstein gave the report.

XI. New Business

A. Report of the Executive Committee

1. Personnel Actions

- a. Faculty – Promotions, Appointments, Retirements, Resignations, Sabbaticals - Attachment A

It was moved by Mr. Caballero, seconded by Ms. McHugh, that the resolution be approved. The motion carried unanimously.

- b. Staff – New Appointments, New Appointments (temporary), Change of Status, Resignations, Retirements – Attachment B

It was moved by Mr. Brewster, seconded by Mr. Caballero, that the resolution be approved. The motion carried unanimously.

B. Report of the Academic Affairs Committee

Dr. Alaigh reported for the committee.

C. Report of the Student Life and Enrollment Management Committee

Mr. Altman reported for the committee.

D. Report of the Finance and Investments Committee

Mr. Caballero reported for the committee.

1. Resolution Approving Waivers of Advertising for College Business Purposes (Finance & Investments) – Attachment C

It was moved by Mr. Brewster, seconded by Mr. Altman, that the resolution be approved. The motion carried unanimously.

E. Report of the Audit Risk Management and Compliance Committee

Ms. McHugh reported for the committee.

1. Resolution Approving Waivers of Advertising for College Business Purposes (Audit Risk Management & Compliance) – Attachment D

It was moved by Mr. Caballero, seconded by Dr. Alaigh, that the resolution be approved. The motion carried unanimously.

F. Report of the Building and Grounds Committee

Mr. Gibson reported for the committee.

1. The College of New Jersey Board of Trustees Resolution Naming the First Building of the New Student Apartments: William Phelps Hall – Attachment E

It was moved by Mr. Brewster, seconded by Ms. McHugh, that the resolution be approved. The motion carried unanimously.

2. The College of New Jersey Board of Trustees Resolution Naming the second Building of the New Student Apartments: William H. Hausdoerffer Hall – Attachment F

It was moved by Mr. Brewster, seconded by Mr. Caballero, that the resolution be approved. The motion carried unanimously.

3. Resolution Approving Waivers of Advertising for College Business Purposes (Buildings and Grounds) – Attachment G

Mr. Gibson and Mr. Brewster recused themselves from this action.

It was moved by Mr. Caballero, seconded by Mr. Altman, that the resolution be approved. The motion carried unanimously.

XII. Adjournment

The following resolution was moved by Mr. Brewster, seconded by Mr. Altman. The motion carried unanimously.

Be It

Resolved: That the next public meeting of The College of New Jersey Board of Trustees will be held on Tuesday, April 28, 2009 at a time and location to be announced.

Be It

Further

Resolved: That this meeting be adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Brad Brewster', with a stylized flourish at the end.

Brad Brewster
Secretary

Faculty - Promotions (Effective September 1, 2009)

To Associate Professor:

Ernest Richard Blumberg	Special Education, Language & Literacy
Elizabeth Borland	Sociology & Anthropology
Stuart Carroll	Elementary/Early Childhood Education
Karen Clark	Mathematics & Statistics
Joseph Goebel	Modern Languages
Wayne Heisler	Music
Donald Hirsh	Chemistry
Cassandra Jackson	English
Lorna Ann Johnson	Communication Studies
Roman Kovalev	History
Brian Potter	Political Science
Nicholas Ratamess	Health & Exercise Science
Jess Row	English
Gregory Seaton	Educational Administration/Secondary Education
Donna Shaw-Bielski	English
James Taylor	Philosophy & Religion
Suriza van der Sandt	Mathematics & Statistics

To Professor:

David Blake	English
Avery Faigenbaum	Health & Exercise Science
Thomas Hagedorn	Mathematics & Statistics
Paul A. Leynes	Psychology
Alfred Pelham	Business

Appointments -Faculty

Kathryn Bornemann	Nursing Instructor Effective: January 20, 2009
George Robinson	Chemistry Associate Professor Effective: January 27, 2009
Courtney Zoffness	English Assistant Professor Effective: January 17, 2009

Retirements - Faculty

Norman Kolp	Physics Associate Professor Effective: July 1, 2009
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Resignations - Faculty

Emilie Lounsberry
English
Assistant Professor
Effective: January 17, 2009

Sabbatical Leave - Faculty

Diane Bates
Sociology
Spring 2010

Terrence Bennett
Library
Spring 2010

Susan Boughn
Nursing
Fall 2009

Chung Sum Chak
Art
FY 2010

Peter DePasquale
Computer Science
Fall 2009

Jean Graham
English
Spring 2010

Janet Gray
Women and Gender Studies
Fall 2009

Thomas Hagedorn
Mathematics & Statistics
FY 2010

Marimar Huguet-Jerez
Modern Languages
FY 2010

Kenneth Kaplowitz
Art
Fall 2009

John Karsnitz
Technological Studies
Spring 2010

Claire Lindberg
Nursing
FY 2010

Hussein Nouri
Accounting
Fall 2009

Augustin Otero
Modern Languages
Fall 2009

Jennifer (Yunfeng) Wang
Mechanical Engineering
Fall 2009

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New Appointments – Staff

Jason Jacobs	Admissions Professional Services Specialist 4 Effective: January 7, 2009
Bryce Liskovec	Network & Technical Services Professional Services Specialist 3 Effective: January 3, 2009
Nancy Mansfield	Development Director Effective: January 26, 2009
Allison Montgomery	Residential Education & Housing Professional Services Specialist 4 – 10 month Effective: January 3, 2009

New Appointments – Staff – Temporary

Jennifer Cross	Community Relations & Special Events Project Specialist (PartTime) Effective: January 26, 2009
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Change of Status – Staff

Delsia Fleming	School of Education From: Associate Director To: Assistant Dean Effective: December 25, 2009
Debra Frank	Center for Institutional Research From: Professional Services Specialist 2 – 10 month To: Professional Services Specialist 2 Effective: January 5, 2009
Lynette Harris	Career Services From: Director To: Assistant Director 3 Effective: January 19, 2009

Resignations - Staff

Marissa Leonhardt	Records & Registration Effective: January 31, 2009
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Retirements –Staff

Janice Kisthardt

Library
Effective: January 1, 2009

**Resolution Approving Waivers
Of Advertising
For College Business Purposes**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$28,300, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Finance and Investments Committee, a subcommittee of The College of New Jersey Board of Trustees,

Therefore,
Be It
Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Professional and Other Services		
<u>Annual Services for the Period July 1, 2009 to June 30, 2010</u>		
Barnes & Noble \$4,000,000.00 \$64,115.00	Bookstore Academic Attire	Sales Revenue College Operating
ConServ \$35,000.00	Collection agency for tuition and fee obligations	Student Charges
Sallie Mae \$150,000.00	Outsourcing of credit card processing	Student Charges
Sallie Mae Business Solutions \$65,000.00	Deferred tuition payment plan	Student Charges
Bollinger Insurance \$75,000.00	Tuition refund insurance for students	Student Charges
Common Application \$ 50,000.00	On-line admissions application manager	College Operating
Oliver Communications Group \$65,000.00	Communications cable installation	College Operating
Assessment Technologies Institute \$ 32,020.00	Nursing testing package	Student Charges

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Inter-Agency for the Period July 1, 2009 to June 30, 2010

NJEdge \$141,140.00	Annual dues and network link	College Operating
U.S. Postal Service \$ 284,777.00	Postage expenses and fees	College Operating with Charge-Back to Functional Units
NJ Association of State Colleges & Universities \$164,600.00	Association membership dues	College Operating

Annual Maintenance Contract

Computing and Technical for the Period July 1, 2009 to June 30, 2010

Ex-Libris/Voyager \$66,122.00	Maintenance for automated card catalog system at the Library	College Operating
IBM \$83,772.00	Maintenance for hardware and software licenses costs	College Operating
Computer Associates, Inc \$28,500.00	Software maintenance for the security and accounting systems on the mainframe	College Operating
Novell, Inc. \$102,203.00	Master license agreement and software upgrade	College Operating
Oracle Corporation \$126,000.00	Site license for relational database platform	College Operating
Oracle Corporation \$307,812.00	Maintenance and service on the college's PeopleSoft Systems	College Operating
Sungard/Higher Education, Inc. \$153,098.00	Maintenance, service and consulting services for the college's legacy administrative information systems	College Operating
Software House International, Inc. \$62,615.00	Microsoft campus agreement	College Operating
Siemens Information & Communication Networks \$150,382.00	Maintenance for voice communications systems	College Operating - 30% Student Fee - 70%
Sungard \$63,408.00	Disaster recovery services for the IBM mainframe and administrative information systems	College Operating

Annual Leases, Purchases and Utilities

Library Acquisitions for the Period July 1, 2009 to June 30, 2010

Baker and Taylor \$ 120,000.00	Books and library materials	College Operating
EBSCO Subscription Srv. \$ 635,000.00	Materials and electronic information services	College Operating
Blackwell's Book Service \$ 140,000.00	Books and library materials	College Operating
Elsevier \$ 35,000.00	Electronic information services - Scientific, Medical & Technical Information	College Operating
Yankee Book Peddler \$ 100,000.00	Books and library materials	College Operating
PALINET \$200,000.00	Online bibliographic services and electronic Information services	College Operating
VALE \$210,000.00	Electronic information services	College Operating
ProQuest \$32,000.00	Electronic information, books and periodical materials	College Operating
ARTstor \$29,000.00	Electronic information services – digital images	College Operating

Utilities for the Period July 1, 2009 to June 30, 2010

Comcast Cable Television \$ 145,000.00	Cable television to the campus	Housing	84%
		TSC Corp	9%
Verizon \$318,700.00	Local, long distance and cell telephone services	Student Center	1%
		College Operating	6%
		Student Revenue	6%
		College Operating	94%
		With charge back to functional areas	

**Resolution Approving Waivers
Of Advertising
For College Business Purposes
(Audit, Risk Management and Compliance Committee)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$28,300, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Audit, Risk Management and Compliance Committee, a subcommittee of The College of New Jersey Board of Trustees,

Therefore,
Be It

Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
NJ Educational Facilities Authority \$32,500.00	Liability insurance coverage for properties bonded/ titled through NJEFA	College Operating - 37% Student Center - 5% Housing - 52% Sports Center - 6%
Rowan University \$400,000.00	TCNJ's share of insurance related costs	College Operating - 67% Student Center - 2% Housing - 29% Sports Center - 2%
Office of the Attorney General \$135,010.00	Legal services provided by the Deputy Attorney General	College Operating

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**The College of New Jersey Resolution Naming the First Building
of the New Student Apartments:
William Phelps Hall**

- Whereas William Phelps served The College of New Jersey from 1855 to 1864 and was named the first Principal of The New Jersey State Normal School, the name by which The College of New Jersey existed for the first 53 years of its existence, and
- Whereas As the first Principal, William Phelps shaped the College's mission and guiding principles in ways that have impacted the students of every generation that has been educated at the institution. He established the initial curricula, managed the acquisition of buildings and grounds, and provided leadership for all programmatic aspects of the College, and
- Whereas A student union building named for William Phelps was constructed on campus in 1955, but was demolished to allow for new construction in 1989. This building held great significance for our alumni population as it was a social hub of campus life for many years, and
- Whereas William Phelps had an advanced and prescient philosophy of higher education and learning including the belief that the College should educate the entire person, and
- Whereas The Facilities Management and Construction Planning Council, a unit of College governance, considered this naming proposal and has forwarded this recommendation to the President who has accepted it and presented the recommendation to the Board for consideration.
- Therefore,
Be It
Resolved: That The College of New Jersey Board of Trustees hereby names the first building of the new student apartments William Phelps Hall.

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**The College of New Jersey Board of Trustees Resolution
Naming the Second Building
of the New Student Apartments:
William H. Hausdoerffer Hall**

Whereas: William H. Hausdoerffer graduated with a Bachelor of Science degree in Mathematics from the College in 1936 and received a Master of Arts degree from Columbia University in 1938. He dedicated his career in higher education to the students of The College of New Jersey, and

Whereas: William H. Hausdoerffer served as a respected mathematics professor and mathematics department chair for over 30 years and as Dean of Men, Assistant Football Coach and advisor to a number of student organizations during his tenure as an administrator at the College, and

Whereas: William H. Hausdoerffer designed and donated the Hausdoerffer Sundial to the College, and

Whereas: William H. Hausdoerffer along with his wife, Rosemary Canning Hausdoerffer '52, continue to be an active and supportive alumni of the College, and

Whereas: The Facilities Management and Construction Planning Council, a unit of College governance, considered this naming proposal and has forwarded this recommendation to the President who has accepted it and presented the recommendation to the Board for consideration.

Therefore,
Be It
Resolved: That The College of New Jersey hereby names the second building of the new student apartments William H. Hausdoerffer Hall.

**Resolution Approving Waivers
Of Advertising
(Building and Grounds Committee)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$28,300, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Buildings and Grounds Committee, a subcommittee of The College of New Jersey Board of Trustees,

Therefore,
Be It
Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Blackboard, Inc. \$168,042	Annual maintenance agreement and operating expenses for access control services and equipment	Housing Operating
Besam Automated Entrance Systems Inc. \$37,105	Full service and preventative maintenance program for all automatic door operators	College Operating – 53% BSC Operating – 5% Housing Operating – 42%
Solar Turbines, Inc. \$255,350	Service agreement for the integrated combustion turbine generator system and controls	College Operating – 55% BSC Operating – 9% Housing Operating – 36%
Scales Industrial Technologies \$92,500	Rebuild and replace valves on gas compressors	College Operating – 55% BSC Operating – 9% Housing Operating – 36%
Johnson Controls \$37,028	Annual service contract for chiller plant and computerized chiller controls	College Operating – 55% BSC Operating – 9% Housing Operating – 36%
Siemens Fire Safety \$70,000	Fire alarm service agreement	College Operating – 50% Housing Operating – 50%
SimplexGrinnell \$86,407	Fire alarm service agreement	College Operating – 43% Housing Operating – 57%
Honeywell International, Inc. \$415,693	Service contract for energy management fire alarm and security system	College Operating – 55% BSC Operating – 9% Housing Operating – 36%
Enerwise Global Technologies \$38,190	Maintenance contract for campus metering system	College Operating – 55% BSC Operating – 9% Housing Operating – 36%

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GE Infrastructure Water and Process Technologies \$77,500	Water treatment and testing services for the Central Utilities Plant	College Operating – 55% BSC Operating – 9% Housing Operating – 36%
UTC Power, A United Technologies Company \$215,975	Annual maintenance contract and startup expenses for fuel cells	2008 D Bond
Ewing Township \$250,993	Sewage disposal services	College Operating – 55% BSC Operating – 9% Housing Operating – 36%
Public Service Electric and Gas \$8,437,027	Purchase of regulated utility service – natural gas and electric	College Operating – 55% BSC Operating – 9% Housing Operating – 36%
Trenton Waterworks \$338,477	Water services	College Operating – 55% BSC Operating – 9% Housing Operating – 36%
Morris, Johnson & Associates \$45,870	Professional design services for the HVAC modifications and upgrades at the Administrative Services Building	E&G Capital Asset Renewal Reserves
Paulus, Sokolowski and Sartor Engineering \$37,400	Professional design services for the Green Hall fire safety upgrades project	E&G Capital Asset Renewal Reserves
Paulus, Sokolowski and Sartor Engineering \$29,370	Professional design services for the Travers Wolfe handicapped ramp investigation and replacement project	Housing Capital Asset Renewal Reserves
Connor Architecture \$390,100	Additional professional design services related to dining facilities	Sodexo Dining Services
TBS Services, Inc. \$55,300	Additional professional design services for the Green Hall exterior envelope project	E&G Capital Asset Renewal Reserves
Tompkins McGuire Wachenfeld and Barry \$20,000	Legal services associated with construction projects	E&G Capital Reserves
Farewell Mills Gatsch \$17,590	Additional professional design services for the '68 Building Swing Space project	E&G Capital Reserves