

TRENTON STATE COLLEGE BOARD OF TRUSTEES

Thursday, October 8, 1992
Brower Student Center, Room 202W

BOARD MEETING MINUTES

Present: Mrs. Dierdre Barz, Chair; Mr. Walter Chambers; Ms. Eleanor Horne; Dr. Lynden Kibler; Dr. Haskell Rhett; Ms. Tara Doyle, Student Trustee; Mr. Rob Barletta, Alternate Student Trustee; Dr. William Alexander and Dr. Alan Waterman, Faculty Representatives to the Board; Ms. Sarah Kleinman, DHE; Dr. Harold Eickhoff, President; Dr. Susan Karr

The meeting was called to order at 4:40 p.m.

I. Announcement of Compliance

Mrs. Barz read the following statement:

It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. It does not require participation in those meetings.

The Board has published procedures to offer members of the public and members of the campus community opportunities to address issues relevant to the Board's powers and duties. Requests to speak to the agenda items must be registered at least 24 hours in advance of the meeting. Request to speak to other items relevant to the Board's powers and duties must be submitted in writing one week prior to the Board meeting, and should specify in detail the nature of the topic and comments. Forms to register are available in the Office of the President. These procedures are designed to encourage the orderly conduct of the Board's business, to support duly established College relationships, and to ensure that thoughtful discourse characterizes the Board's deliberation.

Comments from persons registered to speak are limited to a reasonable length of time. Members of the public may not make motions. The Board may choose, after hearing a comment, to refer the issue to committee, to refrain from action entirely, or to defer discussion to a more appropriate time.

Mrs. Barz announced that no one had registered to speak.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Swearing In of Dr. Haskell Rhett

Dr. Rhett was sworn in by Judge Bill Lake, Ewing Township Municipal Court. On behalf of the Board, Mrs. Barz welcomed Dr. Rhett. She also noted that Trenton State College's other new Trustee, Ms. Linda Stamato, could not be at today's meeting, and would be sworn in at the next meeting.

IV. Approval of the Minutes of the September 10, 1992 Public Board Meeting

It was moved by Dr. Kibler, seconded by Ms. Horne, that the minutes be approved. The motion carried unanimously.

V. Report of the President

The President made his report. Among his comments were a welcome to the new Trustee, Dr. Haskell Rhett.

VI. Report of the Board Officers

There was no report.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

A. Report of the Executive Committee

Ms. Horne reported for the Committee. Mrs. Barz reminded the Board that the Student Trustee does not vote on personnel matters.

1. Personnel Actions

It was moved by Ms. Horne, seconded by Mr. Chambers, that the following personnel actions be approved. The motion carried unanimously.

- a. Appointments - Graduate Assistants (ATTACHMENT A)
- b. Appointments -- Staff (ATTACHMENT B)
- c. Change of Status -- Staff (ATTACHMENT B)

B. Report of the Academic Affairs Committee

Ms. Horne reported for the Committee.

C. Report of the Budget and Finance Committee

Dr. Kibler reported for the Committee.

1. Consideration of a resolution concerning submission of the FY 1994 budget, totaling \$65,108,000 (ATTACHMENT C)

It was moved by Dr. Kibler, seconded by Mr. Chambers, that the resolution be approved. The resolution passed with one abstention. Dr. Rhett noted that he had not had the opportunity to review the budget.

2. Consideration of a resolution approving waivers of advertising for construction contracting purposes (ATTACHMENT D)

It was moved by Dr. Kibler, seconded by Mr. Chambers, that the resolution be approved. The resolution carried unanimously.

3. Consideration of a resolution approving waivers of advertising for College business purposes (ATTACHMENT E)

It was moved by Dr. Kibler, seconded by Mr. Chambers, that the resolution be approved. The resolution carried unanimously.

4. Consideration of a resolution approving the form and authorizing the execution and delivery of lease and agreements in connection with facilities heretofore deeded to the New Jersey Educational Facilities Authority and leased to the Board of Trustees of Trenton State College (ATTACHMENT F)

It was moved by Dr. Kibler, seconded by Ms. Horne, that the resolution be approved. The resolution carried unanimously.

D. Report of the College Relations Committee

Mr. Chambers reported for the Committee.

1. Consideration of a resolution adopting a revised affirmative action/equal employment opportunity policy statement (ATTACHMENT G)

It was moved by Mr. Chambers, seconded by Dr. Kibler, that the resolution be approved. The resolution carried unanimously.

2. Consideration of a resolution honoring the faculty recipient of the New Jersey CASE Professor the Year Award (ATTACHMENT H)

It was moved by Mr. Chambers, seconded by Ms. Horne, that the resolution be approved. The resolution carried unanimously. Mrs. Barz congratulated the award winner, Dr. Robert Cole, who was in attendance at the meeting.

X. Adjournment

The following resolution was moved by Dr. Kibler, seconded by Mr. Chambers:

RESOLVED: The Board of Trustees will hold closed session on Thursday, December 3, 1992 and at any other time as necessary to consider personnel matters, labor relations, any pending litigation, and any other matters specifically exempted by the Open Public Meetings Act. It is anticipated that decisions made in closed session will be made public at future meetings.

BE IT

FURTHER

RESOLVED: The next public meeting of the Trenton State College Board of Trustees will be held at 4:30 p.m. on Thursday December 3, 1992, at a location to be announced.

BE IT

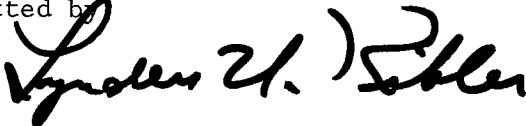
FURTHER

RESOLVED: That this meeting be adjourned.

Dr. Eickhoff announced that a reception honoring Dr. Robert Cole, winner of the New Jersey CASE Professor of the Year Award, would follow the meeting.

The meeting was adjourned at 5:25 p.m.

Submitted by



Lynden U. Kibler,
Secretary

TRENTON STATE COLLEGE

BOARD OF TRUSTEES

Oath of Allegiance

I, Haskell Rhett, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people, so help me God

I do solemnly affirm that I will faithfully, impartially, and justly perform all the duties of the office of Trustees according to the best of my ability, so help me God.

SIGNATURE:

Haskell Rhett

DATE:

10-8-92

WITNESS:

Carol M. Fl

S T I P E N D

Amy Applegate Library	Stephen Dolan Athletics	Stephen Keefe Athletics
Laura Blake Music	Tara Dowd Community Develop	Lisa Kool Tells
Frances Bradbury Nursing	**Dede Dyer Internat'l/Overseas	Shari Krasnoo Athletics
Christina Brenner Community Develop	Vincent Ehmann Media & Technology	Diane Kristel History
Robert Burchell School of Business	Joseph Findley Health/Physical Ed	Karen Laird Music
Mary Alice Cameron Technological Studies	Mary Ann Foley Athletics	Jane Lamberty Academic Affairs
Joanne Carvalho Athletics	Jodi Fuchs Speech Pathology	John Loos Biology
Rose Ann Cesaro Reading & Language	Susan Gaissert Chemistry	Karen McDonagh Academic Support
Terrance Charlton Educational Admin	Lisa Gallovich Community Develop	Lauren Meltzer Health/Physical Ed
Barbara Conn Career Services	Mark Goldman Library	Mike Murphy Athletics
Pamela Cummings Women's Studies	Kathleen Goodkin Biology	Frances Murphy Special Education
Terri Dadio Athletics	Edna Hulighan Elementary Ed	Stacey Nemerson Community Develop
Shighla Devlin Academic Studies	Sharon Jacoski Academic Affairs	Kristine O'Connor Grants/Sponsored
Mary Ditri Counsel/Personnel Svrs		

**FALL SEMESTER ONLY

S T I P E N D

N/STIPEND

Eric Oestreich
Graduate Studies

M. Brian Petruska
Educational Admin

Gian Picco
Mathematics

Kelly Quick
Community Develop

Ronald Rainey
Athletics

Victoria Ramming
Basic Skills

Mercedes Rizzo
Elementary Ed

Jane Schreiber
Graduate Studies

Elizabeth Scimeca
Academic Support

Michael Semar
Athletics

Edward Sherretta
School of Business

Debra Sigler
Community Develop

Andrew Sinkleris
Community Develop

Christine Smith
Psychology

Jennifer Smith
International Ed

Thomas Smith
Admissions

Mark Stewart
Outdoor

Edna Telep
Academic Support

Paul Thallner
Community Develop

Denise Tognarelli
Internat'l/Overseas

Erica Toscanini
Speech Pathology

Patricia Udicious
Athletics

John Weber
International Ed

Melissa Wooten
Art Department

Paul Wysocki
Sports Information

Sue Zhao
Community Develop

Chris Albrecht
Music

Ginger Azarachi
Nursing

E. Marc Coe
Psychology

Leonard DeFrank
Music

Susan DiPietro
Counsel/Personnel

Kimberly Lutz
Art

David O'Neill
History

Jennifer Pearson
Career Services

Dawn Sabol
Basic Skills

Jennifer Slonim
History

John Wahl
Physics

Shirley Wang
Mathematics

Eileen Wyer
Academic Support

Ning Xi
Mathematics

ATTACHMENT B

STAFF APPOINTMENTS

Kathleen Benyak	Professional Services Specialist 1 Facilities Management and Planning 9/14/92-6/30/93 (temporary)
Ann DeGenarro	Professional Services Specialist 3 Drug and Alcohol Education 11/1/92-6/30/93
Bridget Konkle	Administrative Assistant 3 Library Effective: 9/21/92
Donna Merchant	Professional Services Specialist 2 (half time) Speech Pathology, Audiology, and Education of the Hearing Impaired Effective: 9/1/92
Alyce Russo	Professional Services Specialist 4 (half time) Development and Alumni Affairs Effective: 9/21/92

CHANGE IN STATUS -- STAFF

Carol Evangelisto	Professional Services Specialist 3 (10 month -- half time) Psychological Counseling Services Permanent Status effective 9/1/92
Michael Gatley	From: Professional Services Specialist 3 To: Professional Services Specialist 2 Records and Registration Effective: 7/6/92

October 8, 1992

RESOLUTION CONCERNING SUBMISSION OF THE
FY 1994 BUDGET REQUEST,
TOTALING \$65,108,000

- WHEREAS: The State College Autonomy Law requires the Trenton State College Board of Trustees to annually submit a budget request to the Governor through the Board of Higher Education; and
- WHEREAS: This budget request must be submitted in accordance with planning guidelines promulgated by the Department of Higher Education; and
- WHEREAS: The Vice President for Administration and Finance, with the approval of the President, has reviewed with the Finance Committee of the Trenton State College Board of Trustees the FY 1994 operating budget request prepared in accordance with the FY 1994 Department of Higher Education planning guidelines; and
- WHEREAS: The Finance Committee of the Board has recommended its approval;
- THEREFORE, BE
IT RESOLVED: That the Board of Trustees approves the FY 1994 Educational and General Operations budget request of \$65,108,000 and directs the President to submit this request to the Governor through the Board of Higher Education.

October 8, 1992

TRENTON STATE COLLEGE
FY 1994 EDUCATIONAL & GENERAL OPERATIONS BUDGET REQUEST

	\$	(000)
FY 93 STATE APPROPRIATION	\$27,820	
RESTORATION OF TUITION STABILIZATION INCENTIVE	1,093	
TOTAL FY 94 STATE APPROPRIATION		\$28,913
STATE FUNDED FRINGE BENEFITS		10,435
GRANT INDIRECT COST RECOVERY		81
FY 94 ESTIMATED TUITION (4% INCREASE)		18,943
FY 94 ESTIMATED STUDENT FEES		1,490
ANNUAL FUND GIFTS		218
(NET OF RESTRICTED GIFTS)		
MISC INCOME		35
SUB-TOTAL		\$60,115
INVESTMENT INCOME		562
SUMMER SCHOOL REVENUE		811
REVENUE FROM COLLEGE OPERATIONS		723
REVENUE FROM SPECIAL PROGRAMS		618
GENERAL SERVICE FEE REVENUE		2,279
TOTAL FY 94 EDUCATIONAL & GENERAL REVENUES		\$65,108

* BUDGET REQUEST DOES NOT INCLUDE FY 93 OR FY 94 SALARY PROGRAM FUNDING

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR CONSTRUCTION CONTRACTING PURPOSES

WHEREAS: State College Contract Law permits waivers of advertising for specified purchases in excess of \$10,300, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<u>VENDOR</u>	<u>PURPOSE</u>
Melick-Tully and Associates, Inc. (\$10,000.00)	Addendum to bid waiver approved on February 20, 1992 to increase the contract for on-site engineering services for the Music Building project
Maitra Associates, Inc. (\$67,000.00)	Professional engineering services for the Travers-Wolfe sprinkler project

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$10,300, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<u>VENDOR</u>	<u>PURPOSE</u>
Sensor Medics Corp. (\$30,000.00)	Metabolic Measurement Carts

RESOLUTION OF THE BOARD OF TRUSTEES OF TRENTON STATE COLLEGE APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF LEASE AND AGREEMENTS IN CONNECTION WITH FACILITIES HERETOFORE DEEDED TO THE NEW JERSEY EDUCATIONAL FACILITIES AUTHORITY AND LEASED TO THE BOARD OF TRUSTEES OF TRENTON STATE COLLEGE

WHEREAS, the Board of Trustees of Trenton State College (the "Public College") has heretofore duly adopted resolutions recommending and approving the construction, equipping and development of educational facilities comprising: a) a Student Center facility (the "Series 1976 D Project"), b) a Dormitory facility (the "Series 1983 F Project"), c) a Gymnasium facility (the "Series 1984 B Project"), d) a Student Housing facility (the "Series 1989 C Project"), e) a Cogeneration Plant (the "Series 1992 A Project") located on the campus of the Public College in Ewing Township, New Jersey, by the New Jersey Educational Facilities Authority (the "Authority"), and which Projects were leased to the Public College; and

WHEREAS, the Public College has, pursuant to said resolutions, approved the forms of and executed and delivered lease and agreements (the "Agreements") by and between the Authority and the Public College in respect of the Series 1976 D Project, the Series 1983 F Project, the Series 1984 B Project, the Series 1989 C Project and the Series 1992 A Project (the "Projects"); and

WHEREAS, the Authority has heretofore issued its \$5,580,000 Revenue Bonds, Trenton State College Issue, Series 1976 D (the "Series 1976 D Bonds"), as permanent financing for the cost of the Series 1976 D Project; and

WHEREAS, the Authority has heretofore issued its \$34,680,000 Revenue Bonds, Trenton State College Issue, Series 1989 C (the "Series 1989 C Bonds"), as permanent financing for the cost of the Series 1989 C Project; and

WHEREAS, the Authority has heretofore issued its \$9,955,000 Revenue Bonds, Trenton State College Issue, Series 1992 A (the "Series 1992 A Bonds"), as permanent financing for the cost of the Series 1992 A Project; and

WHEREAS, the Authority has heretofore issued its \$10,050,000 Revenue Bonds, Trenton State College Issue, Series 1986 D (the "Series 1986 D Bonds") for the purpose of advanced refunding the \$9,000,000 Revenue Bonds, Trenton State College Issue, Series 1983 F; and

WHEREAS, the Authority has heretofore issued its \$10,400,000 Revenue Bonds, Trenton State College Issue, Series 1986 G (the "Series 1986 G Bonds") for the purpose of advance refunding the \$9,110,000 Revenue Bonds, Trenton State College Issue, Series 1984 B; and

WHEREAS, the Authority contemplates the issuance of its Revenue Bonds for the purpose of refunding any or all of the aforementioned Bonds and to refinance the cost of any of all of the aforementioned Projects; and

WHEREAS, the Public College has been submitted a form of Agreement relating to the aforementioned Projects and the refinancing thereof; and

WHEREAS, it is deemed advisable in respect to the aforementioned Projects to approve the form of and authorize the execution and delivery of the Agreements relating to any or all of the aforementioned Projects; and

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF TRENTON STATE COLLEGE AS FOLLOWS:

Section 1. That the Agreements in substantially the form attached hereto and made a part hereof as fully as if set forth herein at length, with such changes, omissions, insertions and revisions, as shall be approved by the parties hereto, be and the same is hereby authorized to be entered into and approved, and the President or the Vice President for Administration and Finance of the Public College, is hereby authorized and directed, for and on behalf and in the name of the Public College, to execute and deliver said Agreements relating to any or all of the aforementioned Projects, and the Secretary or Assistant Secretary of the Public College is authorized to affix and seal and attest thereto.

Section 2. That the Chairperson, Vice Chairperson, Secretary, Assistant Secretary, President or Vice President for Administration and Finance of the Public College, or any of them, are hereby authorized and directed to make, execute, and deliver all such additional and supplemental documents and to do and perform such acts and to take such actions as may be necessary or required for the consummation of the transaction provided for and contemplated by the Agreements relating to any or all of the aforementioned Projects, the refinancing of the costs of any of all of the aforementioned Projects by the Authority, and the issuance of the Revenue Bonds by the Authority.

Section 3. That all resolutions, orders, and other actions of the Public College in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

Section 4. That this resolution shall take effect immediately.

RESOLUTION APPROVING THE REVISED EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION POLICY STATEMENT

WHEREAS: It is the policy of Trenton State College to provide equal opportunity for employment as well as equity of conditions for employment to all of its applicants and employees without regard to race, color, religion, creed, sex, ancestry, national origin, marital status, affectional or sexual orientation, age, disability, or liability for service in the Armed Forces of the United States;

WHEREAS: The college also maintains a commitment to a campus free of sexual harassment;

THEREFORE
BE IT

RESOLVED: That the Board of Trustees adopts the above revised Equal Employment Opportunity/Affirmative Action Policy Statement effective October 8, 1992.

FURTHER BE
IT RESOLVED
THAT:

Inquiries regarding compliance with Title IX or affirmative action statutes may be directed to the Affirmative Action Officer. Those inquiries regarding compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act 1990 may be addressed to the Office of Differing Abilities.

October 8, 1992

RESOLUTION HONORING
DR. ROBERT C. COLE
CASE 1992 NEW JERSEY PROFESSOR OF THE YEAR

- WHEREAS: The commitment to excellence is central to the vision that drives Trenton State College; and
- WHEREAS: In addition to academic research, the college values the commitment to teaching as a mark of the excellence of the Trenton State College faculty; and
- WHEREAS: Through the Professor of the Year program, CASE, the Council for Advancement and Support of Education, recognizes as the most outstanding undergraduate instructors in the country those who excel as teachers and influence the lives and careers of their students; and
- WHEREAS: Dr. Robert C. Cole both embodies those values personally and represents the dedication and commitment of the Trenton State College faculty as a whole;
- WHEREAS: Dr. Cole is the first state college professor in New Jersey ever to have been awarded this honor;
- THEREFORE
BE IT
RESOLVED: That the Board of Trustees extends its congratulations to Dr. Cole and wishes him continued success in the classroom and in his work with students.

October 8, 1992