

**The College of New Jersey
Board of Trustees**

**Thursday, October 8, 1998
202 Brower Student Center**

Minutes of Public Board Meeting

Present: Robert A. Gladstone, Chair; Mr. Bruce Hasbrouck, Vice Chair; Mr. Walter Chambers; Mr. Tom Bracken; Dr. Al Cho; Dr. Carla Enriquez; Mr. Robert Kaye; Mrs. Barbara Pelson; Mr. Michael DelBene, Student Trustee; Ms. Samantha Rozycki, Alternate Student Trustee; Dr. Donald Brown, Faculty Representative; Dr. John Karsnitz, Faculty Representative

The meeting was called to order at 2:40pm

I. Announcement of Compliance

Mr. Gladstone announced that the requirements of the Open Public Meetings Act concerning public notice of this meeting had been met.

II. Motion to go into closed session

It was moved by Mr. Chambers, seconded by Mr. Hasbrouck that the Board go into closed session to discuss personnel actions, items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Resumption of Public Session/Pledge of Allegiance

V. Swearing in of New Trustee

Ms. Barbara Kleva sworn in Ms. Samantha Rozycki, Alternate Student Trustee

VI. Reorganization of the Board

Mr. Kaye reported for the Nominating Committee and amended the recommendation made at the last meeting. The slate of officers now recommended is:

Chair – Robert Gladstone
Vice Chair – Bruce Hasbrouck
Secretary – Barbara Pelson

It was moved by Mr. Kaye, seconded by Mr. Bracken, that the slate be approved. The motion carried unanimously.

VII. Approval of the Minutes of the October 1, 1998 Meeting

It was moved by Mr. Kaye, seconded by Mr. Hasbrouck, that the minutes be approved. The motion carried unanimously.

VIII. Approval of the Minutes of the June 25, 1998 Meeting

It is moved by Dr. Enriquez, seconded by Mr. Bracken that the minutes be approved. The motion carried unanimously.

IX. Report of the Board Officers

The Chair made his report.

X. Report of the Trustee member of the TSC Corporation

Mr. Hasbrouck made his report.

XI. Report of the Trustee member of the TCNJ Foundation

Mr. Chambers made his report.

XII. Report of the Trustee Liaison to the Governing Boards Association

Mr. Hasbrouck made his report.

XIII. New Business

A. Report of the Executive Committee

1. Personnel Actions

a. Report of the Presidential Search Committee

Mr. Chambers made his report.

b. Resolution Appointing the President of The College of New Jersey and Approving the Agreement of Terms and Conditions of Employment for the Position of President – Attachment A

It was moved by Mr. Kaye, seconded by Mr. Hasbrouck that the resolution be approved. The motion carried unanimously.

c. Resolution Concerning the President's Residence – Attachment A1

It was moved by Mr. Hasbrouck, seconded by Mrs. Pelson that the resolution be approved. The motion carried unanimously.

- d. Appointments, Retirements, Resignations, Leave of Absence – Faculty – Attachment B

It was moved by Dr. Enriquez, seconded by Mr. Bracken that the resolution be approved. The motion carried unanimously.

- e. Change of Status, Change of Status (temporary), New Appointments, New Appointments (temporary), Extension of Temporary Appointment, Resignations, Retirements – Staff – Attachment C

It was moved by Mr. Hasbrouck, seconded by Mr. Bracken that the resolution be approved. The motion carried unanimously.

- 2. Resolution Designating a Secondary Office for the Board of Trustees – Attachment D

It was moved by Mr. DelBene, seconded by Mrs. Pelson, that the resolution be approved. The motion carried unanimously.

- 3. Resolution Approving The College of New Jersey Code of Ethics – Attachment E

It was moved by Dr. Enriquez, seconded by Mr. Hasbrouck that the resolution be approved. The motion carried unanimously.

B. Report of the Academic Affairs Committee

Mr. Chambers reported for the committee.

- 1. Resolution to Recognize the Campus Wellness Program as an Integral Aspect of The College of New Jersey Community – Attachment F

It was moved by Mr. Kaye, seconded by Dr. Enriquez, that the resolution be approved. The motion carried unanimously.

- 2. Resolution Approving a Program discontinuance Process – Attachment G

It was moved by Dr. Enriquez, seconded by Mr. Hasbrouck, that the resolution be approved. The motion carried unanimously.

- 3. Resolution Honoring Faculty Institutional Research Awardees and External Grant Recipients for 1998-99 – Attachment H

It was moved by Mr. Hasbrouck, seconded by Dr. Enriquez, that the resolution be approved. The motion carried unanimously.

C. Report of the Finance and Construction Committee

Mr. Bracken reported for the committee.

Mr. Bracken asked Mr. Mills and Dr. Haenish to speak to the issue of Bray Hall and the concerns raised by the Art Department. The Chair then opened the floor to the following individuals who had registered to speak to the plans for Bray Hall: Lois Fichner-Rathus, Bruce Rigby and Ruane Miller.

1. Resolution Approving the Negotiation of the Holman Hall Roofing Project Contract – Attachment I

It was moved by Mr. Bracken, seconded by Mr. Gladstone that the resolution be approved. The motion carried unanimously.

2. Resolution Approving bid Waivers for college Business Purposes: Professional and Other Services – Attachment J

It was moved by Mr. Bracken, seconded by Mr. Gladstone that the resolution be approved. The motion carried unanimously.

3. Resolution Approving bid waivers for College Business Purposes: Computing and Technical – Attachment K

It was moved by Mr. Bracken, seconded by Mr. Gladstone that the resolution be approved. The motion carried unanimously.

4. Resolution Approving Bid Waivers for construction Contracting Purposes – Attachment L

It was moved by Mr. Bracken, seconded by Mr. Gladstone that the resolution be approved. The motion carried unanimously.

D. Report of the College Relations Committee

Mrs. Pelson reported for the committee.

1. Resolution Honoring The College of New Jersey Intercollegiate Athletic Teams – Attachment M

It was moved by Mr. Bracken, seconded by Mr. Hasbrouck that the resolution be approved. The motion carried unanimously.

The Chair called on Dan Crofts and Matt Manfra who had requested to offer brief comments welcoming the incoming President.

XIII. Adjournment

The following resolution was moved by Dr. Enriquez, and seconded by Mr. DelBene:

Be It

Resolved: That the next public meeting of The College of New Jersey Board of Trustees will be held on Thursday, December 10, 1998 at a time and location to be announced.

Be It

Further

Resolved: That this meeting be adjourned.

Respectfully submitted,

Barbara Pelson
Secretary

**Resolution Appointing the President of The College of New Jersey and
Approving the Agreement of Terms and Conditions
of Employment for the Position of President**

- Whereas: On September 18, 1997 Dr. Harold W. Eickhoff announced his intention to leave the presidency of The College of New Jersey, effective January 1, 1999, and
- Whereas: On January 20, 1998 the Chair of the Board of Trustees appointed members of the campus community to serve on a Transition Committee charged with selecting a consultant to assist with the presidential search, reviewing the details of the last search, developing presidential characteristics and drafting a charge to the Presidential Search Committee, and
- Whereas: On March 17, 1998 the Chair of the Board of Trustees appointed members of the campus community to serve on the Presidential Search Committee, and transmitted the charge to that group from the Transition Committee, and
- Whereas: The Presidential Search Committee conducted a thorough screening process of 78 candidates leading to their invitation to three of the candidates to take part in campus visits held September 14 – 24, 1998, and
- Whereas: Upon the completion of an overall assessment by the Presidential Search Committee, the Committee has presented the recommendation to the Board of Trustees that Dr. R. Barbara Gitenstein be appointed the fifteenth President of The College of New Jersey.
- Therefore,
Be It
Resolved: That the Board of Trustees hereby approves the recommendation of the Presidential Search Committee and appoints Dr. R. Barbara Gitenstein as the President of The College of New Jersey and assigns her the rank of Professor, effective January 2, 1999, and
- Be It
Further
Resolved: That the Board of Trustees hereby approves the agreement of terms and conditions of employment as specified by the Chair of the Board with Dr. Gitenstein for the position of president.

**Resolution Concerning the
President's Residence**

Whereas: The State provides a residence for the President of The College of New Jersey, and

Whereas: Such a residence is essential to providing a space during evenings and weekends for the President to meet with students, faculty, alumni, community leaders, and other persons outside The College, as well as with higher education officials from other states.

Therefore,
Be It

Resolved: That the Board of Trustees mandates that President R. Barbara Gitenstein utilize the official residence provided to her by the State of New Jersey at 110 Murphy Drive, Pennington, New Jersey.

APPOINTMENTS – FACULTY

Helene Anthony	Assistant Professor (one year temporary) Special Education Effective: September 1, 1998
Roy Brown	Assistant Professor (one year temporary) Business Effective: September 1, 1998
Stuart Carroll	Assistant Professor Elementary and Early Childhood Education Effective: September 1, 1998
Eugene Cohen	Assistant Professor (one year temporary) Sociology and Anthropology Effective: September 1, 1998
Bih-Horng Chiang	Assistant Professor (twelve month, temporary) Business Effective: September 1, 1998
Michelle DiCorcia	Instructor (part-time, one semester, temporary) Health and Physical Education Effective: September 1, 1998
Robin Goodman	Assistant Professor (one year temporary) English/Women's and Gender Studies Effective: September 1, 1998
Ruth Harris	Clinician Educator (part-time) School of Nursing Effective: September 1, 1998

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Eleana Lazarus	Assistant Professor (one year temporary) Psychology Effective: September 1, 1998
David Poindexter	Assistant Professor (one year temporary) Art Effective: September 1, 1998
Deborah Sheesley	Librarian II Roscoe L. West Library Effective: October 5, 1998
Robert Underberg	Assistant Professor (one year temporary) Computer Science Effective: September 1, 1998
Joanne Zangara	Librarian III Roscoe L. West Library Effective: September 21, 1998

RETIREMENTS - FACULTY

Amelia Blyden	Special Education Effective: September 1, 1998
David McGrail	English Effective: January 31, 1998
Roger Rada	Health and Physical Education Effective: June 30, 1999
Kenneth Williams	English Effective: January 31, 1998

RESIGNATIONS – FACULTY

Randall LaSalle

Business

Effective: September 1, 1998

Jeffrey Otto

Art

Effective: June 30, 1998

LEAVE OF ABSENCE – FACULTY

Roger Chaffin

Psychology

1998-99

Phyllis Cooper

Health and Physical Education

Fall, 1998

Joseph Herzstein

Health and Physical Education

Fall, 1998

CHANGE OF STATUS – STAFF

Richard Alercio	Athletics From: Professional Services Specialist 3 To: Assistant Director 3 Effective: July 1, 1998
Lisa Brockenbrough	Admissions From: Professional Services Specialist 4 To: Professional Services Specialist 3 Effective: August 3, 1998
Jill Cifelli	Career Services From: Professional Services Specialist 4 To: Managing Assistant Director 3 Effective: September 14, 1998
Susan Murphy	College Relations From: Program Assistant To: Professional Services Specialist 3 – 12Mo. Effective: August 31, 1998
Constance Schmidt-Kirman	Graduate Studies From: Program Assistant To: Assistant Director 4 Effective: August 3, 1998
Sarah McCord Wajda	International Studies From: Assistant Supervisor I (Business Services) To: Program Assistant Effective: October 12, 1998

CHANGE OF STATUS – STAFF (TEMPORARY)

Robert Anderson	School of Arts & Sciences From: Associate Professor To: Associate Dean Effective: July 1, 1998 – June 30, 1999
Robert Bittner	School of Engineering From: Dean of Engineering To: Dean of Engineering and Acting Dean of Library and Information Management Effective: July 1, 1998 – June 30, 1999

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CHANGE OF STATUS – STAFF (TEMPORARY) - continued

Lahna Diskin School of Arts and Sciences
From: Associate Dean (part-time)
To: Associate Dean (full-time)
Effective: July 1, 1998 – June 30, 1999

Siegfried Haenisch School of Arts and Sciences
From: Associate Dean (part-time)
To: Acting Dean
Effective: July 1, 1998 – June 30, 1999

NEW APPOINTMENTS – STAFF

Roy Bielewicz College Relations
Professional Services Specialist 3
Effective: October 19, 1998

Craig Comperator Information Management
Professional Services Specialist 3
Effective: October 19, 1998

Heather Fehn Office of the President
Assistant to the President
Effective: July 1, 1998

Lisette Gonzalez Admissions
Program Assistant
Effective: September 28, 1998

Sandra Hess Residence Life
Professional Services Specialist 4 – 10 Mo.
Effective: September 1, 1998

Nancy Hill Campus Life
Program Assistant
Effective: September 28, 1998

Cristin Klepp Admissions
Program Assistant
Effective: September 28, 1998

NEW APPOINTMENTS – STAFF (continued)

Debra Knorr Kelly	Career Services Assistant Director 3 Effective: October 12, 1998
Nikolaus Mische	International Studies Program Assistant Effective: October 12, 1998
Reginald Motley	Residence Life Professional Services Specialist 4 – 10 Mo. Effective: September 1, 1998
Natalie Pardee	Residence Life Professional Services Specialist 4 – 10 Mo. Effective: September 1, 1998
Deborah Ranieri	Athletics Professional Services Specialist 3 – 10 Mo. Effective: September 1, 1998
Teri Reinhart	Campus Life Professional Services Specialist 3 Effective: July 20, 1998
*Jesse Rosenblum	College Relations Associate Vice President for College Relations Effective: September 1, 1998
Elizabeth Sims-Pottle	Graduate Studies Program Assistant Effective: October 5, 1998
Suran Song	Library Program Assistant (part-time) Effective: September 14, 1998
Patricia Thomson	Library Project Specialist (part-time) Effective: September 14, 1998

* Under The College personnel policy the President may recommend one-year contracts only on this appointment. This recommendation, under authority of the Board, may be extended up to a five-year appointment.

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NEW APPOINTMENTS – STAFF (continued)

William Zwirz Human Resources
Program Assistant
Effective: October 5, 1998

APPOINTMENTS – STAFF (temporary)

William Rogers Campus Planning & Construction
Project Specialist
Effective: August 31, 1998 – June 30, 1999

Gillian Telford Residence Life
Professional Services Specialist 4 – 10 Mo.
Effective: September 1, 1998 – June 30, 1999

EXTENSION OF TEMPORARY APPOINTMENT – STAFF

Cara Barlis Health Services
Consulting Physician
Effective: July 1, 1998 – June 30, 1999

Brian Harris Student Life
Project Specialist
Effective: July 1, 1998 – June 30, 1999

Richard Levandowski Athletics
Consulting Physician
Effective: July 1, 1998 – June 30, 1999

Kyra O'Brien Residence Life
Professional Services Specialist 4 – 10 Mo.
Effective: September 1, 1998 – June 30, 1999

RESIGNATIONS – STAFF

Judith Alu Development & Alumni Affairs
Managing Assistant Director 1
Effective: September 9, 1998

Judith Heisler Admissions
Program Assistant
Effective: July 15, 1998

RESIGNATIONS – STAFF - continued

Michele Kilcher-Reilly Human Resources
 Managing Assistant Director 3 (part-time)
 Effective: September 24, 1998

Kimberely Kelly Human Resources
 Managing Assistant Director 2
 Effective: July 22, 1998

Catherine Padilla College Relations
 Professional Services Specialist 3
 Effective: August 8, 1998

Leslie Santos Residence Life
 Managing Assistant Director 3
 Effective: October 16, 1998

RETIREMENTS - STAFF

Olga Spielman Telecommunications
 Assistant Director 2
 Effective: November 1, 1998

**Resolution Designating a Secondary
Office for the Board of Trustees**

- Whereas: Article II of the by-laws of The College of New Jersey Board of Trustees states, "The principal office of the Board of Trustees shall be in the Office of the President at The College of New Jersey. Such other offices needed for the conduct of its business may from time to time be designated by the Board of Trustees," and
- Whereas: The Board of Trustees' Presidential Search Committee has occupied rooms 102 and 114 of Loser Hall throughout the search process, and
- Whereas: These rooms have served as an appropriate space for Board activities during this period of time.
- Therefore,
Be It
Resolved: That the Board of Trustees of The College of New Jersey hereby designated rooms 102 and 114 of Loser Hall as a secondary Board Office.

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Resolution Approving The College of New Jersey Code of Ethics

Whereas: The College of New Jersey vision statement reads, in part, "The College of New Jersey is enriched by the diversity of its people. Diversity gives meaning to our sense of community. It enhances creativity, teaches flexibility, and builds strength from difference. A community of learners and scholars is built around high expectations. We expect all members to use their unique talents to make The College a better place," and

Whereas: The Quality of Campus Life committee, a group within The College's governance structure, was charged with the development of a Code of Ethics, providing the campus community with an opportunity to better define standards of behavior for its members, and

Whereas: The Quality of Campus Life committee has developed a thorough Code of Ethics document, involving the entire campus community through the governance process and open town meetings, and

Whereas: The President has brought forth this document for approval by the Board of Trustees, according to College governing policies.

Therefore,
Be It

Resolved: That The College of New Jersey Board of Trustees approves the Code of Ethics and directs the President to ensure that it, and the attached procedures for adjudication are available to all members of the campus community.

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Code of Ethics Introductory Statement

In support of its mission, The College of New Jersey sets forth the ideals of scholarship, life long learning, service to others, enrichment through diversity, commitment to excellence, collegiality, mutual respect, and personal integrity. The College is guided by the belief that a sense of true community is achieved when these ideals and values are reflected in the behavior of its members toward one another.

The College of New Jersey is committed to creating an atmosphere of respect and civility amongst its members. The charge to the Quality of Campus Life committee to create a Code of Ethics provided the campus community with the opportunity to define our standards of behavior toward each other.

As members of our campus community, our interactions with one another are to be guided by the general principles as set forth in the Code of Ethics developed through The College's governance process. In order to make this a living document, each member of the campus community must commit to these standards and promote its general principles.

5.22.98

**A Code of Ethics
for Employees of The College of New Jersey**

I. General Principles

Employees¹ of The College of New Jersey have special responsibilities that derive from their membership in an academic community and from their roles as public servants. Thus, this code addresses the issue of ethics for all employees at The College of New Jersey and provides a procedure for the filing and adjudication of complaints of unethical conduct. While this Code of Ethics cannot enumerate every responsibility or foresee every contingency, the following are viewed as essential within the context of our community. Employees have the responsibility to:

- A. Respect and act in accordance with the right of all members of the college community to freedom of thought, opinion, and conscience, freedom of speech and expression, and freedom of association.
- B. Treat all members of the college community with equal consideration and respect regardless of age, race, gender, ethnicity, religion, sexual orientation, or disability.²
- C. Refrain from harassment of or illegal discrimination against any individual or group of individuals.³
- D. Present information accurately and to refrain from false representation.
- E. Comply with all college policies and procedures and to conscientiously fulfill their assigned duties and responsibilities.
- F. Maintain the confidentiality of educational and other official records and privileged information.
- G. Avoid conflicts of interest, and refrain from abuses of authority arising from their professional or official roles. All actions by members of the community shall be consistent

¹The term "employees" is expanded in this context to include all student employees and assistants.

²See the Revised Equal Employment Opportunity/Affirmative Action Policy Statement (The College of New Jersey Board of Trustees, October 8, 1992).

³See the NJ Law Against Discrimination and The College of New Jersey Policy Against Sexual Harassment (The College of New Jersey Board of Trustees, April 25, 1991).

with the highest ethical and professional standards applicable to the activity in which they are engaged.

- H. Preserve and properly utilize college property and resources for authorized activities.
- I. Abide by all laws, regulations and college policies that provide equal opportunity and access for all persons regardless of age, race, color, gender, ethnicity, religion, sexual orientation or disability.
- J. Promote a college community based on these aforementioned shared purposes and values and to protect the integrity of one's discipline or profession, and of the institution which they serve.

II. Relations with Students

All relations with students shall comply with the General Principles cited in Part I above. All employees have the obligation to discharge their professional responsibilities concerning students in a fair and conscientious manner and in accordance with the ethical standards generally recognized within the academic community. In particular, in their relations to students as teachers, mentors, advisers, and service providers, employees are expected to:

- A. Refrain from engaging in, or creating the appearance of, amorous, sexual or potentially exploitative relationships with a student, consensual or otherwise, if the employee has an academic or supervisory responsibility for the student or is in a position to confer any benefit to or make any decisions affecting the student.
- B. Take appropriate precautions to ensure academic integrity among students with respect to plagiarism; cheating on papers and examinations; and stealing, mutilating, or concealing institutional resources; and, refer such matters for disciplinary action when such are known to have occurred.⁴

III. Relations with Colleagues⁵ and The College

All relations with colleagues and The College shall comply with the General Principles cited in Part I above.

⁴See the Student Handbook (Chapter 6, Policies for Disciplinary Action for Students Who Are Unethical in Their Academic Behavior).

⁵ The term "colleagues" is meant to include all employees of The College of New Jersey including students when they serve as employees or assistants.

All employees are expected to:

- A. Refrain from actions that conflict with the conscientious discharge of their responsibilities to The College of New Jersey.
- B. Objectively fulfill supervisory, administrative, and collegial responsibilities, especially in matters concerning evaluation, reappointment, tenure, promotion, discipline, and other conditions of employment.
- C. Refrain from engaging in or creating the appearance of, amorous, or sexual, or potentially exploitative relationships with employees in a subordinate position, or over whom there is the power to confer a benefit or make any employment decisions.

IV. Relations with Society at Large

- A. Employees should represent The College only when authorized to do so and should otherwise distinguish their role as private citizens when speaking in public.
- B. Employees must be especially sensitive to conflicts of interest, and to the appearance of such conflicts between their roles in the institution and their private activities and interests. Whenever a potential or apparent conflict of interest exists, the individual should consult with his or her supervisor and should excuse himself or herself from involvement in the conflicting activity.⁶
- C. Violations of federal or state law that involve moral turpitude shall constitute a breach of this code and shall be subject to its provisions.

V. Conduct of Research

The conduct of all research should comply with the General Principles (see Section I above).

- A. Each member of The College community has the responsibility to ensure that scholarly and scientific research is conducted in accordance with the highest standards of academic integrity. Specifically, those who conduct research or monitor the research of others should strive to ensure that the research:
 - 1. Follows accepted standards concerning evidence and justification applicable to research of that kind.
 - 2. Avoids all forms of fraud, deceit, and dishonesty.

⁶See NJ.AC 9A:3 Institutional Code of Ethics.

3. Adheres to accepted scholarly standards regarding proper citation of others' work, and recognizes and acknowledges the intellectual contributions of all members of The College community, including the contributions of their colleagues and students.
- B. All research must comply with applicable college, state, federal policies and regulations as well as professional guidelines commonly accepted within the specific discipline.
- C. In the case of applied research, care must be taken to ensure that conflicts of interest between the impartial and objective search for knowledge and the prospect of personal profit or gain do not occur.

VI. New Jersey State Requirements

In addition to the above standards, the New Jersey Administrative Code (9A:3-1.2) specifies the following for state employees:

- A. State employees are not permitted to:
 1. Have any interest, financial or otherwise, direct or indirect, or engage in any business or transaction or professional activity which is in substantial conflict with the proper discharge of their duties;
 2. Use an official position to secure unwarranted privileges or advantages for themselves or others;
 3. Act in an official capacity in any matter in which they have a direct or indirect personal financial interest that might reasonably be expected to impair their objectivity or independence of judgment;
 4. Undertake any employment or service, whether compensated or not, which might reasonably be expected to impair their objectivity and independence of judgment in the exercise of their official duties;
 5. Accept any gifts, favors, services, or other things of value under circumstances from which it might be reasonably inferred that such gifts, services, or other things of value were given or offered for the purpose of influencing them in the discharge of their official duties. Nevertheless, officers and employees, during the course of their official duties may accept meals which are offered as part of a meeting or event so long as all attendees of such meeting or event are also provided such meals. In the event that a sponsor of a meeting has pending with the institution a matter on which the officers or employees must act in the exercise of their duties, during the time that said matter is pending, officers and employees shall not accept any meals from any such sponsor;

6. Act knowingly in any way that might reasonably be expected to create, among the public having knowledge of their acts, an impression or suspicion that they may be engaged in conduct violative of their trust as public officers or employees; or
 7. Use or allow to be used their public office or employment or any information not generally available to members of the public for the purpose of securing financial gain for themselves or others with whom they are associated.
- B. All contracting and purchasing must be conducted in compliance with college policy, state regulations, and applicable law.
 - C. Employees may not appear before The College as representatives of outside agencies or business interests except as provided by applicable bargaining unit agreements.
 - D. Full-time employees shall report all outside employment in accordance with the provisions of applicable bargaining unit agreements and procedures established by the Office of Human Resources.

VII. Procedure for Adjudicating Complaints of Unethical Conduct

Any member of The College community may initiate a complaint of unethical conduct against an employee of The College. The grievant must take the following steps:

A. Preliminary Consultation and Complaint Process

1. The grievant shall schedule a preliminary consultation to discuss the complaint and review the formal procedure with the Director of Affirmative Action. Delayed preliminary consultation with the Director of Affirmative Action may compromise the ability of the Director to investigate the complaint in a timely manner.
2. The complainant must complete and submit a complaint form to the Director of Affirmative Action within six (6) months of the occurrence of the incident.
3. The Director of Affirmative Action shall within ten (10) business days forward the complaint to the person charged and conduct a confidential preliminary investigation of this complaint.
4. The Director of Affirmative Action shall request the person charged to appear for an informal discussion of the complaint.
5. The Director of Affirmative Action shall, upon completion of the preliminary investigation, take one of the following actions:

- a. Dismiss the complaint.
- b. Resolve the complaint informally with the agreement of the parties concerned.
- c. Refer the complaint to the College Ethics Board for a Formal Hearing.

Within five (5) additional business days, the Director of Affirmative Action must notify the grievant and the person accused, in writing, of the action taken on the complaint. When a formal hearing is warranted, the Director of Affirmative Action will notify, in writing, the Chair of the Ethics Board of the complaint.

B. Formal Hearing

1. The Chairperson of the College Ethics Board shall within ten (10) business days of receipt of a formal complaint (and a minimum of fifteen (15) business days prior to the formal hearing) mail a notice to the person charged and to the grievant which shall include:
 - a. A statement of the unethical conduct with reference to the specific violation under the Code of Ethics.
 - b. The name(s) of the grievant(s).
 - c. A notification of the time and place of the hearing, which shall occur no less than fifteen (15) business days following the mailing of the notice.
 - d. A copy of the Code of Ethics for the Employees of The College of New Jersey, including these procedures.
 - e. The names of the College Ethics Board members hearing the case.
2. The hearing body shall consist of the College Ethics Board (see VIII. for the composition of the Ethics Board) of which a quorum shall be five (5) members including the Chair. The Chairperson of the College Ethics Board shall preside. All proceedings of the College Ethics Board in resolving complaints of unethical conduct shall be in closed session, and all communications therein shall be regarded as confidential.
3. The person charged may request a delay of the hearing from the Chair of the College Ethics Board. A request for delay detailing the reasons for such a request must be submitted in writing a minimum of five (5) business days before the scheduled date of the hearing. The Chair of the College Ethics Board will determine whether or not the request for delay will be granted.

4. Both the grievant and the person charged may request the exclusion of the Chair and/or any member(s) of the College Ethics Board, should they feel there is a potential bias. At least five (5) business days prior to the scheduled hearing, a written objection detailing the reasons for such a request must be submitted to the Chair of the College Ethics Board. Challenged members will be asked to voluntarily step down and will be replaced by an alternate from the area on campus which they represent (e.g., staff, Arts & Sciences faculty). In the event that the challenged person refuses to step down, then the College Ethics Board will meet and vote by a simple majority to resolve the issue. Challenged members cannot vote on their own inclusion/exclusion.
5. The hearing will be closed. The grievant(s), and the person(s) charged, have the right to be counseled or accompanied by an adviser of their choice, who may be an attorney. The role of the attorney is that of an adviser to their client. Advisers may not directly address the Chair, the College Ethics Board, or others present for the hearing. In cases in which the person charged is a member of a bargaining unit, the respective bargaining unit and the President of The College may each have a non-voting observer present during the formal closed hearing. Any member of the Ethics Board may ask parties and witnesses questions. Neither advisors, attorneys, nor observers, may address any of the participants in the hearing. If the person charged refuses to attend the formal hearing, the hearing will be held in his or her absence, and the College Ethics Board may still render a decision. Board members and participants will be advised to keep all proceedings confidential.
6. The grievant, the person charged, and all members of the Ethics Board shall have the opportunity to hear and examine all witnesses and all evidence. In addition, the grievant, the person charged and the Ethics Board may call witnesses and present relevant evidence. At the discretion of the Chair, a written statement from witnesses may be considered. Such statements must be submitted a minimum of ten (10) days prior to the scheduled hearing. The College Ethics Board should immediately, upon receipt of such statements, distribute them to both the person charged and the grievant. The College Ethics Board may exclude evidence which it deems irrelevant or repetitious. At the conclusion of the presentation of witnesses and evidence, the grievant and the person charged may present closing statements.
7. Following the formal hearing, the College Ethics Board shall deliberate upon and weigh the evidence in closed session. The College Ethics Board shall decide, by majority vote, whether to sustain the complaint or to dismiss it. In the event that the complaint is sustained, the Board shall, based on the findings, recommend appropriate sanctions to the President.
8. Within fourteen (14) days of the date of the hearing, the Ethics Board will issue a written report to the President with copies to the parties. The report shall contain findings of facts and recommendations, as well as any disciplinary action.

9. The President, within fourteen (14) days of receiving the report, will make a determination to adopt, modify, or reject the Ethics Boards' recommendations.
10. The President's decision shall be considered final for all matters not involving an employee's suspension or removal. Those matters involving suspension or removal will be referred for processing according to the legal requirements for the job/employee category.
11. The entire formal hearing shall be transcribed by means of a recording device. A copy of the recording shall be made available upon request to either the grievant(s) or the accused with the understanding that the communications contained therein remain confidential. While the grievant, the accused, and their adviser(s) may review the records, the records may not be reproduced or taken from the college without the specific authorization of the President of The College of New Jersey.
12. Either party may file an appeal with the President within seven (7) days of receiving the written determination of the College Ethics Board. Notification must be in writing and specify, in detail, the grounds for the appeal. The President shall respond to the grievant(s) and the College Ethics Board in writing within fifteen (15) business days as to the disposition of the case and the reasons thereof.

C. Records

A written record of all formal and informal proceedings must be retained in the Affirmative Action Office for seven (7) years after the employee's termination of employment and then be destroyed. In cases where the complaint was sustained, a duplicate record must also be maintained in the employee's personnel file.

VIII. Composition of The College Ethics Board

The College Ethics Board shall be a standing body of The College of New Jersey consisting of six (6) full-time employees and two (2) full-time student members with a minimum of five (5) members present to hear a complaint. Membership of the employees serving on the board shall consist of two (2) faculty members, two (2) members of the college administration, and two (2) classified employees.

The Student Government Association (SGA) will recommend two (2) students and two (2) alternates to the President to be appointed to the College Ethics Board. The Vice President of each division (Student Life, Administration and Finance, College Advancement, and Academic Affairs) will recommend one administrative and one classified employee to the President to sit on the board. From this pool of eight (8) representatives, two (2) one (1) each from administration and classified, will serve on a case by case rotating basis. An effort will be made to ensure that

the classified representatives from each Vice President represent a variety of vocations and that no one classified position is overrepresented. Each school (Arts and Sciences, Business, Education, Nursing, and Engineering) will elect one (1) representative. The Library will also elect one (1) representative. From this pool of six (6) representatives, two (2) will serve on a case by case rotating basis. Initial rotations will be determined randomly with efforts being made to ensure that the representatives from each of the specified areas are diverse in regard to gender, race, ethnicity, and age.

Members shall serve for staggered terms of two (2) years. Student members must be at least of sophomore status and will be recommended by the Student Government and appointed by the President. The College Steering Committee should supervise the election of members of the College Ethics Board and shall arrange for a special election in case of resignation, death, or other cause by which a vacancy occurs on the board. Once constituted, the College Ethics Board shall elect its own Chair and Vice-Chair. The Chair and Vice-Chair will serve for term(s) of one (1) year. In the absence of the Chair, the Vice-Chair shall preside over all College Ethics Board proceedings. As acting Chair, the Vice-Chair will exercise the same voting privileges as the Chair. The Chair will serve in a nonvoting capacity, casting a vote only in the case of a tie.

In order to avoid conflicts of interest and to ensure the confidentiality of all College Ethics Board deliberations, the following policies shall apply:

1. In no case may a member of the College Ethics Board hear a complaint brought against himself or herself. In such cases, the member must excuse himself or herself from the board's deliberations.
2. Should a complaint come before both the College Ethics Board and a Union grievance process stipulated in a contract then in effect, no individual may participate in the deliberations of both bodies.
3. A Dean, Department Chairperson, other immediate supervisor, or the Director of Affirmative Action, serving on the College Ethics Board may not participate in deliberations concerning any complaint which they have previously acted upon informally.
4. The Chair, Vice-Chair and any member(s) of the College Ethics Board, may be removed or excuse themselves from the board's deliberations if a written request from the grievant or the person charged substantiates the presence of potential bias in a particular case (see Section VII. B. 4).

Should a member of the board need to be replaced due to one of the aforementioned reasons, an alternate from the appropriate area shall serve on the Ethics Board for that case only.

IX. Procedures for Approving and Amending This Code

The Code of Ethics for the Employees of The College of New Jersey may be revised or amended at any time. The procedure for approval or amendment must be in accordance with the general policies and procedures of institutional governance in effect at the time the request for approval or amendment is made. In no case shall any article of the aforementioned document or any amendment thereto be deemed to have force or effect until procedures specified by the appropriate governance policies have been completed. Nothing in the aforementioned document shall be interpreted as giving license for actions which violate municipal, state, or federal laws.

4.3.98 revision

Resolution to Recognize The Campus Wellness Program as an Integral Aspect of The College of New Jersey Community

- Whereas:** The Quality of Campus Life Committee passed The College of New Jersey Wellness Campus Vision Statement, Spring Semester 1998; and
- Whereas:** The Wellness Campus Vision Statement is consistent with the Vision Statement of The College of New Jersey; and
- Whereas:** The US Department of Health and Human Services, Public Health Service in its Report, *Health People 2000: National Health Promotion and Disease Prevention Objectives*, has pointed out our nation's concern regarding the high costs to everyone of unhealthy life-styles and risky behaviors by all age groups, but especially young adults; and the benefits to the individual, the community, the nation and world of the lifelong practice of Wellness habits; and
- Whereas:** The Centers for Disease Control and Prevention have documented that college students are at very high risk for developing many preventable diseases and conditions such as high blood pressure and alcoholism, and funded their concern through the American Association of Colleges and Universities in the awarding of small grants for health related initiatives; and
- Whereas:** There is compelling research data that supports the fact that Wellness is crucial for a student-centered agenda and that there are multiple benefits of Wellness practices to any college campus community of students, faculty and staff; and
- Whereas:** The College of New Jersey has already begun the total integration of health and wellness into the campus community in the manner envisioned by The Centers for Disease Control and Prevention through implementation of the Campus Wellness Program,
- Therefore,
Be It
Resolved
That:** The Board of Trustees of The College of New Jersey affirms that the College is a wellness campus and asks that this commitment be reflected in The Institutional Plan and in any form of media emanating from The College of New Jersey.

October 8, 1998

Resolution Approving A Program Discontinuation Process

- Whereas: The process of initiating and/or discontinuing academic programs is central to the academic enterprise of any college; and
- Whereas: Both decisions to initiate and to terminate academic programs require campus input and discussion; and
- Whereas: A college process for initiating academic programs does exist; and
- Whereas: A process for program discontinuation has been developed through college governance; and
- Whereas: The proposed program discontinuation process uses a systematic review of data addressing concerns including enrollment, market demand, relevance to The College's future, fiscal and resource matters, program quality and curricular integrity; accreditation and professional licensure; and personnel issues,
- Therefore Be It Resolved That: The process for program discontinuation be approved;
- And Be It Further Resolved That The process be effective immediately.

October 8, 1998

**Resolution Honoring Faculty Institutional Research Awardees And
External Grant Recipients
For 1998-99**

- Whereas: The College of New Jersey has a commitment to excellence; and
- Whereas: The excellence of The College of New Jersey faculty is demonstrated in many ways, one of which is the continuing pursuit of academic research; and
- Whereas: Faculty researchers serve as guides and role models for The College of New Jersey students regarding the pursuit of higher knowledge; and
- Whereas: Faculty at The College of New Jersey continue to earn recognition for their research, scholarly and artistic activities as evidenced by funding awards from both internal and external sources;
- Therefore,
Be It
Resolved: That The College of New Jersey Board of Trustees recognizes the faculty who have been awarded grant support for the academic year 1998-99; and
- BE IT
FURTHER
RESOLVED: That the Board directs the president of the college to prepare individualized copies of this resolution for each of the grant recipients to be honored, recognizing his or her achievement by citing both the name of the faculty member and the project that will be supported.

October 8, 1998

FIRSL Awards 1998-99

Name	Project Title
Penny Anderson	Safe Execution of Student Web Services
Georgia Arvanitis	Models for Structural Interactions of Platinum Triamines with DNA
MaryAnn Baenninger	The effect of spatial experience and training on spatial ability throughout the lifespan: A coherent research program
Barrie Bailey	The Eastinghouse Company: An Interactive Case Study on International Sourcing
Susan Bakewell-Sachs	Development and Testing of a Model of Hospital Discharge Management for Infants Born Extremely Prematurely, Phase Ib
William Ball	Teaching and Technology in Political Science
William Behre	An analysis of contextual variables that may contribute to school-related violence.
Juda Bennett	Black by Popular Demand
Paola Blelloch	A Research into Women's Perspective on History
Susan Boughn	Living and Coping with Trichotillomania: The Patient's Perspective
Lynn Bradley	The Synthesis of Quaternary Phosphonium Salt Transition Metal Complexes for Use as Flame Retardants
Jo Carney	"Unsung Heroines of the Middle Ages and the Renaissance" Co-Author
Karen Clark	A Continued Fraction Expansion For the Effective Conductivity of a Three-Dimensional Polycrystal
Andrew Clifford	Compact Cores in Coverings of 2-Complexes
Timothy Clydesdale	Graduate Degrees and the Attainment of Professional Careers Among U.S. Minorities: Assessing Targeted Assistance Programs in an Anti-Assistance Age
Alan Dawley	Looking Backward: A Short History of the Twentieth Century
Amy Dell	Educational and Assistive Technology: Exemplary Practices
Albert Eble	Apoptosis in the Digestive Gland of the Hard Clam, <i>Mercenaria mercenaria</i>
George Facas	Natural Convection Heat Transfer from a Heated Horizontal Pipe
Lois Fichner-Rathus	Design Textbook: Research and Writing
Ellen Frede	A Longitudinal Study of the Costs, Quality and Outcomes of Early Intervention Programs in New Jersey
Charles Goldberg	Numerical Simulation of Oceans and Atmosphere
Allan Gotthelf	Aristotle's Biological Enterprise and Its Philosophical Significance
Jean Graham	To Further the Cause: Suffragist Portrayals of Infanticide (a series of journal articles)
James Graham	The Roles of Relational, Behavioral, and Categorical Information in Person Perception Among
Nicholas Greenbaun	Oscillations and Dynamic Instabilities in a Chemical System
Jo-Ann Gross	Letter Writing and its Role in Central Asian Society
Devendra Gulati	Accounting for Derivatives and Hedging Activities - A Critical Analysis
Thomas Hagedorn	Multiplicity Formulas in Representation Theory
Gail Hilbert	Parental Caregiver Reaction: Is it Due to Illness of the Child, Family Life Cycle Stage, or a Combination of the Two?
Gerald Hoffman	Theoretical Investigation of the Noble Gas Monofluorides
David Holmes	Stylometry in Classical Latin: The Authenticity of the "Consolatio"
	Separation of Asphaltenes by Asphaltene-Bonded Silica Gel
Harriet Hustis	Italicized - As "twere": the Narration of Death
Allen Katz	EHF (Extremely High Frequency) Linearization
Marlene Kayne	Studies of the Penetrating Power of Liposome Encased Anti-cancer Drugs Using Tumors Grown <i>in vitro</i>
Regina Kenen	Investigation of the Psychological and Social Needs of a Family with a Smith Magenis Child
Snezana Kilibarda-Dalafave	Thermoelectric Properties of Doped Transition Metal Chalcogenides
Mark Kiselica	Services for Teen Parents in New Jersey: Has Gender Equity Been Realized?
Steve Klug	Genetics and General Biology Textbook Projects
Adam Knobler	Invention of Tradition: Medievalism and Mass Culture
Diane Kobryniewicz	Detecting Incompetence: Subtle ways gender and race stereotypes influence judgment
Lincoln Konkle	"It's Later Than We Think": Puritan Eschatology in the Plays of Tennessee Williams
Charles Kurnick	The Magical Mix
John Landreau	Translating Culture: Jose Maria Arguedas and Peru, 1933-1969
Randall LaSalle	The Association of Audit Committee Attributes with Financial Reporting Problems
Bozena Leven	Restructuring of Poland's Transfer Payments During Transition
Donald Leake	The role of methyl farnesoate in modulating osmoregulation in crabs
Miriam Lowi	Oil Revenues, the State, and Development: Comparative Evidence from Algeria, Iran and Indonesia
Lawrence McCauley	Motivating Words: Grammar, Philology, Linguistics and the case of Poetic Language

FIRSL Awards 1998-99

Name	Project Title
Stuart McCook	"Commodifying the Rainforest: The History of Biodiversity in Costa Rica During the Twentieth Century
Ruane Miller	The Art and Imagery of Icon and Myth from a Feminist Perspective: A Personal Journal
Janet Morrison	Ecological Invasion of Native Woodlands by Non-native Garlic Mustard: Mechanism and Effects
Michele Naples	The Dimensions of Business Failure
Sharon Navard	The Efficacy of Accuracy Ratios on the Percent of Instrument which are Incorrectly Determined to be In-Tolerance
Hossein Nouri	Four different projects
Romulo Ochoa	Photoluminescence and Raman Studies of Ge Semiconductor Nanocrystals
Marcia O'Connell	Maternal Regulation in Zebrafish: An Analysis of Polyadenylation During Embryogenesis
Agustin Otero	Time and Memory: The Narrative Works of Julio Llamazares
Aigli Papantonopoulou	Algebraic Surfaces in 4-space and in $G(1,3)$
Elizabeth Paul	College student's interpersonal conflicts: Themes and conflict-resolution strategies
John Pollock	Newspapers and the Evolution of Public Issues: Media Alignment with Political and Social Change; and new book - The Conversations of Journalists: How Media Align with Public Perspectives
David Reimer	Extensions and Generalizations of Reimer's Theorem
Howard Reinert	The Impact of Fire-altered Habitat on the Ecology of Timber Rattlesnakes (<i>Crotalus horridus</i>) in the Pine Barrens of Southern New Jersey
Bruce Rigby	Creative Studio Investigation of Mixed Media Drawing Using "Fractal Design Painter IV" Software and Execution of Acrylic Paintings
Melinda Roberts	The Child's Dilemma: Liberty, Ethics and the Constitution
Michael Robertson	Research for Book: "Whitmanism: The Walt Whitman Religion"
Adriana Rosman-Askot	Silenced Women: Re-claiming the Argentine Historical Landscape
Margaret Ruddy	Parents' Play Styles: Phase Four in a Longitudinal Study of Effects on Children's Attentiveness
Philip Sanders	World Wide Virtual Drama
Rajib Sanyal	Changing Patterns of Industrial Conflict Revisited
Ed Sarafino	Psychosocial Processes in Asthma: The Roles of Stress and Motivated Reasoning in Asthma Episodes
Bijan Sepahpour	Universal Combined Stress Apparatus
Qin Shao	Print Culture and Social Change in Natong, 1850-1930
Sharon Sherman	Creation of a New Elementary Science Education Methods Textbook for Houghton Mifflin Company and Creation of an instrument to Measure Implementation of Curriculum Content Standards in Science
Kelly Smith	A Series of Projects
David Smits	Iron Horses Harnessed to Win the West: The Frontier Army's Abetment of the Transcontinental Railroads to Defeat the Trans-Mississippi Tribes, 1865-1883
Barbara Strassman	Who is Watching Our Children? Staffing and Programming in Public Residential Schools for the Deaf
Connie Titone	Thinking Through our Mothers: Women in Education in a Multicultural Society
David Venturo	Samuel Johnson, the Concept of Originality, and the Decline of the Poetic Imitation
Joyce Vincelette	Benjamin Moore and Company: Poised for Global Expansion; and Tootsie Roll Industries, Inc.: The Tight Ship Lollipop
Lynn Waterhouse	Brain and Gene Basis for Autism
Alan Waterman	i.) Research on Intrinsic Motivation/Personally Expressive Activities; ii.) Book Series: Studies in Service-Learning; iii.) Journal of Adolescence
Morton Winston	Global Moral Community: An Essay on Human Rights and Responsibilities
Ursula Wolz	Web Host Access Tools (What?)
Gary Woodward	Perspectives on American Political Communication, Second Edition
Simona Wright	La Parola Al Femminile
Qifu Zheng	Generalized Watson Transforms and Applications

NEW EXTERNAL GRANT AWARDS MADE TO FACULTY IN 1997-98

PROJECT DIRECTOR	PROJECT TITLE/ FUNDING AGENCY
William Alexander Mary Switzer EASE	Statewide Vocational Equity Technical Assistance Centers NJ Dept. of Ed./USDOE
Georgia Arvanitis Chemistry	Student Organic Sythesis Project, Summer 98 Faculty Award, Summer 98 American Cyanamid
William Ball Political Science	PROceedings: Political Research Online Concept Demonstration and Planning Mellon Foundation/APSA/Harvard
Lynn Bradley Chemistry	Summer Student Laboratory Research American Cyanamid
Roy Clouser Philosophy	Templeton Science-Religion Course Program The John Templeton Foundation
Joyce Cochrane Physical Ed	Strengthening Teacher Preparation in School Health and HIV Prevention Educ American Association for Health Education/HHS
Amy Dell Special Ed.	Assistive Technology Teaching Training Project NJ Dept. of Labor Assistive Technology Teaching Training Project NJ Dept. of Ed.
Amy Dell Special Ed Ellen Frede Early Child Ed	Teacher Education for Inclusion Project at TCNJ NJ Developmental Disabilities Council
Anthony Evangelisto EASE	Provisional Teacher Training Program - FY98 NJ Dept. Ed.
Joseph Flynn Engineering	Equipment Loan: Uniport Mobility Platform Aberdeen Research Laboratories, US Army
Ellen Frede ELM/ECE	NJ Early Intervention System Study NJ Dept. Health/Rutgers Univ.
Gail Hilbert Nursing	Professional Nurse Traineeships US Dept. of Health and Human Services
Daphne Hobson International Studies	Overseas Sub-Sahara Africa Program US Department of State
Patricia Hutchinson Technological Studies	Children Designing and Engineering National Science Foundation, Instructional Materials Development
Regina Kenen Sociology	Infertility in Minority Women The Ferre Institute/NY Dept Health
Deborah Knox Computer Science	A Digital Computer Science Teaching Center National Science Foundation, CCD Program
Donald Leake EASE	Newark Public Schools Principals' Leadership Institute (Continuation) Newark Public Schools
Denise Shepard ELM/ECE	

NEW EXTERNAL GRANT AWARDS MADE TO FACULTY IN 1997-98

Robert McCormack Law and Justice	Evaluation of Stabilizaation and Reintegration Boot Camp Program NJ Dept of Corrections
Harris Rawicz Engineering	Engineering Support for the Global Positioning System ITT A/CD
Melinda Roberts Philosophy	The Family and the State: Children's Rights (Visiting Professor) Seton Hall School of Law
Rajib Sanyal Business	Canadian business and practices (instructional materials) Government of Canada
Sharon Sherman ELM/ECE	Partners for Terrific Science Miami U/NSF
Laurie Sherwen Nursing	Academic/Student Life Collaboration: Integrating HIV Knowledge & Risk Reduction AASCU
Ron Todd Technology Education	Professional Development Course for Science, Math, Technology k-12 Teachers Philadelphia Public Schools/NSF
Robert Weber Technological Studies	NJ SSI Cohort V RU/NSF/NJ Dept. of Ed.

**RESOLUTION OF THE COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES AUTHORIZING
THE NEGOTIATION OF THE HOLMAN HALL ROOFING PROJECT CONTRACT**

WHEREAS: The Board of Trustees under Section 18A:64-56 (b) of the State College Contracts Law has the authority under certain instances to authorize the award or negotiation of a contract outside of the competitive bid process and;

WHEREAS: The College has met the criteria as outlined in section 18A:64-56 (b) and has been unsuccessful in securing an open competitive bid to replace the roof of Holman Hall and;

WHEREAS: The College is committed to completing this project;

THEREFORE

BE IT RESOLVED: That the Board of Trustees of The College of New Jersey authorizes the Vice President for Administration and Finance to negotiate this contract, following the same terms, conditions and scope that were previously bid at a total cost not to exceed \$275,088.

October 8, 1998

**RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Professional and Other Services)**

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

**NOW, THEREFORE,
BE IT RESOLVED:** The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Keyes Martin \$60,000.00	Personnel advertisements in print media forums	College Operating
Columbia Artists Management, Inc./ Bucky Diltz Inc. \$25,000.00	Betty Buckley in Concert	College Operating Ticket Sales
CDSI Education Service \$20,000.00	Fulfill statutory provisions of the Taxpayer Relief Act of 1997	College Operating
University of Illinois \$41,364.00	Collaborator on National Science Foundation Grant	Grant
Virginia Tech University \$33,556.00	Collaborator on National Science Foundation Grant	Grant

October 8, 1998

**RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Computing and Technical)**

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

**NOW, THEREFORE,
BE IT RESOLVED:** The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
New Age Computers \$49,647.00	Network printers	College Operating
Tri-Star Computer Corp. \$86,000.00	Personal computer systems for the School of Engineering	College Operating
PCM Computers \$312,822.00	New desktop personal computer systems for the college community	College Operating
Total Video Products \$35,536.00	Video projectors for Computer on Wheels (COWS)	College Operating
Sceptre Advanced Business Solutions \$34,632.00	Help Desk Software	College Operating

October 8, 1998

**RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR CONSTRUCTION CONTRACTING PURPOSES**

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

**NOW, THEREFORE,
BE IT RESOLVED:** The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Berkowsky & Assoc. \$39,050.00	Additional architectural services for the revised Bliss Hall renovation project	Proposed 1998 Bond Issue
Cambridge Construction Management \$20,350.00	Additional construction management services for the revised Bliss Hall renovation project	Proposed 1998 Bond Issue
Kitchen & Associates \$473,000.00	Architectural and engineering services for the new design of Bray Hall	Proposed 1998 Bond Issue
Urbahn Architects \$49,950.00	Architectural and engineering services for the alteration and addition to Armstrong Hall	College Reserves
Syska & Hennessy \$32,000.00	Engineering services for the Power House chiller upgrade	Proposed 1998 Bond Issue

October 8, 1998

**RESOLUTION APPROVING AN INTERDISCIPLINARY MINOR IN POLITICS,
LAW, AND PHILOSOPHY**

- Whereas:** Courses exposing students to reasoning and thinking skills are useful to students taking the Law School Aptitude Test and once they have entered law school; and
- Whereas:** Law schools are looking for students with excellent communication skills who have taken courses demanding extensive and intensive writing experiences; and
- Whereas:** A minor in Politics, Law, and Philosophy would provide such courses emphasizing writing and thinking skills; and
- Whereas:** Such a minor would require students to take challenging courses outside of their majors; and
- Whereas:** Such a minor can be offered based on existing courses at The College of New Jersey,
- Therefore Be It Resolved That:** An interdisciplinary minor in Politics, Law, and Philosophy be approved; and
- Be It Further Resolved That:** The interdisciplinary minor in Politics, Law, and Philosophy will be offered effective September, 1999.

December 10, 1998

**Resolution Honoring
The College of New Jersey
Intercollegiate Athletic Teams**

- Whereas: The College of New Jersey has won **33 Division III National Championships** and 26 runner-up titles since 1979 when the National Collegiate Athletic Association Division III National Championships were established, ranking the college first among the 373 Division III colleges and universities in the country; and,
- Whereas: These championships and second-place finishes have spanned a variety of sports including wrestling, softball, field hockey, women's lacrosse, women's tennis, men's basketball, men's soccer, baseball, and women's cross country; this diversity again tops in Division III; and,
- Whereas: The College of New Jersey has served as the **host site for 14 NCAA National Championships** in 5 different sports, and has been selected to host this year's Division III National Wrestling Championships and the Division III Women's Tennis Championships; and,
- Whereas: During the past year, 30 student-athletes won a total of **52 All-American citations** including two GTE Academic All-Americans, raising the college's totals to well over 500 All Americans, 29 GTE Academic All-Americans, and 5 NCAA Postgraduate Scholarship recipients; and,
- Whereas: The Field Hockey team qualified for the NCAA National Tournament for the 17th consecutive season finishing 5th; and,
- Whereas: The Football team gained the NCAA National Tournament for the 2nd consecutive year finishing 5th; and
- Whereas: The Men's Soccer team reached the NCAA National Championship finals for the 2nd consecutive year, ending as National Runners-up; and
- Whereas: The Women's Soccer team finished the regular season unbeaten and untied at 18-0 and made their 7th consecutive NCAA National Tournament appearance; and,
- Whereas: The Men's Basketball team won the NJAC for the first time since 1989 and advanced to the 2nd round of the NCAA National Championship; and,
- Whereas: The Women's Basketball team was selected to the NCAA National Championship tournament for the second consecutive year, hosted a first round NCAA tournament game, and advanced to the 2nd round of the championship; and,
- Whereas: The Men's Swim team finished 11th at the NCAA National Championships and was named an NCAA All-Academic team; while the Women's Swim team had a diver receive two All-American citations at the National Championships; and,
- Whereas: The Wrestling team recorded an undefeated season at 13-0, sent 9 wrestlers to the NCAA National Championships and finished with 3 All-Americans and one Academic All-American; and,
- Whereas: The Women's Tennis team received one of 12 bids to the NCAA Team Championships and had their doubles team finish as National Runners-up in the Individual Championships; and,
- Whereas: The Women's Lacrosse team finished the year undefeated at 15-0 and won the Division III National Championship; and,

Whereas: The College of New Jersey sent 18 of its 21 intercollegiate teams to NCAA Division III Championships, garnering one national championship and one national runner-up title along with numerous lower NCAA place to finish second in the 1997-98 Sears Director's Cup Competition for Division III.

Therefore

Be It

Resolved: That The College of New Jersey Board of Trustees recognizes and honors the efforts and the achievements of the intercollegiate athletic program, the coaches and staff members, and most especially, the student-athletes who have contributed so much to their institution.