

TRENTON STATE COLLEGE BOARD OF TRUSTEES

Tuesday, December 15, 1992  
Brower Student Center, Room 202W

BOARD MEETING MINUTES

Present: Mrs. Dierdre Barz, Chair; Dr. Carlos Enriquez; Mr. Marvin Greenberg; Ms. Eleanor Horne; Dr. Lynden Kibler; Dr. Haskell Rhett; Ms. Linda Stamato; Ms. Paula Weaver; Mr. Rob Barletta, Alternate Student Trustee; Dr. William Alexander and Dr. Alan Waterman, Faculty Representatives to the Board; Ms. Sarah Kleinman, DHE; Dr. Harold Eickhoff, President; Dr. Susan Karr

The meeting was called to order at 4:45 p.m.

I. Announcement of Compliance

Mrs. Barz read the following statement:

*It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification of time and place of meeting have been satisfied.*

*The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. It does not require participation in those meetings.*

*The Board has published procedures to offer members of the public and members of the campus community opportunities to address issues relevant to the Board's powers and duties. Requests to speak to the agenda items must be registered at least 24 hours in advance of the meeting. Request to speak to other items relevant to the Board's powers and duties must be submitted in writing one week prior to the Board meeting, and should specify in detail the nature of the topic and comments. Forms to register are available in the Office of the President. These procedures are designed to encourage the orderly conduct of the Board's business, to support duly established College relationships, and to ensure that thoughtful discourse characterizes the Board's deliberation.*

*Comments from persons registered to speak are limited to a reasonable length of time. Members of the public may not make motions. The Board may choose, after hearing a comment, to refer the issue to committee, to refrain from action entirely, or to defer discussion to a more appropriate time.*

Mrs. Barz announced that a number of people had registered to speak.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Swearing In of New Trustees

Mr. Marvin Greenberg, Ms. Linda Stamato and Ms. Paula Weaver were sworn in Judge Charles Delehey, N.J. Superior Court, and welcomed by Mrs. Barz.

IV. Approval of the Minutes of the October 8, 1992 Public Board Meeting

It was moved by Dr. Kibler, seconded by Ms. Horne, that the minutes be approved. The motion carried unanimously.

V. Report of the President

The President made his report. Among his comments was a welcome to the new Trustees.

VI. Report of the Board Officers

Mrs. Barz appointed Dr. Kibler and Dr. Enriquez as the Nominating Committee, and asked that they be prepared to recommend a Vice Chair at the next meeting.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

A. Report of the Executive Committee

Dr. Kibler reported for the Committee.

1. Personnel Actions

It was moved by Dr. Kibler, seconded by Dr. Enriquez, the following personnel actions be approved. Following discussion, the motion carried unanimously.

- a. Appointments - Faculty and Staff (ATTACHMENT A)
- b. Change of Status -- Staff (ATTACHMENT B)
- c. Resignation -- Faculty (ATTACHMENT A)
- d. Retirements -- Faculty (ATTACHMENT A)
- e. Reappointments -- Faculty (ATTACHMENT B)
- f. Reappointments -- Staff (ATTACHMENT C)

2. Consideration of a resolution requesting redesignation by the Board of Higher Education of Engineering Technology as Engineering Science (ATTACHMENT D)

It was moved by Dr. Kibler, seconded by Dr. Enriquez, that the resolution be approved. After discussion and public comment by Dr. George Facas, the resolution passed unanimously.

3. Consideration of a resolution concerning faculty representation to the Trenton State College Board of Trustees (ATTACHMENT E)

It was moved by Dr. Kibler, seconded by Ms. Stamato, that the resolution be approved. After discussion and public comment by Dr. Ralph Edelbach and Dr. Chuck Hill, the resolution passed unanimously.

B. Report of the Academic Affairs Committee

Ms. Horne reported for the Committee.

C. Report of the Budget and Finance Committee

1. Consideration of a resolution approving the Planning Document associated with the Travers-Wolfe Hall Sprinkler and Fire Alarm Improvement Project (ATTACHMENT F)

It was moved by Dr. Kibler, seconded by Mr. Greenberg, that the resolution be approved. After discussion, the resolution passed unanimously.

2. Consideration of a resolution approving waivers of advertising for construction contracting purposes (ATTACHMENT G)

It was moved by Dr. Kibler, seconded by Ms. Stamato, that the resolution be approved. The resolution passed unanimously.

3. Consideration of a resolution approving waivers of advertising for College business purposes (ATTACHMENT H)

It was moved by Dr. Kibler, seconded by Ms. Stamato, that the resolution be approved. After discussion, the resolution passed unanimously.

D. Report of the College Relations Committee

Mrs. Barz reported for the Committee.

Seven members of the public addressed the Board on Agenda Item #III, Swearing In of New Trustees. The seven were Jim Van Sadlers and Mark Heavener (students); Dr. Ralph Edelbach; Dr. Chuck Hill; Mr. Tom Wirth; Dr. Arthur Steinman; and Dr. Dan Crofts. Two other students, Ms. Jennifer Keyes and Mr. Brian Hope, had to leave to take finals, and so submitted written remarks.

IX. Adjournment

The following resolution was moved by Ms. Horne, seconded by Dr. Kibler:

RESOLVED: That the Board of Trustees will hold closed session on Thursday, February 25, 1993 and at any other time as necessary to consider personnel matters, labor relations, any pending litigation, and any other matters specifically exempted by the Open Public Meetings Act. It is anticipated that decisions made in closed session will be made public at future meetings.

BE IT  
FURTHER

RESOLVED: That the next public meeting of the Trenton State College Board of Trustees will be held at 4:30 p.m. on Thursday, February 25, 1993, at a location to be announced.

BE IT  
FURTHER

RESOLVED: That this meeting be adjourned.

The meeting was adjourned at 6:50 p.m.

Submitted by,

Lynden U. Kibler,  
Secretary

TRENTON STATE COLLEGE

BOARD OF TRUSTEES

Oath of Allegiance

I, Marvin Greenberg, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people, so help me God

I do solemnly affirm that I will faithfully, impartially, and justly perform all the duties of the office of Trustees according to the best of my ability, so help me God.

SIGNATURE:

Marvin Greenberg

DATE:

15 DEC 92

WITNESS:

Paul H. L. Lelkes  
Judge, Superior Court of  
New Jersey

TRENTON STATE COLLEGE

BOARD OF TRUSTEES

Oath of Allegiance

Linda Stamato, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people, so help me God

I do solemnly affirm that I will faithfully, impartially, and justly perform all the duties of the office of Trustees according to the best of my ability, so help me God.

SIGNATURE:

Linda Stamato

DATE:

12/15/92

WITNESS:

Paul H. L. Kelly  
Judge, Superior Court of  
New Jersey

TRENTON STATE COLLEGE

BOARD OF TRUSTEES

Oath of Allegiance

I, Paula Weaver, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people, so help me God

I do solemnly affirm that I will faithfully, impartially, and justly perform all the duties of the office of Trustees according to the best of my ability, so help me God.

SIGNATURE:

Paula B. Weaver

DATE:

12-15-92

WITNESS:

Paula H. Helms  
Judge, Superior Court of  
New Jersey

APPOINTMENT -- STAFF

Arcelio Aponte	Assistant Director 3 Facilities Effective: 12/7/92
Cynthia Duncan	Managing Assistant Director 2 Development & Alumni Affairs Effective: 12/1/92
Brenda Lehner	Professional Services Specialist 3 Records and Registration Effective: 10/25/92
Suzanne Pasch	Dean School of Education Effective: 3/1/93
Lisa Watson	Professional Services Specialist 4 Admissions Effective: 10/12/92

CHANGE OF STATUS -- STAFF

G. Pomeroy Brinkley	Professional Services Specialist 3 (10 Month) Campus Life From: 8/1/92 - 6/1/95 To: 8/1/92 - 6/1/93
Karen Roth	Managing Assistant Director 1 Conference Meeting Services Effective: 11/30/92

RESIGNATION -- FACULTY

Steven Hirsch	Assistant Professor of Art Holman Hall Effective: 1/17/93
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APPOINTMENT -- FACULTY

Eleanor Fogarty	Librarian III (Temporary) Roscoe West Library From: October 1, 1992 To: June 30, 1993
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December 15, 1992



FACULTY -- RETIREMENT

Dr. Enrique Menocal                      Professor  
   Department of Accounting  
   Effective: 8/31/93

Dr. Sylvia O'Neill                        Professor  
   Department of Psychology  
   Effective: 6/30/93

December 15, 1992

FACULTY REAPPOINTMENTS TO A 3RD YEAR 1993 - 1994

ATTACHMENT B

Ball, William	Assistant Professor Political Science
Bradshaw, Randall	Assistant Professor Physics
Braender, Lynn	Assistant Professor Business Administration
Carney, JoEllen	Assistant Professor English
Conte, Anthony	Assistant Professor Elementary and Early Childhood Education
Cunningham, Robin	Assistant Professor Mathematics and Statistics
Figueroa, Alvin	Assistant Professor Modern Languages
Fox, Robert	Assistant Professor Mathematics and Statistics
McMahan, Robert	Assistant Professor Music
O'Connor, Priscilla	Assistant Professor Nursing
Owens, Judith	Assistant Professor Elementary and Early Childhood Education

FACULTY REAPPOINTMENT TO A 4TH YEAR 1993 - 1994

Tarriff, Harold	Assistant Professor Special Education
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December 15, 1992

ONE YEAR REAPPOINTMENTS -- STAFF 7/1/93 - 6/30/94

1. Adele Boras	Program Assistant	College Relations
2. Ann Bready	Professional Services Specialist 3	College Relations
3. Sha Ron Brooks	Assistant Director 3	Student Center
4. Patricia Butcher	Assistant Director Library Services	Library
5. Brenda Campbell	Professional Services Specialist 2	Athletics
6. Judith Evans	Professional Services Specialist 2	Dev. & Alumni Affairs
7. Delsia Fleming	Professional Services Specialist 3	EOF
8. Maura Graber	Assistant Director 4	Media & Technology
9. Jeffrey Kerswill	Professional Services Specialist 3	Information Management
10. Donald Marsh	Assistant Director 3	Athletics
11. Anne Martens	Professional Services Specialist 2	Dev. and Alumni Affairs
12. Charles McConnell	Assistant Director 1	Certification
13. Catherine Moscarello	Assistant Director 3	College Relations
14. Kevin Potucek	Professional Services Specialist 4	Communication Studies
15. Steven Ripans	Assistant Director 3	Admissions
16. Larry Rose	Professional Services Specialist 3	Information Management
17. Shawn Sivy	Professional Services Specialist 3	Information Management
18. Crystal Smith	Professional Services Specialist 4	Collegebound
19. Sam Tola	Professional Services Specialist 4	Admissions
20. David Vytlacil	Assistant Director 3	Auxiliary Services
21. Ray Wheeler	Assist Director 1	Professional Lab Exp.
22. Charlie Williams	Professional Services Specialist 3	EOF

December 15, 1992

ONE YEAR REAPPOINTMENTS -- STAFF (10 MONTH)

1. Beth Bailey	Prof Serv Spec 4	Community Dev Serv	9/1/93-6/30/94
2. Linda Diaz	Prof Serv Spec 4	Community Dev Serv	9/1/93-6/30/94
3. Larry Gage	Prof Serv Spec 1	Psych Counsel Serv	9/1/93-6/30/94
4. Nylda Huslin	Assist Director 3	Academic Develop Serv	9/1/93-6/30/94
5. Lisa McCarthy	Prof Serv Spec 4	Community Dev Serv	9/1/93-6/30/94
6. Bonnie North	Prof Serv Spec 2	Psych Counsel Serv	9/1/93-6/30/94
7. Andrea Rottenberg	Prof Serv Spec 4	Community Dev Serv	8/1/93-6/01/94

THREE YEAR REAPPOINTMENTS -- STAFF 7/1/93 - 6/30/96

1. Paul Bacani	Prof Services Specialist 1	Campus Plan & Construction
2. Violet Barrett-Kobes	Prof Services Specialist 3	EOF
3. Shirley Daniels	Prof Services Specialist 3	Records & Registration

THREE YEAR REAPPOINTMENTS -- STAFF (10 MONTH) 8/1/93 - 6/1/96

1. G. Pomeroy Brinkley	Prof Serv Spec 3	Campus Life
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December 15, 1992

RESOLUTION REQUESTING REDESIGNATION BY  
THE BOARD OF HIGHER EDUCATION OF  
ENGINEERING TECHNOLOGY AS ENGINEERING SCIENCE

WHEREAS: The Engineering Technology programs at Trenton State College have been deemed by consultants to be of the quality of engineering programs; and

WHEREAS: In December 1991, in adopting the recommendations contained in Section II of the Trenton State College Planning Report, the Board of Trustees directed the College to "continue to take all appropriate and necessary actions to secure the redesignation of our Engineering Technology programs as Engineering"; and

WHEREAS: After a series of discussions with the Department of Higher Education, it was mutually agreed that Trenton State College adopt the Trinity University model for Engineering Science; and

WHEREAS: The change in the redesignation from Engineering Technology to Engineering Science does not require any significant alteration to the program now being offered in the School of Technology;

THEREFORE,  
LET IT BE

RESOLVED: That Trenton State College withdraw its original request for redesignation to Engineering and seek approval for redesignation to Engineering Science.

BE IT FURTHER

RESOLVED: That the College will pursue ABET accreditation for the Engineering Science program.

12/15/92

RESOLUTION CONCERNING FACULTY REPRESENTATION  
TO THE TRENTON STATE COLLEGE BOARD OF TRUSTEES

WHEREAS: On November 19, 1987 the Trenton State College Board of Trustees adopted a resolution providing for faculty representation to the Board; and

WHEREAS: The November 19, 1987 resolution called for the Board to review the statement no later than 1992 to determine if the implementation of its provisions had improved the means of bringing a faculty perspective to Trustee deliberations; and

WHEREAS: A review of the governance process will be undertaken beginning in 1993; and

WHEREAS: The role of the faculty representative can best be looked at in the context of that review;

THEREFORE,  
LET IT BE

RESOLVED THAT: The Trenton State College Board of Trustees will reevaluate the November 19, 1987 resolution during the stipulated review of collegial governance, to ensure that the most effective means are utilized in bringing a faculty perspective to Trustee deliberations

December 15, 1992

CONSIDERATION OF A RESOLUTION OF APPROVAL FOR THE PLANNING DOCUMENT  
ASSOCIATED WITH THE  
TRAVERS-WOLFE HALL SPRINKLER AND FIRE ALARM IMPROVEMENT PROJECT

WHEREAS: The Trenton State College Board of Trustees approved on October 8, 1992 a waiver of advertising for the engineering firm of Maitra Associates of Somerville, New Jersey to provide complete engineering services for Travers-Wolfe Halls related to the State of New Jersey Fire Safety Code mandated improvements; and, that the College has contracted with the Maitra firm for the design development; construction documents, including plans and specifications; bidding; award of construction contracts; and, administration of construction contracts; and,

WHEREAS: The College administration has determined that the sprinkler and fire alarm system improvements in the Travers-Wolfe Student Residence Halls are necessary to maintain a continued provision of student residence and student development programs, including summer conferences and camps; and,

WHEREAS: The College administration has determined that the total estimated project cost of \$1,836,625 will be funded through accumulated auxiliary services funds specifically reserved for the capital renewal of this facility; now therefore be it

RESOLVED: That the Trenton State College Board of Trustees hereby approves the major construction project planning document, entitled the Travers-Wolfe Hall Sprinkler And Fire Alarm Improvement Project and dated November 6, 1992, at a total project cost of \$1,836,625 and as such authorizes the President to advance and undertake this project; and be it further

RESOLVED: That the President of the College is authorized to forward this project to the Chancellor for his recommendation to the Board of Higher Education for its consideration of approval at their January, 1993 meeting.

DECEMBER 15, 1992

RESOLUTION APPROVING WAIVERS  
OF ADVERTISING  
FOR CONSTRUCTION CONTRACTING PURPOSES

WHEREAS: State College Contract Law permits waivers of advertising for specified purchases in excess of \$10,300, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,  
BE IT RESOLVED: The Trenton State College Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<u>VENDOR</u>	<u>PURPOSE</u>
Data Archives, Inc. (\$10,300.00)	Off-campus documents and records storage and inventory service
Honeywell, Inc. (\$120,000.00)	Upgrade and improvement services directly related to the installation of building automation, control and energy management system installation on the college campus.
Jordan & Pease Architects (\$44,375.00)	Professional architectural services for the Ely, Allen and Brewster renovation project
Melick-Tully and Associates, Inc. (\$10,000.00)	Addendum to bid waiver approved on February 20, 1992 and on October 8, 1992 to increase the contract for on-site soils engineering consultant for the Music Building project



RESOLUTION APPROVING WAIVERS  
OF ADVERTISING  
FOR COLLEGE BUSINESS PURPOSES

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$10,300, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,  
BE IT RESOLVED: The Trenton State College Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDORPURPOSE

James Fox Associates, Inc.  
(\$56,600.00)

Survey, testing and documentation of campus communications cabling and conduit