

**The College of New Jersey
Board of Trustees**

**Thursday, December 7, 2000
202 W Student Center
Minutes of Public Board Meeting**

Present: Mr. Walter Chambers, Chair; Mr. Bruce Hasbrouck, Vice Chair; Ms. Barbara Pelson; Mr. Thomas Bracken; Ms. Stacy Holland; Mr. Jim Harkness; Mr. Robert Gladstone; Mr. James McAndrew; Mr. Jeffrey Perlman; Mr. Harry Reichard; Mr. Jose Sosa; Dr. R. Barbara Gitenstein, President; Mr. Al Ribeiro, Student Trustee; Ms. Rebecca Ostroy, Alternate Student Trustee; Dr. John Karsnitz, Faculty Representative to the Board, Dr. Beth Paul, Faculty Representative to the Board

Not Present: Mr. Robert Kaye; Dr. Al Cho; Dr. Carla Enriquez; Mrs. Patricia Rado;

The meeting was called to order at 2:30pm.

I. Announcement of Compliance

Mr. Chambers announced that the requirements of the Open Public Meetings Act concerning public notice of this meeting had been met.

II. Motion to go into closed session

It was moved by Mr. Hasbrouck, seconded by Mr. Gladstone, that the Board go into closed session to discuss personnel actions and litigation, items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Resumption of Public Session/Pledge of Allegiance

V. Approval of the Minutes of the October 12, 2000 Meeting

It was moved by Mr. Harkness, seconded by Mr. Ribeiro that the minutes be approved. The motion carried unanimously.

VI. Report of the President

Dr. Gitenstein made her report.

VII. Report of the Board Officers

VIII. Report of the Board of Trustees Representative to the Planning and Priorities Council

Mr. Chambers made his report.

IX. Report of the Trustee member of the TSC Corporation

Mr. McAndrew made his report.

X. Report of the Trustee member of the TCNJ Foundation

Mr. Gladstone made his report.

XI. Report of the Trustee Liaison to the New Jersey Association for State Colleges and Universities.

Mr. Harkness made his report.

XII. New Business.

A. Report of the Executive Committee

1. Resolution Approving The College of New Jersey Mission Statement - Attachment A

It was moved by Mr. Hasbrouck, seconded by Mr. Harkness that the resolution be approved. The motion carried unanimously.

2. Personnel Actions

a. Change of Status, New Appointments, Resignations, Reappointments - Staff - Attachment B

It was moved by Mr. Hasbrouck, seconded by Mr. Harkness that the resolution be approved. The motion carried unanimously.

3. Resolution Approving Modifications to the Trenton State College Corporation By-Laws - Attachment C

It was moved by Mr. Hasbrouck, seconded by Mr. Harkness that the resolution be approved. The motion carried unanimously.

4. Resolution Modifying the Position Classification Plan for Non-Unit Employees - Attachment D

It was moved by Mr. Hasbrouck, seconded by Mr. Gladstone that the resolution be approved. The motion carried unanimously.

B. Report of the Academic Affairs Committee

Mrs. Pelson reported for the committee.

C. Report of the Finance & Construction Committee

Mr. Perlman reported for the committee.

It was moved by Mr. Hasbrouck, seconded by Mr. Harkness that the following resolutions, E, G, H, I, J, K be approved. In addition, Attachment F will be held until the next public meeting. The motion carried unanimously.

1. Resolution Concerning the Submission of the Fiscal Year 2002 Budget Request - Attachment E
2. Resolution Approving the Sale of Land to Mercer County - Attachment F
3. Resolution of the Board of Trustees of The College of New Jersey Approving the Application to be Submitted to the Department of Treasury in Connection with the Financing Of the Project Through the New Jersey Educational Facilities Authority Pursuant to the Dormitory Safety Trust Fund Act and Authorizing The Execution and Delivery of the Loan Agreement And Other Necessary Legal Documents in Connection Therewith - Attachment G
4. Resolution Approving Bid Waivers for College Business Purposes:
 - Computing and Technical - Attachment H
 - Professional and Other Services - Attachment I
 - Printing & Publications - Attachment J
 - Construction - Attachment K

D. College Relations

Mr. Gladstone reported for the committee.

1. Resolution Honoring Ms. Kim Pearson as a 2000 CASE Professor of the Year - Attachment K

It was moved by Mr. Gladstone, seconded by Mr. Sosa that the resolution be approved. The motion carried unanimously.

XIII. Adjournment

The following resolution was moved by Mr. Sosa, seconded by Mr. McAndrew. The motion carried unanimously.

Be It

Resolved: That the next public meeting of The College of New Jersey Board of Trustees will be held on Thursday, March 1, 2001 at a time and location to be announced.

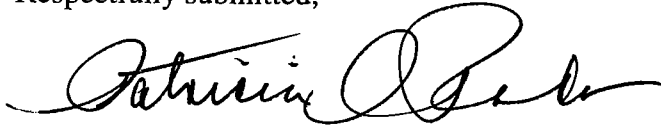
Be It

Further

Resolved: That this meeting be adjourned.

The meeting was adjourned at 4:07pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia Rado", written in a cursive style.

Patricia Rado
Secretary

Resolution Approving the Mission Statement of The College of New Jersey

- Whereas: The College of New Jersey Board of Trustees conducted a retreat in August of 1999 to explore issues related to mission-based planning, and
- Whereas: As a result of the August 1999 retreat the Board of Trustees charged President Gitenstein with the responsibility to establish a Planning and Priorities Council to develop a mission for the future of the institution, and
- Whereas: The Planning and Priorities Council, chaired by President Gitenstein and Dr. David Prensky, was comprised of members of the campus community representing all campus constituencies, and
- Whereas: The Planning and Priorities Council met on a regular basis to consider the elements essential to the well-being of The College and its advancement into the future, and
- Whereas: The Planning and Priorities Council developed eight task forces to focus on the most critical elements to The College's future success. These task forces involved a broad spectrum of campus community members, allowing for a diversity of perspectives and contributions, and
- Whereas: Throughout the fall 2000 semester the campus community participated in a number forums designed to elicit further comments and input into the design of the new mission statement.
- Therefore,
Be It
Resolved: That The College of New Jersey Board of Trustees hereby approves the attached mission statement, and directs President Gitenstein to transmit the "Charge to the Planning and Priorities Council" to that Council so the new mission can be fully implemented.

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SUPPORTING DOCUMENTS

BACKGROUND STATEMENT

The College of New Jersey promotes free inquiry and open exchange in the pursuit of knowledge and human understanding among a community of learners valued for their diverse and distinctive perspectives and abilities. Founded in 1855 as the New Jersey State Normal School, TCNJ has become primarily an undergraduate and residential college with targeted graduate programs, a highly competitive institution proud of its public service mandate to educate the most capable of New Jersey's citizens for leadership and with aspirations to be a national exemplar. It provides a challenging and supportive environment in which talented students, exceptional teacher-scholars, dedicated staff, committed alumni, and a supportive board of trustees join together to develop the full potential of each member through the transforming power of education. By its commitment to excellence in teaching, creativity, scholarship, and citizenship, The College prepares students through its liberal arts and professional programs to excel in their chosen fields and to create, preserve and transmit knowledge, skills, the arts and wisdom to sustain and advance the communities in which they live, whether those be communities of New Jersey, of the nation, or of the world.

CORE BELIEFS

The College of New Jersey affirms the following Core Beliefs as fundamental to its Mission:

1. The College comprises a caring, friendly, and respectful community where the contributions of students, faculty, staff and alumni are valued and recognized.
2. The College provides a seamless, engaging educational environment characterized by academic freedom, creative expression, critical thinking, intellectual inquiry, and service learning.
3. The College's faculty and staff take pride in offering a personal educational experience to every undergraduate and graduate student.
4. The College's cultural, social, and intellectual life are enriched and enlivened by diversity.
5. The College provides facilities, programs, services, and amenities that enhance opportunities for formal and informal interaction in a living-learning environment.
6. The College promotes wellness and fosters the development of the whole person.

7. The College embraces its heritage and is committed to reevaluating its mission in response to the changing needs of society.
8. The College prepares its students to be successful, ethical, and visionary leaders in a multicultural, highly technological, and increasingly globalized world.
9. The College believes that an educated individual possesses an understanding of his or her own culture, an appreciation of other cultures, and the capacity to facilitate genuine cross-cultural interaction.
10. The College regards education in the service of human welfare as its chief end.

THE COLLEGE OF NEW JERSEY MISSION STATEMENT

The College of New Jersey, founded in 1855 as the New Jersey State Normal School, is primarily an undergraduate and residential college with targeted graduate programs. TCNJ's exceptional students, teacher-scholars, staff, alumni, and board members constitute a diverse community of learners, dedicated to free inquiry and open exchange, to excellence in teaching, creativity, scholarship, and citizenship, and to the transformative power of education in a highly competitive institution. The College prepares students to excel in their chosen fields and to create, preserve and transmit knowledge, arts and wisdom. Proud of its public service mandate to educate leaders of New Jersey and the nation, The College will be a national exemplar in the education of those who seek to sustain and advance the communities in which they live.

CHARGE TO THE COMMITTEE ON PLANNING AND PRIORITIES

The Committee on Planning and Priorities is charged to develop specific goals, objectives and initiatives in order to accomplish The College's special emphasis for the next three years: to become "a national exemplar in the education of community members to sustain and advance the communities in which they live." Specifically, the Committee is charged to focus its attention on the following areas:

- An accountable and open planning process inclusive of voices from all stakeholder populations.
- A continued commitment to excellence in scholarship and academic ideals that will be manifest in academic planning, with particular attention to interdisciplinarity.
- A commitment to diversity that will be manifest in proactive faculty, staff, and student recruitment and retention plans, and in academic and co-curricular planning.
- An encouragement of international perspectives that will be manifest in academic and co-curricular planning.
- Valuing the sense of shared community that will be manifest in facilities planning, academic and co-curricular planning, and administrative structure review.
- An acknowledgement of the necessity to reach out to the larger world, particularly to the corporate communities and public service agencies, that will be manifest in facilities master planning and academic and co-curricular planning.
- A recognition of the importance of communication and of the exponential growth in information in the 21st century that will be manifest in facilities and academic planning that integrates and enhances the use of technology and information management.

Change of Status - Staff

Craig Blaha

College Relations

From: Professional Services Specialist 3

To: Professional Services Specialist 2

Effective: December 2, 2000

Patrice Coleman-Boatwright

Academic Grants & Sponsored Research

From: Executive Assistant 4 (Student Life)

To: Director 4 (AG&SR)

Effective: November 10, 2000

Reginald Motely

Equal Opportunity Funding

From: Prof. Svcs. Spec. 4 – 10 mos

(Residence Life)

To: Prof. Svcs. Spec. 3 (EOF)

Effective: November 6, 2000

Genevieve Perkins

Student Life

From: Professional Services Specialist 3
(Budget and Finance)

To: Professional Services Specialist 4
(temporary) (Student Life)

Effective: December 4, 2000

New Appointments - Staff

Herve Damas

Athletics

Professional Services Specialist 3

Effective: November 27, 2000

Denise Denson

Information Management

Professional Services Specialist 3

Effective: October 30, 2000

Tracey Duncan

Residence Life

Program Assistant

Effective: October 23, 2000

Jill Fink

Women & Gender Studies

Managing Assistant Director 3

Effective: October 30, 2000

Robert Kinney

Budget & Finance

Managing Assistant Director 2

Effective: December 11, 2000

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New Appointments - Staff (continued)

Matthew Middleton	Admissions Professional Services Specialist 4 (10 Mo.) Effective: October 16, 2000
Nairem Moran	College Relations Program Assistant Effective: November 6, 2000
James Myers	Information Management Professional Services Specialist 3 Effective: October 30, 2000
Lisa Myers	College Relations Assistant Director 3 Effective: November 20, 2000
Rochelle Patterson	Admissions Professional Services Specialist 4 (10Mo.) Effective: November 20, 2000
Kimberly Rafferzeder	Auxiliary Services Professional Services Specialist 4 Effective: November 13, 2000
Bruce Van Dusen	College Relations Professional Services Specialist 3 Effective: October 30, 2000
Resignations - Staff	
Jennifer Cross	Campus Life Office Professional Service Specialist 3 Effective: October 27, 2000
Kathleen Jackson	Campus Wellness Director 3 Effective: October 25, 2000
Lisa Pollini	Admissions Program Assistant Effective: October 27, 2000
Kristin Wade	Career Equity Center Project Specialist Effective: December 21, 2000

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Reappointments - Staff (July 1, 2001 - June 30, 2002)

Susan Berkowitz	Program Assistant STEP
Craig Blaha	Professional Services Specialist 2 College Relations
Shari Blumenthal	Professional Services Specialist 4 Auxiliary Services
Robert Bonocore	Assistant Director 3 Admissions
Brenda Campbell	Professional Services Specialist 2 Athletics
Katie Caperna	Professional Services Specialist 3 Student Financial Assistant
Vilja Casey	Program Assistant Academic Grants and Sponsored Research
John Brad Coburn	Professional Services Specialist 1 Information Management
Craig Comperatore	Professional Services Specialist 3 Information Management
Angela Domen	Professional Services Specialist 3 Information Management
Maura Garnich	Program Assistant Records and Registration
Joseph Hadge	Professional Services Specialist 3 Alcohol and Drug Education Program
Nancy Hill	Professional Services Specialist 4 Campus Life
Germaine Hill	Program Assistant Admissions
Catharine Hogan	Professional Services Specialist 4 Conference and Meeting Services

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Reappointments - Staff (July 1, 2001 - June 30, 2002) continued

Craig Kapp	Assistant Director 3 Information Management
Constance Kirman	Assistant Director 4 (part-time) Graduate Studies
Cristin Campbell	Professional Services Specialist 4 Admissions
Anthony Marchetti	Program Assistant College Relations
Nikolaus Mische	Program Assistant International Studies
Reginald Motley	Professional Services Specialist 3 Educational Opportunity Fund
Janis Blayne Paul	Professional Services Specialist 2 Development and Alumni Affairs
Colleen Perry	Professional Services Specialist 4 Career Services
Kay Potucek	Program Assistant Development and Alumni Affairs
Charlotte Regen	Program Assistant Career Services
Teresa Reinhart	Professional Services Specialist 3 Campus Life
Sanjana Rimal	Professional Services Specialist 4 Student Financial Assistant
A. Patrick Roger-Gordon	Professional Services Specialist 4 Residence Life
Natalka Sawchuk	Professional Services Specialist 2 Library
Randolph Shipon	Professional Services Specialist 3 Information Management

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Reappointments - Staff (July 1, 2001 - June 30, 2002) continued

Myronee Simpson	Program Assistant Admissions
Ronald Smalley	Professional Services Specialist 3 Information Management
Brad Stober	Professional Services Specialist 1 Information Management
Andrew Stutzman	Assistant Director 3 Information Management
Matthew Winkel	Program Assistant (part-time) Library
Patricia Yaple	Program Assistant (part-time) Child Care Center
Jeddel Yeras	Professional Services Specialist 3 Information Management
Elizabeth Zawodniak	Program Assistant Student Life

Reappointments - Staff (July 1, 2001 - June 30, 2004)

Victoria Edwards	Program Assistant Step
Kathleen Ertel	Professional Services Specialist 3 Educational Opportunity Fund Program
Ralph Pignatelli	Professional Services Specialist 1 Information Management
Dale Simon	Program Assistant (part-time) Music
Janice Vermeychuk	Assistant Director 1 Health Services
D. Kelly Williams	Assistant Director 4 Admissions

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Reappointments - Staff (September 1, 2001 - June 30, 2002)

Diane Gruenberg	Assistant Director 2 (10 Mo.) Academic Enhancement
Kyra O'Brien	Professional Services Specialist 4 (10 Mo.) Residence Life
Deborah Ranieri	Professional Services Specialist 3 (10 Mo.) Athletics

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Resolution Approving Revisions to the Bylaws of the Trenton State College Corporation

Whereas: The bylaws of the Trenton State College Corporation were passed by unanimous vote at the August 26, 1988 meeting by the Board of Directors, and

Whereas: The Board of Trustees approved amended bylaws of the Trenton State College Corporation at its February 17, 1994 and June 9, 1994 public meetings, and

Whereas: Article XIV of the Trenton State College Corporation bylaws states that The College of New Jersey Board of Trustees may be requested to approve amendments to the Corporation's bylaws that have received a two-thirds affirmative vote by the Corporation's Board of Directors, and

Whereas: The Trenton State College Corporation Board of Directors has determined that the Corporation business can most effectively be accomplished through the scheduling of three regular meetings per fiscal year.

Therefore,
Be It
Resolved:

That The College of New Jersey Board of Trustees approves the following revision in Article II, Section 2 of the bylaws of the Trenton State College Corporation, as well as the other grammatical changes as highlighted in the attached document:

2. Regular Meetings. The Corporation Board of Directors ("Board") shall hold a minimum of [four] three regular meetings (including the annual meeting within the fiscal year.

(Note: underlined item is added; bracketed item is deleted)

BY LAWS
OF THE
TRENTON STATE COLLEGE CORPORATION

ARTICLE I – ORGANIZATION

The name of this organization shall be the Trenton State College Corporation (“the Corporation”). The Corporation is a body corporate and politic organized and subsisting pursuant to the New Jersey Public College Auxiliary Organization Act, Chapter 16, N.J.S.A. 18A:64-27 to 18A:64-44.

ARTICLE II – MEETINGS

1. **Annual Meetings.** The annual meetings of the Corporation will be held at The College of New Jersey (College”) during the last regularly scheduled meeting of the fiscal year.
2. **Regular Meetings.** The Corporation Board of Directors (Board”) shall hold a minimum of ~~four~~ **three** regular meetings (including the annual meeting) within the fiscal year.
3. **Special Meetings.** Special meetings may be called at any time by the Corporation chairperson or upon the written request of four members of the Board.
4. **Notices.** Notice for all meetings shall be in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 to 10:4-21. Directors shall be given notice of each meeting and the purpose or purposes of each meeting. The agenda and supporting materials will be sent to the Directors in whatever manner is necessary to ensure their receipt of those documents 72 hours before the actual meeting.
5. **Quorum.** Five of the nine voting members of the Board shall constitute a quorum for the transaction of business at any regular or special meetings. If no quorum is present at any meeting so called, a lesser number may meet and adjourn from time to time until a quorum is present. No formal vote may be taken without a quorum present.
6. **Voting.** At each meeting, each Director shall be entitled to one vote. There shall be no proxy voting.

ARTICLE III – BOARD OF DIRECTORS

1. **Membership.** The Corporation Board of Directors shall consist of nine (9) persons:
 - a. A member of The College of New Jersey Board of Trustees (“Trustees”);
 - b. The President of the College or his/her designee;
 - c. The President of the Corporation (“President”);
 - d. Two (2) currently enrolled full-time Students of the College;

- e. One (1) current member of the College of New Jersey Faculty ("Faculty") and;
- f. Three (3) Citizen members.

2. **Selection of Membership.**

- a. The Trustee member shall be appointed by the chairperson of the Board of Trustees.
- b. The President of the College or his/her designee shall serve ex-officio with vote.
- c. The President of the Corporation, the two Student members, the Faculty member, and the three Citizen members shall be appointed by the Board of Trustees upon the recommendation of the President of the College.

3. **Term of Office.**

- a. The Trustee member shall be appointed to a three year term. However, service on the Corporation board shall cease when the Trustee member leaves the Board of Trustees. If the appointed term has not been completed, the Chair of the Board of Trustees shall appoint a Trustee member to fill the unexpired term on the Board of Directors.
- b. The President of the Corporation shall be appointed for a three year term.
- c. The faculty member shall be appointed to a term of three years.
- d. The student members shall be appointed to terms of two years, provided that the appointments shall be staggered.
- e. The citizen members shall be appointed to three year terms, provided that the appointments shall be staggered.

There shall be no limitations on the number of terms an individual may serve. Vacancies related to Article II.3.b.-d. shall be filled by appointment to the unexpired terms by the Trustees on nomination of the President of the College. Each member shall serve until a successor is appointed and qualified, except in cases of removal of a Director or termination of another office or position upon which the Board membership is based.

- 4. **Duties and Powers.** The Corporation Board shall have the control and management of the affairs of the Corporation, and shall exercise all such powers and do all such lawful acts and things necessary or expedient in the control and management of the Corporation as it may deem proper and appropriate, subject to and consistent with the laws of the State of New Jersey.
- 5. **Conflict of Interest.** No member of the Board shall have a financial interest in any contract or other transaction entered into by the Board. Any contract or transaction entered into in violation of this section is void. Any Director or officer who is unable to consider impartially any matter to come before the Board or Committee, shall immediately disqualify himself or herself from taking part in the consideration or disposition of such matters, and shall promptly notify the other members of the Board or of such committee, as the case may be, of such disqualification.
- 6. **Compensation and Expenses.** Members of the Board shall receive no compensation for their services as Board members, but shall be paid their necessary expenses in performing their duties.

ARTICLE IV – OFFICERS

1. **Officers.** The officers of the Corporation shall be the Chairperson, Vice Chairperson, President, Treasurer and Secretary. The President of the College shall not serve as an officer of the Corporation.
2. **Election of Officers.** The Chairperson, Vice Chairperson, Secretary, and Treasurer shall be elected by the Corporation Board at the annual meeting, and shall serve for a term of one year or until their successors are elected and qualified. Should an office be vacated prior to the end of the fiscal year, the office shall be filled by majority vote of the Directors on an acting basis for the remainder of the year. No Director may hold more than one such office. The Chairperson and Vice Chairperson, and the Secretary, shall be elected from the membership of the sitting Corporation Board. The Treasurer shall be elected from among the staff of the Corporation.
3. **Duties of the Chairperson.** The Chairperson shall, when present, preside at all meetings of the Board and shall have general supervision of the affairs of the Board, subject to the approval of the Corporation Board.
4. **Duties of the Vice Chairperson.** The Vice Chairperson shall preside over meetings in the absence of the Chairperson and shall carry out such additional duties as may from time to time be assigned by the Chairperson or the Corporation Board.
5. **Duties of the President.** The President shall be the chief executive officer of the Corporation. He or she shall exercise such duties as customarily pertain to the office of President, and shall be responsible for the general management of the property and affairs of the Corporation, subject to the supervision and control of the Board of Directors. Furthermore, the President shall perform such other duties as may be prescribed by the Board of Directors, the Executive Committee, or by the Auxiliary Corporation Regulations and the By Laws. At each meeting of the members and the Board of Directors, he or she shall present a report of the condition and finances of the Corporation. The President shall present the annual budget of the Corporation to the Board of Directors for its approval at the annual meeting. Subject to the approval of the Board of Directors he or she shall be responsible for appointing, and removing, employing and discharging, and fixing the compensation of all agents, legal counsel, and employees of the Corporation. The President shall ensure that the books, reports, statements and certificate required under New Jersey law are properly made, kept, and filed. He or she shall enforce these By Laws and perform all duties incident to the position and office ~~which~~ **that** are required by law.
6. **Duties of the Treasurer.** The Treasurer shall have responsibility for the maintenance of all financial records, shall prepare and submit financial reports as requested by the Corporation Board, and shall have general responsibility for all other related financial affairs. All of the Corporation's books and records shall be open to inspection by any Director at any time on reasonable notice to the Treasurer.
7. **Duties of the Secretary.** The Secretary shall assure that the minutes of meetings are recorded, shall assure maintenance of all records, files and historical data of the Corporation, shall serve as signatory for the Corporation on appropriate legal documents; and shall perform related duties.

ARTICLE V – COMMITTEES

1. **Executive Committee.** The Chairperson, Vice Chairperson, and President will constitute the Executive Committee. The Executive Committee, a standing committee, shall execute the policies of the board and transact the business of the Corporation between meetings of the Board, as authorized by the Board. Any action of the Executive Committee shall be ratified at each subsequent meeting of the Board. If an emergency situation requires the Executive Committee to take an action not previously authorized by the Board of Directors, the Board will be polled within five working days to determine whether it wishes to consider the action taken by the Executive Committee at a Special Meeting or whether it wishes to officially ratify the action at the next regularly scheduled meeting.
2. **Nominating Committee.** The Chairperson of the Board of Directors shall appoint a Nominating Committee from among the Board of Directors, which shall propose officers for recommendation for election at each year's annual meeting or from time to time as needed. It shall be a standing committee.
3. **Other Committees.** The Chairperson of the Board may from time to time appoint such other ad hoc committees as may be necessary for the transaction of any business of the Corporation.

ARTICLE VI – EMPLOYEES OF THE CORPORATION

The Corporation shall engage from time to time such employees as are necessary to conduct its affairs in conformity with the New Jersey Public College Auxiliary Organization Act.

ARTICLE VII – APPLICATION OF REVENUES

The entire revenues of the Corporation, including any endowments and income therefrom, shall be applied for its support, for the increase of any endowments, for the increase of its efficiency and facilities, for the repair, maintenance, and acquisition of any properties, for the operation of any enterprises it maintains, and for the general purposes of the Corporation as set forth in the Certificate of Incorporation.

Revenues of the Corporation are also used to reimburse the College for the services provided by College employees on behalf of the Corporation. The Board may declare certain revenues as being in excess of the needs of the Corporation and, thereby, transfer such funds to the Board of Trustees of the College, for use by the College.

Upon dissolution of the Corporation, all assets shall be distributed, as directed by the Board of Trustees.

ARTICLE VIII – AUDIT

A Certified Public Accounting firm shall annually audit the Corporation's funds, and shall submit an audit report to the Board of Directors, which in turn shall submit it to the Board of Trustees and others as may be required by law. The audit firm shall be the same firm approved by the Board of Trustees to perform the audit of The College of New Jersey and its entities.

ARTICLE IX – POWERS OF INVESTMENT

The Board shall be entitled to hold and maintain the assets of the Corporation in such amounts and in such form as it may from time to time deem appropriate, consistent with the New Jersey Public College Auxiliary Organization Act.

Nothing herein contained shall be construed to authorize the investment in, or maintenance of, any property, real or personal other than in the exercise of the sound and prudent discretion of the Board.

Unless otherwise directed by resolution of the Board, the Corporation President shall have full authority on behalf of the Corporation to attend, to act, and to vote at any meeting of the stockholders, the bondholders or other security holders of any corporation, trust, or association in which the Corporation may hold securities, either in person or by proxy.

ARTICLE X – PROCEDURES

All meetings of the Board of Directors shall be conducted according to Robert's Rules of Order, revised edition. Any Director may waive any notice requirement or other formality, insofar as it affects him or her, in a signed writing or in persona at the meeting.

The Board shall from time to time adopt rules and regulations, consistent with the New Jersey Public College Auxiliary Organization Act to govern:

1. The establishment, custody and operation of required reserves, or special designated funds;
2. The execution of documents, including checks, drafts, notes, or other evidence of indebtedness, contracts, pledges, mortgages, transfers and other written instruments for the transfer or encumbrance of property, real or personal;
3. The adoption of an official seal; and
4. Such other policies as the Board deems necessary or desirable for the orderly carrying out of the purposes of the Corporation.

ARTICLE XI – ENTERPRISES

The Board may establish, own, and operate, or license or delegate the operation of, self-supporting business enterprises as authorized by N.J.S.A. 18A:64-29. Any net revenues generated by any such enterprises shall be used to support the Corporation.

ARTICLE XII – LIABILITY OF BOARD MEMBERS AND COMMITTEE MEMBERS

Board members and members of any committee designated by the Board shall discharge their duties in good faith and with that degree of diligence, care and skill which ordinarily prudent persons would exercise under similar circumstances in like positions.

In discharging their duties, Board members and members of any committee designated by the Board shall not be liable if, acting in good faith, they rely on the opinion of counsel for the Corporation or upon written reports setting forth financial data concerning the Corporation and prepared by an independent public accountant or certified public accountant or firm of accountants or upon financial statements, books of account or reports of the Corporation represented to them to be correct by the Corporation President, the officer having charge of the books of accounts, or the person presiding at a meeting of the Board.

ARTICLE XIII – INDEMNIFICATION

Any officer or Director, his or her heirs, executors, or administrators, shall be indemnified and held harmless by the Corporation to the fullest extent permitted by law from and against all costs and expenses which may be imposed upon or reasonably incurred by him or her in connection with or resulting from any claim, action, suit or proceeding in which he may be involved by reason of holding or having held such office. The term “costs and expenses” includes but is not limited to attorney’s fees, court costs and amounts of judgements against or settlements made by any such Director or officer which shall have been approved by the Board.

However, no officer or Director shall be held harmless or indemnified under this Article with respect to any matter in which it is finally adjudged that he or she was guilty of willful misconduct or criminal activity in the performance of his or her duty, or with regard to any matter wherein he or she acted outside of his or her authority as a Director or officer. The Corporation shall procure insurance to cover this indemnification.

ARTICLE XIV – AMENDMENTS

Amendments to the Corporation Bylaws and to the Certificate of Incorporation may only be initiated by the Corporation’s Board of Directors. Such amendments are effective upon the two-thirds affirmative vote of the Board of Directors and subsequent approval by the Board of Trustees.

Resolution Modifying the Position Classification Plan For Non-Unit Employees

Whereas: N.J.S. 18A:64-6, as amended by the Higher Education Restructuring Acts of 1994, invests The College's Board of Trustees with the responsibility and authority to administer the compensation of non-unit employees; and,

Whereas: The College of New Jersey Board of Trustees adopted a Position Classification Plan for Non-Unit Employees, effective July 1, 1995, and modifications to the plan on June 22, 2000; and,

Whereas: The Board of Trustees recognizes The College's need for continued flexibility in future staffing and administrative assignments.

Be It

Further

Resolved: That The College's Position Classification Plan be modified, as attached, to include the following administrative titles:

Title	Range
Dean 4	M33
Assistant Dean 4	N26
Assistant Dean 5	N25
Assistant Dean 6	N24
Executive Assistant 5	N24
Executive Assistant 6	N22

**The College of New Jersey
Position Classification Plan**

TITLE	RANGE
Provost	X
Vice President X	X
Vice President 1	M 40
Vice President 2	M 39
Vice President 3	M 38
Vice Provost 1	M 37
Vice Provost 2	M 36
Associate Provost 1	M 36
Associate Provost 2	M 35
Associate Provost 3	M 34
Assistant Provost 1	M 33
Assistant Provost 2	M 32
Dean X	X
Dean 1	M 36
Dean 2	M 35
Dean 3	M 34
Dean 4	M 33
Associate Dean 1	M 34
Associate Dean 2	M 33
Associate Dean 3	M 32
Assistant Dean 1	N 29
Assistant Dean 2	N 28
Assistant Dean 3	N 27
Assistant Dean 4	N 26
Assistant Dean 5	N 25
Assistant Dean 6	N 24
Associate Vice President 1	M 36
Associate Vice President 2	M 35
Associate Vice President 3	M 34
Assistant Vice President 1	M 33
Assistant Vice President 2	M 32

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Director 1		M 32
Director 2		M 30
Director 3		M 28
Director 4		M 26
Associate Director 1		N 29
Associate Director 2		N 27
Associate Director 3		N 25
Managing Assistant Director 1		N 26
Managing Assistant Director 2		N 24
Managing Assistant Director 3		N 22
Managing Assistant Director 4		N 20
Assistant Director 1	(12 months)	U 26
	(10 months)	U 23
Assistant Director 2	(12 months)	U 24
	(10 months)	U 21
Assistant Director 3	(12 months)	U 22
	(10 months)	U 19
Assistant Director 4	(12 months)	U 20
	(10 months)	U 17
Executive Assistant 1		N 32
Executive Assistant 2		N 30
Executive Assistant 3		N 28
Executive Assistant 4		N 26
Executive Assistant 5		N 24
Executive Assistant 6		N 22
Managing Administrative Assistant 1		N 24
Managing Administrative Assistant 2		N 22
Managing Administrative Assistant 3		N 20
Administrative Assistant 1	(12 months)	U 24
	(10 months)	U 21
Administrative Assistant 2	(12 months)	U 22
	(10 months)	U 19
Administrative Assistant 3	(12 months)	U 20
	(10 months)	U 17

Professional Services Specialist 1	(12 months)	U 27
	(10 months)	U 24
Professional Services Specialist 2	(12 months)	U 24
	(10 months)	U 21
Professional Services Specialist 3	(12 months)	U 21
	(10 months)	U 18
Professional Services Specialist 4	(12 months)	U 18
	(10 months)	U 15
Program Assistant	(12 months)	U 16
	(10 months)	U 13

**Resolution Concerning Submission of the
FY 2002 Budget Request
Totaling \$142,302,000.00**

Whereas: Under P.L. 1994, C.48, The College of New Jersey Board of Trustees has the power and duty to "Submit a request for state support to the Office of Management and Budget in the Department of Treasury and to the Commission in accordance with the provisions of the law;" and

Whereas: This budget request must be submitted in accordance with planning guidelines promulgated by the Office of Management and Budget; and

Whereas: The Vice President for Administration and Finance has reviewed with the Finance and Construction Committee of The College of New Jersey Board of Trustees the FY 2002 operating budget request prepared in accordance with the FY 2002 Office of Management and Budget planning guidelines; and

Whereas: The Finance and Construction Committee of the Board has recommended its approval;

Therefore, Be
It Resolved: That the Board of Trustees approves the FY 2002 operating budget request of \$142,302,000.00 of which \$39,585,000.00 would be state appropriations.

**Resolution Approving The Sale Of Property To The
County Of Mercer**

Whereas: The College of New Jersey owns property known as the former Route 69 Right of Way; and

Whereas: The property includes an area of 0.3868 acres to the North side of Ewingville Road and an area of 0.1828 acres to the South side of Ewingville Road; and

Whereas: The County of Mercer has performed certain improvements to Ewingville Road and the aforementioned areas to the north and south side of the road; and

Whereas: The County of Mercer has agreed to purchase these two areas of land from The College of New Jersey for the value of \$16,344.68.

Therefore,
Be It

Resolved: That the Board of Trustees of The College of New Jersey approves the sale of these two areas of land to the County of Mercer in the amount of \$16,344.68.

**Resolution of the Board of Trustees of The College of New Jersey
Approving the Application to be Submitted to the
Department of Treasury in Connection with the Financing
Of the Project Through the New Jersey Educational Facilities Authority
Pursuant to the Dormitory Safety Trust Fund Act and Authorizing
The Execution and Delivery of the Loan Agreement
And Other Necessary Legal Documents in Connection Therewith**

- Whereas: The New Jersey Educational Facilities Authority (the "Authority") as authorized by law, the Dormitory Safety Trust Fund Act, P.L. 2000, c.56, amending the Authority Act at N.J.S.A. 18A:72A-12.6 et seq. (the "Act"), has established the Dormitory Safety Trust Fund (the "Fund"), a fund within the Authority to provide loans to the public and private four-year institutions of higher education within the State that are eligible for State aid (the "Institution") to ensure the timely installation of automatic fire suppression systems in dormitories and similar uses (the "Project"); and
- Whereas: The College of New Jersey (the "College") has submitted their action plan for approval by the Department of Community Affairs (the "DCA"); and
- Whereas: The College of New Jersey will be allocated funds in an amount to be determined in accordance with the Act; and
- Whereas: The College of New Jersey will submit their application for the loan to the Department of Treasury (the "Department") pursuant to the Act; and
- Whereas: The Act requires the Board of Trustees of each participating Institution (the "Board") to adopt a resolution authorizing and approving the application to be submitted to the Department for a loan to undertake the Project to be made through the Fund; and
- Whereas: The Act provides that the Authority and the Board of any participating Institution enter into a Loan Agreement to secure repayment of the loan according to the terms of the Loan Agreement as set forth in the Act.

Therefore,
Be It
Resolved

By the Board of Trustees as Follows:

- Section 1. The Board hereby authorizes and approves the financing of the Project and the application for funds to be submitted to the Department for approval.
- Section 2. The Board agrees to fund the College's share of the repayment of the bonds issued to finance the Fund.

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- Section 3. The Chair, Vice Chair, Secretary of the Board, and the President of the college, in the name of the college are hereby authorized and directed to undertake any and all actions necessary for participation in the Dormitory Safety Trust Fund Program and to execute and deliver the Loan Agreement and all such other documents, instruments and agreements as may be necessary, advisable, or appropriate to consummate the transaction approved by this resolution, and the taking of any such action and the execution and delivery of each document, instrument, or agreement shall be conclusive evidence of its necessity, advisability, or appropriateness.
- Section 4. All resolutions, orders and other actions of the Board of Trustees in conflict with the provisions of this resolution, to the extent of such conflict, are hereby superseded, repealed or revoked.
- Section 5. This resolution shall take effect immediately.

**Resolution Approving Waivers
Of Advertising
For College Business Purposes
(Computing and Technical)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

Therefore,
Be It
Resolved: That The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designed herein:

VENDOR	PURPOSE	FUNDING SOURCE
MFG Systems Corp. \$55,000.00	Oracle software implementation services	Institutional Reserves

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**Resolution Approving Waivers
Of Advertising
For College Business Purposes
(Professional and Other Services)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

**Therefore,
Be It
Resolved:** That The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designed herein:

VENDOR	PURPOSE	FUNDING SOURCE
Bellver International College \$25,100.00	Rental of instructional facilities for the summer program in Mallorca, Spain	Self Funded Revenue Account
Holiday Home Services \$27,840.24	Faculty/staff housing in Mallorca during the on-site summer program in Spain	Self Funded Revenue Account

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**Resolution Approving Waivers
Of Advertising
For College Business Purposes
(Printing and Publications)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

**Therefore,
Be It
Resolved:** That The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designed herein:

VENDOR	PURPOSE	FUNDING SOURCE
Smith Edwards Dunlop \$10,470.00	Supplemental to original bid waiver for the printing of TCNJ Alumni Accent Newsletter and Report of Gifts	College Operating
International School Services \$73,899.00	Textbooks for overseas students	Self Funded Revenue Account
New York Times \$28,532.00	Student recruiting advertisements	College Operating

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**Resolution Approving Waivers
Of Advertising
For Construction Contracting Purposes**

- Whereas:** State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and
- Whereas:** The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and
- Whereas:** Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

**Therefore,
Be It
Resolved:** That The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designed herein:

VENDOR	PURPOSE	FUNDING SOURCE
Environmental Connection \$21,193.00	Professional environmental engineering services for the asbestos abatement phase of the Science Complex	1996A EFA Bond Issue and Dept of Treasury Hazardous Materials Removal Fund
Tompkins, McGuire, Wachenfeld and Barry \$75,000.00	Additional professional legal services for the Science Complex	1996A EFA Bond Issue
Urbahn Associates \$55,000.00	Professional architectural/engineering services for an expanded link design for the Science Complex	1996A EFA Bond Issue
Urbahn Associates \$50,000.00	Professional architectural/engineering services for updated plans and specification for the Science Complex	1996A EFA Bond Issue
Cambridge Construction Management \$28,160.00	Additional professional construction management services for the School of Business	1999A EFA Bond Issue

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Mosher and Doran \$19,500.00	Professional engineering services for the Power House Boiler Replacement project	Capital Reserves
WM Group Engineers \$100,000.00	Professional engineering services for the study of the campus chilled water system	1996A and 1999A EFA Bond Issues, & College Reserves to be reimbursed from the Governor's Higher Education Capital Improvement Fund
Environmental Connection \$64,858.20	Professional environmental engineering services for the asbestos abatement phase of the Roscoe West Library	College Reserves to be reimbursed from the Higher Education Capital Improvement Fund, and Dept. of Treasury Hazardous Materials Removal Fund
Environmental Connection \$30,283.00	Professional environmental engineering services for the asbestos abatement phase of the Travers-Wolfe project	1999A EFA Bond Issue and Dept. of Treasury Hazardous Materials Removal Funds
Sequential Automation \$18,833.00	Upgrade of the heater recovery steam generator and steam plant master control system	Capital Reserves

**Resolution Honoring
Ms. Kim Pearson
CASE 2000 New Jersey Professor of the Year**

- Whereas: The commitment to excellence is central to the vision that drives The College of New Jersey, and
- Whereas: In addition to academic research, The College values the commitment to teaching as a mark of the excellence of The College of New Jersey faculty; and
- Whereas: Through the Professor of the Year program, CASE, the Council for Advancement and Support of Education, recognizes as the most outstanding undergraduate instructors in the country, those who excel as teachers and influence the lives and careers of their students, and
- Whereas: Ms. Kim Pearson both embodies those values personally and represents the dedication and commitment of The College of New Jersey faculty as a whole, and
- Whereas: Ms. Pearson's qualities as a teacher have been recognized not only on campus but by her being named the CASE 2000 New Jersey Professor of the Year.
- Therefore,
Be It
Resolved: That the Board of Trustees of The College of New Jersey extends its congratulations to Ms. Kim Pearson and wishes her continued success in the classroom and in her work with students.

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