

**The College of New Jersey  
Board of Trustees**

**Thursday, December 9, 1999  
202 W Student Center  
Minutes of Public Board Meeting**

Present: Mr. Walter Chambers, Vice Chair; Mr. Bruce Hasbrouck Mrs. Barbara Pelson; Mr. Thomas Bracken; Mr. Jeffrey Perlman; Mr. Robert Kaye; Dr. Carla Enriquez; Mr. James Harkness; Ms. Stacy Holland; Mrs. Patricia Rado; Dr. R. Barbara Gitenstein, President; Ms. Samantha Rozycki, Student Trustee; Mr. Al Ribeiro, Alternate Student Trustee; Dr. John Karsnitz, Faculty Representative to the Board; Dr. Beth Paul, Faculty Representative to the Board

Not Present: Mr. Robert Gladstone, Chair; Mr. Harry Reichard, Dr. Al Cho; Mr. Jose Sosa; Mr. James McAndrew

The meeting was called to order at 2:05pm

I. Announcement of Compliance

Mr. Chambers announced that the requirements of the Open Public Meetings Act concerning public notice of this meeting had been met.

II. Motion to go into closed session

It was moved by Dr. Enriquez, seconded by Mr. Harkness that the Board go into closed session to discuss personnel actions, items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Resumption of Public Session/Pledge of Allegiance

V. Approval of the Minutes of the September 23, 1999 Meeting

It was moved by Mr. Kaye, seconded by Ms. Holland, that the minutes be approved. The motion carried unanimously.

VI. Report of the President

Dr. Gitenstein made her report.

VII. Report of the Board Officers

No report given.

VIII. Report of the Board of Trustees Subcommittee on Planning

Mr. Chambers made his report.

IX. Report of the Trustee member of the TSC Corporation

Mr. Harkness made his report.

X. Report of the Trustee member of the TCNJ Foundation

Mr. Chambers reported for Mr. McAndrew.

XI. Report of the Trustee Liaison to the New Jersey Association for State Colleges and Universities.

Ms. Holland made her report.

XII. New Business

A. Student Trustee Conference

Student Trustee, Samantha Rozycki, announced that the first annual student trustee conference will be held at TCNJ on February 16, 2000.

B. Report of the Executive Committee

1. Personnel Actions

a. Third Year Reappointments - Faculty - Attachment A

It was moved by Mr. Kaye, seconded by Mr. Hasbrouck that the resolution be approved. The motion carried unanimously.

b. Change of Status, New Appointments, Temporary Appointments, Resignations - Staff - Attachment B

It was moved by Mr. Kaye, seconded by Ms. Holland that the resolution be approved. The motion carried unanimously.

C. Report of the Academic Affairs Committee

Mr. Hasbrouck reported for the committee.

1. Resolution Approving an Art History Minor - Attachment C

It was moved by Ms. Rado, seconded by Dr. Enriquez that the resolution be approved. The motion carried unanimously.

2. Resolution Approving a Masters in Educational Technology -  
Attachment D

It was moved by Dr. Enriquez, seconded by Samantha Rozycki that the resolution be approved. The motion carried unanimously.

D. Report of the Finance and Construction Committee

Mr. Perlman reported for the committee.

1. Resolution Concerning the Submission of the Fiscal Year 2001  
Budget Request - Attachment E

It was moved by Mr. Kaye, seconded by Ms. Rozycki that the resolution be approved. The motion carried unanimously.

2. Resolution Approving Bid Waivers for College Business Purposes:  
Professional and Other Services - Attachment F

3. Resolution Approving Bid Waivers for College Business Purposes:  
Printing and Publications - Attachment G

4. Resolution Approving Bid Waivers for College Business Purposes:  
Computing and Technical - Attachment H

5. Resolution Approving Bid Waivers for Construction Contracting  
Purposes - Attachment I

It was moved by Mr. Kaye, seconded by Ms. Rozycki that Attachments F, G, H and I be approved. The motion carried unanimously.

E. Report of the College Relations Committee

Mr. Kaye reported for the committee.

XIII. Adjournment

The following resolution was moved by Mr. Kaye, seconded by Ms. Rado. The motion carried unanimously

Be It

Resolved: That the next public meeting of The College of New Jersey Board of Trustees will be held on Thursday, February 24, 2000 at a time and location to be announced.

Be It  
Further  
Resolved: That this meeting be adjourned.

The meeting was adjourned at 4:05pm

Respectfully submitted,

A handwritten signature in cursive script that reads "Barbara Pelson". The signature is written in black ink and is positioned above the printed name and title.

Barbara Pelson  
Secretary

**FACULTY REAPPOINTMENTS TO A THIRD YEAR 2000-2001**

Helene Anthony	Assistant Professor Special Education
Janice Bossart	Assistant Professor Biology
Stuart Carroll	Assistant Professor Ele/Early Child. Ed.
Bih-Horng Chiang	Assistant Professor Business
Cynthia Curtis-Budka	Assistant Professor Math/Statistic
Jan Fleischer	Assistant Professor Chemistry
Anju Kapur	Assistant Professor English
Paul Leynes	Assistant Professor Psychology
Sai Kjen Li	Assistant Professor Sociology/Anthropology
Christopher McAuliffe	Assistant Professor Special Education
Regina Morin	Assistant Professor Modern Languages
Cynthia Paces	Assistant Professor History
Mario Paparozzi	Assistant Professor Law and Justice
Consuelo Preti	Assistant Professor Philosophy/Religion

**FACULTY REAPPOINTMENTS TO A THRID YEAR 2000-20001 (CONT.)**

Patricia Robak	Assistant Professor Business
Susan Ryan	Assistant Professor Communication Studies
Marguerite Schneider	Assistant Professor Business
Deborah Sheesley	Librarian II Roscoe L. West Library
Glenn Steinberg	Assistant Professor English
Joanne Zangara	Librarian III Roscoe L. West Library

**FACULTY REAPPOINTMENTS TO A FOURTH YEAR 2000-2001**

Norbert Kubilus	Assistant Professor Computer Science
Kathryne Speaker	Assistant Professor Language and Communication Sciences
Janice Showler	Assistant Professor English

**APPOINTMENTS - TEMPORARY - FACULTY**

Dodi-Katrin Schmidt	Assistant Professor Modern Languages Effective: 1/17/00 - 5/7/00
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**RESIGNATIONS - FACULTY**

Joy Galentine	Dept. of Language & Communication Sciences Effective: June 30, 2000
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**Change of Status - Staff**

Robert Buonocore	Admissions From: Professional Services Spec. 4 To: Assistant Director 3 Effective: October 5, 1999
Katie Caperna	Student Financial Services From: Program Assistant To: Professional Services Spec. 3 Effective: October 18, 1999
Wayne Jackson	Academic Advising From: Assistant Dir. 3/Admissions To: Assistant Dir. 3/Academic Advising Effective: October 1, 1999
Debra Kelly	Career Services From: Assistant Director 4 To: Managing Assist. Dir. 3 Effective: September 29, 1999
Cristin Klepp	Admissions From: Program Assistant To: Professional Services Spec. 4 Effective: October 5, 1999
Shelley Krause	Admissions From: Assistant Director 3 To: Associate Director 3 Effective: October 5, 1999
Kathleen Ragan	Student Administrative & Financial Services From: Director 2 To: Director 1 Effective: October 9, 1999
Lisa Sanon-Jules	Career Services From: Professional Services Spec. 3 To: Managing Assistant Director 3 Effective: October 4, 1999
Christopher Steinberg	Information Management From: Project Specialist To: Professional Services Specialist 3 Effective: November 1, 1999

**Change of Status - Staff (continued)**

Kelly D. Williams                      Admissions  
From: Professional Services Spec. 4  
To: Assistant Director 4  
Effective: October 5, 1999

**New Appointments - Staff**

Craig Blaha                              College Relations  
Professional Services Spec. 3  
Effective: October 18, 1999

Paul Michael Curry                      Development & Alumni Affairs  
Program Assistant  
Effective: January 3, 2000

Germaine Hill                            Admissions  
Program Assistant  
Effective: September 20, 1999

Craig Kapp                                Information Management  
Assistant Director 3  
Effective: September 27, 1999

Peter Manetas                            Alumni & Development Affairs  
Managing Assistant Director  
Effective: December 6, 1999

Vimi Nijhawan                            Student Services & Admin. Systems  
Director 3  
Effective: December 13, 1999

Janis Blayne Paul                        Development & Alumni Affairs  
Professional Services Specialist 4  
Effective: November 29, 1999

Lisa Pollini                                Admissions  
Program Assistant  
Effective: October 20, 1999

Myronee Simpson                        Admissions  
Program Assistant  
Effective: October 18, 1999

**New Appointments – (temporary) - Staff**

Gena Kramer                              Development & Alumni  
Program Assistant  
Effective: October 7, 1999 – November 30, 1999



**New Appointments – (temporary) - Staff - continued**

Michelle McCroy                      Residence Life  
Professional Services Spec. – 10 mo.  
Effective: September 1, 1999 – May 20, 2000

**Resignations - Staff**

Eric Locklear                      Student Financial Services  
Director 3  
Effective: October 28, 1999

Stacey Roger Gordon              Development & Alumni  
Project Specialist  
Effective: October 1, 1999

David Schwager                      Institutional Research  
Project Specialist  
Effective: December 17, 1999

**Retirement - Staff**

Don Worthington                      Records and Registration  
Director 2  
Effective: January 1, 2000

**Reappointments - Staff - Effective July 1, 2000 - June 30, 2001**

Anthony Anzevino                      Professional Services Specialist 3  
Intramurals & Recreation Services

S. Andrew Baumbach                Professional Services Specialist 2  
Development & Alumni Affairs

Shari Blumenthal                      Professional Services Specialist 4  
Auxiliary Services

Robert Buonocore                      Assistant Director 3  
Admissions

Brenda Campbell                      Professional Services Specialist 2  
Athletics

Katie Caperna                          Professional Services Specialist 3  
Student Financial Services

John Brad Coburn                      Professional Services Specialist 1  
Information Management

Craig Comperatore                      Professional Services Specialist 3  
Information Management

Victoria Edwards                      Program Assistant  
STEP

**Reappointments - Staff - Effective July 1, 2000 - June 30, 2001 (continued)**

Kathleen Ertel	Professional Services Specialist 3 Educational Opportunity Fund Program
Marla Fisher	Professional Services Specialist 2 Development & Alumni Affairs
Robert Hadden	Program Assistant Residence Life
Joseph Hadge	Professional Services Specialist 3 Alcohol & Drug Education Program
Nancy Hill	Program Assistant Campus Life
Catherine Hogan	Program Assistant Conference & Meeting Services
Constance Kirman	Assistant Director 4 Graduate Studies
Cristin Klepp	Professional Services Specialist 4 Admissions
Anthony Marchetti	Program Assistant College Relations
Nikolaus Mische	Program Assistant International Studies
Susan Murphy	Professional Services Specialist 3 College Relations
Angela Pellin	Professional Services Specialist 3 Information Management
Ralph Pignatelli	Professional Services Specialist 1 Information Management
Charlotte Regen	Program Assistant Career Services
Teresa Reinhart	Professional Services Specialist 3 Campus Life

**Reappointments - Staff - Effective July 1, 2000 - June 30, 2001 (continued)**

Sanjana Rimal	Professional Services Specialist 4 Student Financial Assistance
A. Patrick Roger-Gordon	Professional Services Specialist 4 Residence Life
Natalka Sawchuk	Professional Services Specialist 2 Library & Information Management
Robert Schlabach	Professional Services Specialist 4 Library & Information Management
Randolph Shipon	Professional Services Specialist 3 Information Management
Dale Simon	Program Assistant (part-time) Music
Elizabeth Sims-Pottle	Program Assistant Graduate Studies
Brad Stober	Professional Services Specialist 1 Information Management
Andrew Stutzman	Professional Services Specialist 3 Information Management
Janice Vermeychuk	Assistant Director 1 Health Services
Sarah Wajda	Program Assistant International Studies
D. Kelly Williams	Assistant Director 4 Admissions
Patricia Yaple	Program Assistant (part-time) Child Care Center

**Reappointments - Staff - Effective July 1, 2000 - June 30, 2003**

Stephen Dolan	Professional Services Specialist 2 Athletics
Sally Miller	Assistant Director 3 Athletics

**Reappointments - Staff - Effective July 1, 2000 - June 30, 2003 (continued)**

George Nazario                      Professional Services Specialist 3  
Athletics

Joseph Russo, Jr.                      Assistant Director 3  
Athletics

Patricia Udicious                      Professional Services Specialist 3  
Athletics

**Reappointments - Staff 9/1/00 - 6/30/01**

Natalie Boice-Pardee                      Professional Services Specialist 4 (10 Mo.)  
Residence Life

Sandra Hess                      Professional Services Specialist 4 (10 Mo.)  
Residence Life

Reginald Motley                      Professional Services Specialist 4 (10 Mo.)  
Residence Life

Debbie Ranieri                      Professional Services Specialist 3 (10 Mo.)  
Athletics

## **Resolution Approving An Art History Minor At TCNJ**

Whereas: The Department of Art has requested approval of a minor in Art History; and

Whereas: The Committee on Undergraduate Programs and Practices (CUPPS) approved on April 14, 1999, and the Council of Deans support this request; and

Whereas: This minor will strengthen the program of study for Art majors and serve as a valuable addition for students in other majors; and

Whereas: Information collected by the Art Department from other colleges and universities in New Jersey reveals a broad appeal from students in a variety of diverse majors and disciplines; and

Whereas: No additional full time faculty or resources will be needed to implement this minor.

Therefore Be  
It Resolved That: An Art History minor in the Department of Art be approved, effective Spring, 2000.

December 9, 1999

## **Resolution Approving A Interdisciplinary Masters Degree In Educational Technology**

- Whereas: In the last two decades computer technology has impacted on almost every aspect of life in this country; and
- Whereas: Numerous studies have demonstrated the positive effects that computers have on student achievement and motivation, and enriched classroom instruction; and
- Whereas: Studies show that children are not benefiting from computers in the school because of several factors including the lack of trained teachers and the inability of teachers to integrate computers into the curriculum; and
- Whereas: This shortage of teachers skilled in computer integration is of particular concern to the State of New Jersey; and
- Whereas: This program will prepare teachers through pedagogical applications to become leaders in the integration of computers technology, and will have an empowering effect on children regardless of gender, race, or disability; and
- Whereas: Both the Committee on Graduate Programs, Practices and Standards, and the Council of Deans have approved this proposed Master's Program; and
- Whereas: The proposed program will have little financial impact on the institution.
- Therefore Be  
It Resolved That: An interdisciplinary Master's Program in Educational Technology be approved at The College of New Jersey, effective Fall, 2000.

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**Resolution Concerning Submission of the  
FY 2001 Budget Request  
Totaling \$139,417,000.00**

- Whereas: Under P.L. 1994, C.48, The College of New Jersey Board of Trustees has the power and duty to "Submit a request for state support to the Office of Management and Budget in the Department of Treasury and to the Commission in accordance with the provisions of the law;" and
- Whereas: This budget request must be submitted in accordance with planning guidelines promulgated by the Office of Management and Budget; and
- Whereas: The Vice President for Administration and Finance has reviewed with the Finance and Construction Committee of The College of New Jersey Board of Trustees the FY 2001 operating budget request prepared in accordance with the FY 2001 Office of Management and Budget planning guidelines; and
- Whereas: The Finance and Construction Committee of the Board has recommended its approval;
- Therefore, Be  
It Resolved: That the Board of Trustees approves the FY 2001 operating budget request of \$139,417,000.00 of which \$41,331,000.00 would be state appropriations.

December 9, 1999

RESOLUTION APPROVING WAIVERS  
OF ADVERTISING  
FOR COLLEGE BUSINESS PURPOSES  
(Professional and Other Services)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,  
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designed herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Virginia Tech University \$35,432.00	Collaborator on the National Science Foundation Grant	Grant
Grand Valley State University \$36,080.00	Collaborator on the National Science Foundation Grant	Grant
University of Illinois at Springfield \$26,036.00	Collaborator on the National Science Foundation Grant	Grant
New Jersey Chamber of Commerce \$20,000.00	Subcontract for the National Science Foundation Grant "Children Designing and Engineering"	Grant
Drexel University \$32,000.00	Subcontract for the National Science Foundation Grant	Grant
Foundation Technology Services \$90,000.00	Technical consulting services for PeopleSoft implementation	Institutional Reserves
St. Francis Medical Center \$36,000.00	Expenses for clinical teaching	College Operating
Bellver International College \$3,986.00	Rental of instructional facilities for the summer program in Mallorca, Spain	Self Funded Revenue Account

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Holiday Home Service 27,947.46	Faculty/staff housing units in Mallorca during the on-site summer program in Spain	Self Funded Revenue Account
University of Montpellier \$20,635.36	Accomodations and other expenses for the international program in France	Self Funded Revenue Account
CDSI Educational Services, Inc. \$20,000.00	Fulfil statutory provisions of the Taxpayer Relief Act of 1997	College Operating
The Wood Company \$6,031,340.41	On Campus Food Service	Housing 86% Student Center 12% Summer Camps 2%

RESOLUTION APPROVING WAIVERS  
OF ADVERTISING  
FOR COLLEGE BUSINESS PURPOSES  
(Printing and Publications)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,  
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designed herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Alcom Printing Group \$21,709.60	Printing of "Individual School Recruitment Brochures"	College Operating
Arnes and Noble \$22,610.00	Textbooks for overseas students	Self Funded Revenue Account
International School Services \$52,290.00	Textbooks for overseas students	Self Funded Revenue Account

RESOLUTION APPROVING WAIVERS  
OF ADVERTISING  
FOR COLLEGE BUSINESS PURPOSES  
(Computing and Technical)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,  
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designed herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Alltel Supply \$95,000.00	Network repairs and enhancements	College Operating

RESOLUTION APPROVING WAIVERS  
OF ADVERTISING  
FOR CONSTRUCTION CONTRACTING PURPOSES

- WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and
- WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and
- WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,  
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designed herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Cambridge Construction \$392,952.00	Professional construction management services for the New Social Sciences Building	1999 EFA Bond Issue
Berkowsky & Assoc. \$50,073.00	Additional architectural and engineering services for the School of Business	1999 EFA Bond Issue
Tri-State Compressor \$64,365.00	Services for the Turbine Upgrade	1999 EFA Bond Issue
Urbahn Architects \$1,402,500.00	Architectural and engineering services for the Travers-Wolfe renovation and addition project	1999 EFA Bond Issue