

**The College of New Jersey  
Board of Trustees**

**Thursday, February 26, 2004  
Loser 201/202 W Student Center  
Minutes of Public Board Meeting**

Present: Ms. Patricia Rado; Mr. Robert Gladstone, Vice Chair; Mr. Robert Kaye, Secretary; Mr. Tom Bracken; Mr. Christopher Gibson; Mr. Bruce Hasbrouck; Ms. Anne McHugh; Mr. Harry Reichard; Mrs. Barbara Pelson; Mr. Harry Reichard; Dr. R. Barbara Gitenstein, President; Ms. Monique Manfra, Student Trustee; Ms. Annelise Catanzaro, Alternate Student Trustee; Dr. William Behre, Faculty Representative to the Board, Dr. Michael Robertson, Ms. Kathy Ragan, Staff Representative to the Board; Ms. Dee Maziarz, Staff Representative to the Board

Not Present Mr. James McAndrew; Ms. Stacy Holland; Mr. Wayne Griffith; Ms. Hazel Gluck

The meeting was called to order at 3:00pm.

I. Announcement of Compliance

Ms. Rado announced that the requirements of the Open Public Meetings Act concerning public notice of this meeting had been met.

II. Motion to go into closed session

It was moved by Mr. Gladstone, seconded by Mr. Hasbrouck, that the Board go into closed session to discuss personnel actions including faculty appointments, promotions and staff change of status, new appointments, temporary appointments, extension of temporary appointments, resignations, one year reappointments and pending litigation including, Stony Brook and F & D v. The College of New Jersey, Syska & Hennessy v. The College of New Jersey, The College of New Jersey v. Paphian & Selective Insurance, Travelers v. The College of New Jersey, Jacques v. Williams v. Skrajewski, The College of New Jersey Stiljan Mala v. Paphian Enterprises, et als., and Ann Dayton v. The College of New Jersey, et als.

III. Closed Session

IV. Resumption of Public Session/Pledge of Allegiance

V. Swearing in of New Trustees

Barbara Kleva swore in Mr. Christopher Gibson and Ms. Anne McHugh.

VI. Approval of the Minutes of the October 2, 2003 Meeting

It was moved by Mr. Reichard, seconded by Mr. Bracken that the minutes be approved. The motion carried unanimously.

VII. Approval of the Minutes of the December 4, 2003 Meeting

It was moved by Mr. Gladstone, seconded by Mr. Kaye that the minutes be approved. Mr. Hasbrouck abstained from the vote. The motion carried unanimously.

VIII. Report of the President

Dr. Gitenstein made her report.

IX. Report of the Board Officers

A. Appointment of Board Officers Nominating Committee

Mr. Chambers appointed the following Trustees to the Board Officers Nominating Committee:

Stacy Holland, Chair  
Harry Reichard  
Hazel Gluck

X. Report of the Sesquicentennial Committee

Mr. Gladstone reported for the committee

XI. Report of the Trustee member of the TSC Corporation

Mr. Hasbrouck made his report.

XII. Report of the Trustee member of the TCNJ Foundation

President Gitenstein reported for Ms. Gluck.

XIII. Report of the Trustee Liaison to the New Jersey Association for State Colleges and Universities.

President Gitenstein reported for Ms. Rado.

XIV. New Business.

A. Report of the Executive Committee

Mr. Gladstone reported for the Committee.

1. Personnel Actions

a. Appointments, promotions - Faculty - Attachment A

It was moved by Mr. Gladstone, seconded by Mr. Reichard that the resolution be approved. The motion carried unanimously.

b. Change of Status, New Appointments, Temporary Appointments, Extension of Temporary Appointments, Resignations, One Year Reappointments - Staff - Attachment B

It was moved by Mr. Gladstone, seconded by Mr. Kaye that the resolution be approved. The motion carried unanimously.

a. Appointments – Graduate Assistants – Attachment C

It was moved by Mr. Gladstone, seconded by Mr. Hasbrouck that the resolution be approved. The motion carried unanimously.

b. Honorary Degrees – Attachment D

It was moved by Mr. Gladstone, seconded by Mr. Reichard that the resolution be approved. The motion carried unanimously.

B. Report of the Academic Affairs Committee

Mr. Reichard reported for the committee.

C. Report of the Finance & Construction Committee

Mr. Bracken reported for the committee.

1. Resolution Approving Bid Waivers for College Business Purposes – Attachment E

It was moved by Mr. Bracken, seconded by Mr. Kaye that the resolution be approved. The motion carried unanimously.

2. Resolution approving Bid Waivers for construction Contracting Purposes - Attachment F

It was moved by Mr. Perlman, seconded by Mr. Hasbrouck that the resolution be approved. The motion carried unanimously.

D. Report of the Development and College Relations Committee

Mrs. Pelson reported for the committee.

1. Resolution Honoring Mr. Jeffrey Perlman for Outstanding Service to The College of New Jersey Board of Trustees - Attachment G

It was moved by Mrs. Pelson, seconded by Mr. Gladstone that the resolution be approved. The motion carried unanimously.

E. Report of the Student Life Committee

Ms. Rado reported for the committee.

XIII. Adjournment

The following resolution was moved by Mrs. Pelson, seconded by Mr. Gladstone. The motion carried unanimously.

Be It

Resolved: That the next public meeting of The College of New Jersey Board of Trustees will be held on Thursday, June 24, 2004 at a time and location to be announced.

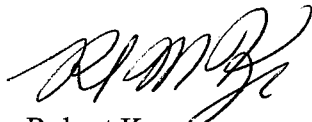
Be It

Further

Resolved: That this meeting be adjourned.

The meeting was adjourned at 4:07pm.

Respectfully submitted,



Robert Kaye  
Secretary

**Appointments – Faculty**

Terrence Epperson

Librarian 3  
Roscoe L. West Library  
Effective: March 1, 2004

Lisa Roe

Librarian 3 (Part-time)  
Roscoe L. West Library  
Effective: January 19, 2004

**Retirements – Faculty**

Dorothy Rubin

Professor  
Special Education, Language and Literacy  
Effective: January 29, 2004

**Promotions - Faculty (Effective September 1, 2004)**

**To Associate Professor:**

Anita Allyn  
David Blake  
Bih-Horng Chiang  
Robert Guarino  
Pamela Lieb  
Glenn Steinberg  
Michele Tarter  
Deborah Thompson  
Qifu Zheng

Art  
English  
School of Business  
Music  
School of Business  
English  
English  
Elementary/Early Childhood Education  
Mathematics and Statistics

**To Professor:**

David Holmes  
Kenneth Kaplowitz  
Robert McMahan  
John Pollock  
Simona Wright

Mathematics and Statistics  
Art  
Music  
Communication Studies  
Modern Languages

**Change of Status - Faculty**

Maureen Gorman

Roscoe L. West Library  
From: Librarian I  
To: Assistant Director of the Library  
Effective: February 2, 2004

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**Change of Status**

Raymond Barclay

Academic Affairs  
From: Professional Services Specialist 2  
To: Director 3  
Effective: November 1, 2003

Matthew Manfra

Human Resources  
From: Project Specialist  
To: Assistant Director 2  
Effective: January 12, 2004

Lisa Panella

Financial Aid  
From: Sr. Clerk Typist  
To: Program Assistant  
Effective: November 29, 2003

**Staff Appointments – Permanent**

Scott Briening

Information Technology  
Professional Services Specialist 3  
Effective: January 10, 2004

Nancy Martin

Office of Development and Alumni Affairs  
Professional Services Specialist 2  
Effective: January 13, 2004

**Staff Appointments - Temporary**

Martin Bierbaum

Land Use Municipal Resource Center Grant  
Project Director  
Effective: January 5, 2004 – September 30, 2006

Tyra Brown

SBDC Grant  
Assistant Director Client Services  
Effective: January 1, 2004 – December 31, 2004

Rebecca Daley

Faculty Ambassador Project Grant  
Project Specialist  
Effective: January 5, 2004 – June 30, 2004

Donna Drewes

Municipal Land Use Center Grant  
Principal Planner & Research Specialist  
Effective: February 9, 2004 – June 20, 2004

Kelly Hands

Residence Life  
Professional Services Specialist 4 – 10 months  
Effective: January 13, 2004 – June 30, 2004

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**Staff Appointments - Temporary - continued**

Norma Mann	School of Nursing Grant Clinician Educator Effective: January 5, 2004 – December 31, 2004
Linda Rosner	Land Use Municipal Resource Center Executive Assistant Effective: December 1, 2003 – September 30, 2006
Blanche Stetler	Technical Assistance & Dissemination to Improve Results for Children with Disabilities Grant Family Support Specialist Effective: February 1, 2004 – June 30, 2004

**Extension of Temporary Staff Appointments**

Tonjua Ford Wilson	SBDC Grant Project Specialist Effective: January 1, 2004 – December 31, 2004
Alison Goeke	Inquiry and Design Center Grant Project Specialist Effective: October 1, 2003 – March 31, 2004
Rita Patel Eng	NJ SSI Regional Center Grant Assistant Project Director Effective: February 7, 2004 – June 30, 2004
Lorraine Pedrick Allen	SBDC Grant Project Specialist Effective: January 1, 2004 – December 31, 2004
Mary Switzer	Teachers as Leaders and Learners Grant Project Specialist Effective: December 1, 2003 – June 30, 2004

**Staff Resignations**

Kathleen Elia	School of Business Program Assistant Effective: February 4, 2004
Karen Hendershot	Graduate Global Programs Professional Services Specialist 3 Effective: February 27, 2004

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**Staff Resignations - continued**

Kyra O'Brien	Residence Life Professional Services Specialist 4 – 10 months Effective: November 16, 2003
Patricia Yaple	Child Care Center Program Assistant Effective: January 30, 2004

**One Year Reappointments (effective July 1, 2004 – June 30, 2005) – AFT Staff**

Ryan Gladysiewicz	Information Technology Professional Services Specialist 3
Diane Gruenberg	School of Culture and Society Assistant Director – 10 months
Mark Kalinowski	School of Art, Media and Music Professional Services Specialist 4
Christopher Larthey	Information Technology Professional Services Specialist 3
Susan O'Connor	Music Department Program Assistant
Jenna Russo	Conference and Meeting Services Program Assistant
Elizabeth Spohr	Residence Life Professional Services Specialist 4 – 10 months



**Appointments - Graduate Assistants (Stipend)**

Allison Haynes	Athletics
Joanne Naskiewicz	Biology
Jennifer Noto	Orientation & Placement
Joe Pollard	Athletics
Sarah Steudler	Biology
Travis Trumbly	Residence Program

**Honorary Degrees**

William L. Librera

Doctorate of Humane Letters  
To be presented: May 14, 2004

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**Resolution Approving Waivers  
Of Advertising  
For College Business Purposes**

WHEREAS: Sate College Contracts Law permits waivers of advertising for specified purchases in excess of \$19,500, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,  
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
PeopleSoft Corp. \$193,700.00	Upgrade lab services and training for PeopleSoft Financials 8.8	Institutional Reserves
Barnes and Noble \$43,696.00	Academic attire for commencement	College Operating
Harlaxton College \$44,037.00	Travel services for the British Midlands Study Tour	Self Funded Revenue Account
Marts & Lundy \$33,000.00	Development consultant	College Operating
Blackbaud-The Raiser's Edge \$378,322.00	Fundraising software, subscription, maintenance and consulting services	College Operating
Dept. of Transportation \$25,000.00	Repaving of Metzger Drive in the area of Townhouse East	College Operating
Tri-State Compressors \$21,500.00	Valve assemble replacement for gas compressor	College Operating
Sequential Automation \$21,543.00	Hardware & software upgrades to make boiler and cogeneration programs compatible	College Operating

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**Resolution Approving Waivers  
Of Advertising  
For Construction Contracting Purposes**

WHEREAS: Sate College Contracts Law permits waivers of advertising for specified purchases in excess of \$19,500, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,  
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Tompkins, McGuire, Wachenfeld & Barry \$85,000.00	Professional legal services for construction litigation	1999 Bond Issue Capital Reserves
Wagner-Hohn-Inglis Inc \$50,000.00	Additional professional consulting for construction claims services for the Science Complex project	Capital Reserves
Trauner Consulting Services \$80,000.00	Professional consulting for construction claims for The School of Business Building	1999 Bond Issue
Judge Richard Cohen \$50,000.00	Professional arbitration services for the School of Business litigation	1999 Bond Issue
Clive Samuels & Assoc. \$26,000.00	Professional engineering services for the Biology Building and Science Complex	Capital Reserves
Hydro Services & Supplies \$47,349.08	Professional design and installation of pure water System in Chemistry wing of Science Complex	Capital Reserves

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**Resolution Honoring  
Mr. Jeffrey Perlman  
for Outstanding Service to  
The College of New Jersey Board of Trustees**

- Whereas: Mr. Jeffrey Perlman served as a Trustee of The College of New Jersey from December, 1997 to January, 2004; and
- Whereas: During this time Mr. Perlman served for 3 years as a member of the Board's Executive Committee as Chair of the Finance and Construction Committee, continually providing outstanding leadership and guidance; and
- Whereas: Serving as a true advocate for the College, Mr. Perlman has supported the mission of the institution through his interactions both on and off the campus; and
- Whereas: In addition to his service on the Board, Mr. Perlman's many contributions to the campus community have included dedicated support of students through regular attendance at events and activities; and
- Whereas: Mr. Perlman has exemplified the true spirit of trusteeship at The College of New Jersey and has helped to shape the focus and direction of the Board and the College.
- Therefore,  
Be It  
Resolved: That The College of New Jersey Board of Trustees honors Mr. Jeffrey Perlman for outstanding service and wishes him the very best in his future endeavors.

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