

**The College of New Jersey
Board of Trustees**

**February 27, 2003
Loser 201/Student Center 202W
3:00 p.m.**

Minutes of Public Board Meeting

Present: Mrs. Patricia Rado, Vice Chairperson; Mr. Tom Bracken; Mr. Robert Gladstone; Ms. Hazel Gluck; Mr. Wayne Griffith; Mr. Bruce Hasbrouck; Ms. Stacy Holland; Mr. Robert Kaye; Mrs. Barbara Pelson; Mr. Jeffrey Perlman; Dr. R. Barbara Gitenstein, President; Mr. Rohit Thawani, Student Trustee; Ms. Monique Manfra, Alternate Student Trustee; Dr. Beth Paul, Faculty Representative to the Board; Dr. William Behre, Faculty Representative to the Board; Ms. Joanne Popowski, Staff Representative to the Board; Ms. Kathy Ragan, Staff Representative to the Board

Not Present: Mr. John Beake; Mr. Walter Chambers; Mr. James McAndrew; Mr. Harry Reichard; Mr. Jose Sosa

The meeting was called to order at 3:05pm.

I. Announcement of Compliance

Mrs. Rado announced that the requirements of the Open Public Meetings Act concerning public notice of this meeting had been met.

II. Motion to go into closed session

It was moved by Ms. Holland, seconded by Ms. Gluck, that the Board go into closed session to discuss personnel actions and all pending litigation items exempt under the Open Public Meetings Act. The motion carried unanimously.

III. Resumption of Public Session/Pledge of Allegiance

IV. Approval of the Minutes of the December 5, 2002 Meeting

It was moved by Mr. Bracken, seconded by Ms. Holland, that the minutes be approved. The motion carried unanimously.

V. Report of the President

Dr. Gitenstein made her report.

VI. Report of the Board Officers

No report.

VII. Report of the Sesquicentennial Committee

Mr. Gladstone made his report.

VIII. Report of the Trustee member of the TSC Corporation

Mrs. Rado reported on behalf of Mr. McAndrew.

IX. Report of the Trustee member of the TCNJ Foundation

Mr. Gladstone made his report.

X. Report of the Trustee Liaison to the New Jersey Association of State Colleges and Universities

Dr. Gitenstein reported on behalf of Mr. Chambers.

XI. New Business

A. Report of the Executive Committee

Mrs. Rado reported for the committee.

1. Personnel Actions

a. Promotions, Appointments – Faculty - Attachment A

No action taken.

b. Change of Status, Permanent Appointments, Temporary Appointments, Extension of Temporary Appointments, Resignations, One Year Reappointments- Staff - Attachment B

No action taken.

B. Report of the Academic Affairs Committee

Mr. Hasbrouck reported for the committee.

1. Resolution Affirming the Principles of Academic Transformation –Attachment C

It was moved by Mr. Bracken, seconded by Mr. Griffith, that the resolution be approved. The motion carried unanimously.

2. Resolution Approving a Bachelor of Arts Degree in Art History - Attachment D

It was moved by Mr. Thawani, seconded by Ms. Gluck, that the resolution be approved. The motion carried unanimously.

3. Resolution Approving a Bachelor of Fine Arts Degree in Digital Arts – Attachment E

It was moved by Mr. Griffith, seconded by Ms. Holland, that the resolution be approved. The motion carried unanimously.

C. Report of the Finance & Construction Committee

Mrs. Rado reported for Mr. Perlman.

1. Bid Waivers for College Business Purposes:

- Professional and Other Services - Attachment F

It was moved by Mr. Hasbrouck, seconded by Mrs. Pelson, that the resolution be approved. The motion carried unanimously.

- Computing and Technical – Attachment G

It was moved by Mr. Hasbrouck, seconded by Ms. Holland, that the resolution be approved. The motion carried unanimously.

- Facilities Management – Attachment H

It was moved by Mr. Gladstone, seconded by Mr. Thawani, that the resolution be approved. The motion carried unanimously.

- Construction Contracting – Attachment I

It was moved by Ms. Gluck, seconded by Mr. Griffith, that the resolution be approved. The motion carried unanimously.

D. Report of the Development and College Relations Committee

Mrs. Pelson reported for the committee.

E. Report of the Student Life Committee

Ms. Holland reported for the committee.

XIII. Presentation – “A Culture of Philanthropy and Involvement” – Dr. David Tiffany, Vice President, Development and Alumni Affairs

XIV. Adjournment

The following resolution was moved by Mr. Bracken, seconded by Ms. Holland. The motion carried unanimously.

Be It

Resolved: That the next public meeting of The College of New Jersey Board of Trustees will be held on Thursday, June 19, 2003 at a time and location to be announced.

Be It

Further
Resolved: That this meeting be adjourned.

The meeting was adjourned at 5:00pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert M. Kaye", written in a cursive style.

Robert M. Kaye

Secretary

Promotions - Faculty (Effective September 1, 2003)

To Associate Professor:

Paul Leynes	Psychology
Sai Kuen Li	Sociology & Anthropology
Regina Morin	Modern Languages
Janet Morrison	Biology
Cynthia Paces	History
Alfred Pelham	Business
Consuelo Preti	Philosophy & Religion
David Reimer	Mathematics & Statistics
Lee Riccardi	Art
Louis Tucci	Business
Sue Wong	Language & Communication Sciences

To Professor:

Celia Chazelle	History
Ruth Hall	Psychology
Elizabeth Mackie	Art
Michael Robertson	English
Subarna Samanta	Business
Bijan Sepahpour	Engineering

To Librarian I:

Karen Hartman	Roscoe L. West Library
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Appointments - Faculty

Glen Goldberg	Instructor English Full-Time Temporary Effective: January 30, 2003
Karen Gordon	Assistant Professor Educational Administration & Secondary Education Full-Time Temporary Effective: August 27, 2002
Donald Hirsch	Assistant Professor Chemistry Tenure Track Effective: January 6, 2003

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Change of Status - Staff

J. CAROLINE BROTHERTON-MILLER	Academic Services From: Director 1 – Records & Registration To: Dean 3 – Academic Services Effective: January 1, 2003
CHRISTINE CARUSO	Student Financial Services From: Program Assistant – Classified To: Project Specialist N18 – UnClassified Effective: January 1, 2003
FRANCIS COOPER	Records & Registration From: Director 3 – Graduate Studies To: Director 2 – Records & Registration Effective: January 1, 2003
MARLENA FRACKOWSKI	West Library From: Librarian 2 – 12 months To: Assistant Dean 2 Effective: January 13, 2003
CHERYL GOLIA	Undergraduate Global Programs From: Principal Operator Auto Typewriter To: Program Assistant Effective: January 6, 2003
BEVERLY KALINOWSKI	Academic Services From: Associate Director 2 – Records & Registration To: Director 3 – Academic Services Effective: January 1, 2003
CRAIG KAPP	Information Technology From: Assistant Director 3 To: Assistant Director 2 Effective: January 13, 2003
SUSAN LONG	College Relations From: Associate Director 2 – Full Time To: Project Specialist N27 – Part Time Effective: November 15, 2002
MICHAEL MARCHETTI	Graduate Studies From: Program Assistant To: Professional Services Specialist 4 Effective: January 6, 2003
NIKOLAUS MISCHE	Undergraduate Global Programs From: Professional Services Specialist 3 To: Managing Assistant Director 3 Effective: January 13, 2003
J. PAUL STEPHENS	Graduate Studies From: Project Specialist – International Studies To: Director 3 – Graduate Studies Effective: January 1, 2003

Change of Status - Staff (continued)

ANDREW STUTZMAN	Information Technology From: Assistant Director 3 To: Assistant Director 2 Effective: January 1, 2003
MATTHEW WINKEL	Information Technology From: Program Assistant Part – Time To: Professional Services Specialist 4 – Full Time Effective: January 1, 2003
JEDDEL YERAS	Access Technology From: Professional Services Specialist 3 To: Project Specialist U22 Effective: January 6, 2003

Staff Appointments – Permanent

EILEEN ROSE	Student Financial Services Program Assistant Effective: April 1, 2003
THOMAS MANKOVICH	Development & Alumni Affairs Professional Services Specialist III Effective: February 17, 2003
THOMAS SCHEUREN	Residence Life Professional Services Specialist 4 – 10 months Effective: January 27, 2003

Staff Appointments – Temporary

TONJULA FORD-WILSON	Small Business Development Center Grant Project Specialist N14 Effective: January 13, 2003 – December 31, 2003
TIMOTHY HALL	Education for Language Grant Project Specialist N14 – Part Time Effective: November 11, 2002 – August 1, 2003
WENDY PEARMAN	TSC Corporation Project Specialist N18 Effective: November 20, 2002 – February 28, 2003
MARY KAY STOLOSKI	Career Services Program Assistant Effective: January 13, 2003 – May 2, 2003

Extension of Temporary Staff Appointments

LORRAINE ALLEN	Small Business Development Center Grant Director 3 Effective: January 1, 2003 – December 31, 2003
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Extension of Temporary Staff Appointments (continued)

GAIL EAGLE
 Small Business Development Center Grant
 Managing Assistant Director 3
 Effective: January 1, 2003 – December 31, 2003

Staff Resignations

ANNE MARIE MILLS
 Government & Community Relations
 Executive Assistant 4
 Effective: December 11, 2002

LOLY A. VERASTEGUI
 NJSSI Regional Center Grant
 Project Specialist N16
 Effective: January 31, 2003

One Year Reappointments (effective July 1, 2003 – June 30, 2004) – AFT Staff

ARIELLA ALPERT
 Career Services
 Professional Services Specialist 4

IVONNE CRUZ
 EOF Programs
 Professional Services Specialist 4

KEVIN LITTLE
 Information Technology
 Professional Services Specialist 3

MICHAEL PUCCIO
 Student Center Operations
 Program Assistant

ROBERTA TRUSCELLO
 Academic Grants & Sponsored Research
 Professional Services Specialist 3

GRACE WILLIAMS
 Student Financial Services
 Professional Services Specialist 4

One Year Reappointments (effective September 1, 2003 – June 30, 2004) – AFT Staff – 10 months

KATE BERRY
 Residence Life
 Professional Services Specialist 4 – 10 months

KEVIN FAY
 Admissions
 Professional Services Specialist 4 – 10 months

KAROLINA MATYNIA
 Residence Life
 Professional Services Specialist 4 – 10 months

Resolution Affirming Principles of Academic Transformation

- Whereas: During the last 25 years, TCNJ has undergone a remarkable transformation culminating in the recent adoption of a mission to be a “national exemplar” in undergraduate education; and
- Whereas: As part of transformative change at TCNJ there needs to be clarity about how a highly competitive undergraduate institution should define the nature of faculty and student work; and
- Whereas: TCNJ has affirmed the value of a participatory mode of decision-making through its new shared governance system; and
- Whereas: For two years the entire campus community (through its governance committees, extensive campus feedback, and planning and examination by schools and departments) has developed a set of guiding principles for transforming a curriculum in terms of what is taught and how it is taught and learned; and
- Whereas: In May, 2002, the Committee on Academic Programs and the Committee on Faculty Affairs issued a report on student and faculty work recommending: that the course credit system be discontinued and replaced with a course unit system; that a standard load for students be four courses per semester; that a full teaching load the equivalent of three standard courses per semester; and that the standard number of courses required for graduation will be 32 – 34; and
- Whereas: That report was recommended by the Provost and approved by the President;
- Therefore Be
It Resolved
That: The Board of Trustees of The College of New Jersey affirms principles that have been developed for guiding transformative academic change;
- And Be It
Further
Resolved That: Within five years, the ensuing change will have been formally assessed with results being presented to the Board of Trustees.

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Resolution Approving a Bachelor of Arts Degree in Art History

- Whereas: Art History, with its inherently interdisciplinary approach, would be an integral part of the arts, humanities, and social sciences studied at The College of New Jersey; and
- Whereas: Art History's cross-cultural perspective and requirement for study abroad support The College's core belief that "an educated individual possesses an understanding of his or her own culture, an appreciation of other cultures, and the capacity to facilitate genuine cross-cultural interaction;" and
- Whereas: As a result of the historical and critical training involved in the study of Art History, students are well prepared for careers in many and varied professions; and
- Whereas: Art History is a major regularly found in highly selective institutions that The College of New Jersey considers to be its peers; and
- Whereas: The College of New Jersey already offers an Art History minor and has faculty and resources with which to offer an Art History major; and
- Whereas: The proposed program in Art History has gone through The College's program approval process;
- Therefore Be It:
Resolved That The Bachelor of Arts degree in Art History be approved, effective September, 2003.

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Resolution Approving a Bachelor of Fine Arts Degree in Digital Arts

- Whereas: Digital technologies have become widely used by fine artists and designers as tools for artistic production; and
- Whereas: Digital technologies have become recognized as a new artistic genre; and
- Whereas: The College of New Jersey already offers a Bachelor of Fine Arts degree in Fine Arts and in Graphic design; and
- Whereas: A program in Digital Arts can serve collaborative and interdisciplinary efforts; and
- Whereas: A degree in Digital Arts would draw students from a wide population, many of whom now select other schools with existing programs in the field; and
- Whereas: A degree in Digital Arts would expand credentials and employment opportunities for students; and
- Whereas: A program in Digital Arts would draw upon exiting faculty and resources at The College of New Jersey
- Whereas: The proposed program in Digital Arts has gone through The College's program approval process;
- Therefore Be It:
Resolved That The Bachelor of Fine Arts degree in Digital Arts be approved, effective September, 2003.

February 27, 2003

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Professional and Other Services)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$18,600, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Barnes and Noble \$45,252.00	Academic attire for commencement	College Operating
Fleet Bank \$200,000.00	Credit card processing fees	College Operating
St. Francis Medical Center \$32,902.63	Collaborator for the grant "Helene Fuld Health Trust Grant"	Grant

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RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Computing and Technical)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$18,600, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Alltell Corporation \$124,745.00	Network upgrades and repairs	College Operating
Canon Business Solutions \$108,610.00	Digital copier equipment	College Operating

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RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Facilities Management)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$18,600, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
York International Corp. \$20,900.00	Service contract for the cleaning and start up work for the chillers	College Operating

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RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR CONSTRUCTION CONTRACTING PURPOSES

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$18,600, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Wagner-Hohn-Inglis, Inc. \$146,800.00	Additional professional consulting for construction claims services for the Science Complex	Bond 1996A
Tompkins, McGuire, Wachenfeld & Barry \$76,000.00	Professional legal services for the Science Complex	Bond 1996A
Kitchen & Associates \$583,400.00	Professional architectural and engineering services for the New Library	May 2002D Bond
Pepper Hamilton, LLP \$25,000.00	Professional legal services for the land use issues	Housing Reserves
HACBM \$80,000.00	Professional architectural and engineering services to design a utility plan for the Metzger Drive Garage and New Student Apartments	May 2002D Bond
H2L2 \$23,000.00	Consultant for the Facilities Master Plan	May 2002D Bond

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