

**The College of New Jersey
Board of Trustees
October 27, 2020
3:00 pm**

Via Zoom Webinar

Minutes of the Public Meeting

Present: Susanne Svizeny, Chair; Robert Altman; Eleanor Horne; Maria Falca-Dodson; Carl Gibbs; Rosie Hymerling; Brian Markison; Rebecca Ostrov; Allen Silk; Tammy Tibbetts; Treby Williams; Chris Driscoll, Student Trustee; Nicollette Simon, Alternate Student Trustee; Crystel Maldonado, Staff Representative to the Board; Geralyn Altmiller, Faculty Representative to the Board; David Prensky, Faculty Representative to the Board; Kathryn Foster, President; Heather Fehn, Chief of Staff and Secretary to the Board

Not Present: Lynette Harris, Staff Representative to the Board

I. Announcement of Compliance

A. *It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification as to time and place of meeting have been satisfied.*

II. Motion to go into Closed Session

It is moved by Mr. Markison, seconded by Ms. Horne, that the Board go into closed session to discuss Faculty New Appointments – Temporary, Reappointments – Temporary; Retirements – Emeritus; Staff New Appointments – AFT, Change of Status, Retirements – Emeritus; pending litigation including: Ratarsha Willis v. TCNJ; TCNJ v. PSE&G; Jane Doe v. TCNJ; anticipated litigation, and presidential evaluation, items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Resumption of Public Session

The Board resumed the public meeting at 4:30pm.

V. Public Comment

Suchir Govindarajan, Student Government President, registered to speak to the Board and delivered comments regarding the College's plans for the Spring semester given the COVID-19 pandemic. Mr. Govindarajan raised concerns regarding the quality of remote academic instruction and the appropriateness of the preparedness of the college to execute a hybrid Spring semester. His comments are attached.

VI. Approval of the Minutes of the June 30, 2020 Public Meeting

It was moved by Mr. Silk, seconded by Ms. Hymerling, that the minutes be approved. The motion carried unanimously.

VII. Approval of the Minutes of the August 11, 2020 Public Meeting

It was moved by Dr. Altman, seconded by Mr. Gibbs, that the minutes be approved. The motion carried unanimously.

VIII. Approval of the Minutes of the August 21, 2020 Public Meeting

It was moved by Mr. Markison, seconded by Maj. Gen. Falca-Dodson, that the minutes be approved. The motion carried unanimously.

IX. Report of the President

President Foster gave her report.

X. Report of Board Officers

A. Reorganization of the Board

Trustee Falca-Dodson reported for the Board Officers Nominating Committee and nominated Susanne Svizeny to serve as chair, and Rebecca Ostrov to serve as vice chair.

It was moved by Mr. Silk, seconded by Ms. Tibbetts, that the nominations be approved. The motion carried unanimously.

XI. Report of the Trustee Member of the TSC Corporation

Mr. Silk gave his report.

XII. Report of the Trustee Liaison to the New Jersey Association of State Colleges and Universities

Dr. Altman gave his report.

XIII. Report of the Trustee Member of the TCNJ Foundation

Mr. Gibbs gave his report.

XIV. Report of the Trustee Member of the TCNJ Alumni Association

Ms. Tibbetts gave her report.

XV. New Business

A. Report of the Executive Committee

Trustee Svizeny reported for the committee.

1. Faculty - New Appointments – Temporary, Reappointments – Temporary; Retirements – Emeritus – Attachment A

It was moved by Mr. Markison, seconded by Ms. Ostrov, that the resolution be approved. The motion carried unanimously.

2. Staff - New Appointments – AFT, Change of Status, Retirements – Emeritus – Attachment B

It was moved by Ms. Horne, seconded by Ms. Tibbetts, that the resolution be approved. The motion carried unanimously.

3. Resolution Appointing a Member to the Board of Directors of the Trenton State College Corporation – Attachment C

It was moved by Mr. Silk, seconded by Mr. Markison, that the resolution be approved. The motion carried unanimously.

B. Report of the Mission Fulfillment Committee

Trustee Ostrov reported for the committee.

C. Report of the Governance Committee

Ms. Horne reported for the committee.

D. Report of the Business and Infrastructure Committee

Dr. Altman reported for the committee.

1. Resolution Approving Waivers of Advertising (College Business Purposes) – Attachment D

It was moved by Mr. Gibbs, seconded by Mr. Markison, that the resolution be approved. The motion carried unanimously.

2. Resolution Concerning Submission of the Fiscal Year 2022 Capital Budget Request totaling \$74,663,000 – Attachment E

It was moved by Ms. Hymerling, seconded by Ms. Tibbetts, that the resolution be approved. The motion carried unanimously.

E. Report of the Audit, Risk Management and Compliance Committee

Trustee Williams reported for the committee.

1. Resolution Approving Waivers of Advertising for College Business Purposes – Attachment F

It was moved by Dr. Altman, seconded by Mr. Markison, that the resolution be approved. The motion carried unanimously.

2. The College of New Jersey Board of Trustees Resolution Approving Audited Fiscal Year 2020 Financial Statements Subject to Final Approval of the Audit, Risk Management and Compliance Committee – Attachment G

It was moved by Maj. Gen. Falca-Dodson, seconded by Ms. Ostrov, that the resolution be approved. The motion carried unanimously.

XVI. Adjournment

It was moved by Mr. Silk, seconded by Ms. Hymerling, that the resolution be approved. The motion carried unanimously.

Be It

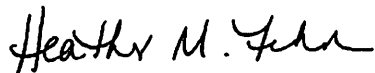
Resolved: That the next public meeting of The College of New Jersey Board of Trustees will be held on Tuesday, December 1, 2020 at a time and location to be announced.

Be It

Further

Resolved: That this meeting be adjourned.

Respectfully Submitted,



Heather M. Fehn
Chief of Staff and
Secretary to the Board of Trustees

New Appointments – Faculty – Temporary

Leila Mehraban Alvandi	Assistant Professor Biomedical Engineering Effective: August 1, 2020 - June 30, 2021
Bikram Pal Kaur Turka	Senior Lecturer Computer Science Effective: August 1, 2020 – June 30, 2022
Michael Mitchell	Assistant Professor Criminology Effective: August 1, 2020 – June 30, 2022
Christina Maffa-Johnson	Assistant Professor English Effective: August 1, 2020 - June 30, 2021
Eric Szabo	Senior Lecturer Finance Effective: August 1, 2020 – June 30, 2022
Makiko Kato	Instructor World Languages and Cultures Effective: August 1, 2020 - June 30, 2021
Lauren Rossiter	Assistant Professor Chemistry Effective: August 1, 2020 – June 30, 2021

Reappointments – Faculty – Temporary

Preity Kumar	Assistant Professor African American Studies/Sociology Effective: August 1, 2020 – December 31, 2020
Diane Zatz	Assistant Professor Art and Art History Effective: August 1, 2020 - June 30, 2021
Brian O'Neill	Assistant Professor Biology

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Effective: August 1, 2020 - June 30, 2021

Reappointments – Faculty – Temporary - Continued

Zachariah Grochau-Wright	Assistant Professor Biology Effective: August 1, 2020 – June 30, 2021
Anthony Uzwiak	Associate Professor Biology Effective: August 1, 2020 – June 30, 2021
Donna Bassolino	Assistant Professor Chemistry Effective: August 1, 2020 - June 30, 2021
Rebecca Triano	Lecturer Chemistry Effective: August 1, 2020 – June 30, 2022
Susan McManimon	Assistant Professor Communication Studies Effective: August 1, 2020 - June 30, 2021
John DeGood	Senior Lecturer Computer Science Effective: August 1, 2020 – June 30, 2022
Julia Mazarella	Assistant Professor Counselor Education Effective: August 1, 2020 - June 30, 2021
Wesley McCann	Assistant Professor Criminology Effective: August 1, 2020 - June 30, 2021
Karen Gordon	Assistant Professor Educational Administration and Secondary Education Effective: August 1, 2020 - June 30, 2021
Tamara Tallman	Instructor Elementary and Early Childhood Education Effective: August 1, 2020 - June 30, 2021

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Reappointments – Faculty – Temporary - Continued

Janice Parker	Assistant Professor Elementary and Early Childhood Education Effective: August 1, 2020 - June 30, 2021
Diane Steinberg	Assistant Professor English Effective: August 1, 2020 - June 30, 2021
John Farrell	Clinical Specialist Health and Exercise Science Effective: August 1, 2020 – June 30, 2022
Warren Buckleitner	Assistant Professor Interactive Multimedia Effective: August 1, 2020 - June 30, 2021
Karen Deaver	Instructor Liberal Learning Writing Effective: August 1, 2020 - June 30, 2021
Sungmin Park	Librarian 3/Instructor Library Effective: July 1, 2020 - June 30, 2021
Debra Schiff	Librarian 2/Assistant Professor Library Effective: July 1, 2020 - June 30, 2021
Lisa Roe	Librarian 2/Assistant Professor Library Effective: August 1, 2020 - June 30, 2021
Susan Schmoyer	Lecturer Mathematics and Statistics Effective: August 1, 2020 – June 30, 2022
William Franczak	Assistant Professor Mathematics and Statistics Effective: August 1, 2020 - June 30, 2021

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Reappointments – Faculty – Temporary - Continued

Gregory Stock	Assistant Professor Mathematics and Statistics Effective: August 1, 2020 - June 30, 2021
Edward Voskanian	Assistant Professor Mathematics and Statistics Effective: August 1, 2020 – June 30, 2021
Colleen Silk	Instructor Nursing Effective: August 1, 2020 – June 30, 2021
Erin Cangelosi	Instructor Nursing Effective: August 1, 2020 – June 30, 2021
Colleen Pedrotty	Instructor Nursing Effective: August 1, 2020 – June 30, 2021
Ellen Renn	Instructor Nursing Effective: August 1, 2020 – December 31, 2020
Melanie Phillips	Clinical Specialist Special Education, Language and Literacy Effective: August 1, 2020 – June 30, 2022
Jennifer Del Nero	Assistant Professor Special Education, Language and Literacy Effective: August 1, 2020 - June 30, 2021
Dorothy Johnson	Assistant Professor Special Education, Language and Literacy Effective: August 1, 2020 - June 30, 2021
George Leader	Assistant Professor Sociology and Anthropology Effective: August 1, 2020 - June 30, 2021

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Reappointments – Faculty – Temporary - Continued

Celia Liu	Assistant Professor World Languages and Cultures/Accounting Effective: August 1, 2020 - June 30, 2021
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Retirements- Faculty Emeritus

Robert McMahan	Music Effective: July 1, 2020
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Marcia Blicharz	Nursing Effective: November 1, 2020
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New Appointments - AFT Staff

Ellen Farr Professional Services Specialist 1
Office of Instructional Design
Effective: June 29, 2020

Drew Hopkins Professional Services Specialist 2
Office of Instructional Design
Effective: July 13, 2020

Gary Minster Professional Services Specialist 3
Enterprise Infrastructure
Effective: July 13, 2020

Kaitlin West Professional Services Specialist 4
Fraternity & Sorority Life
Effective: August 3, 2020

Marla Sucsuz Professional Services Specialist 3
Human Resources
Effective: August 29, 2020

Change of Status - Staff

David Pavlack Communications Marketing & Branding
From: Professional Services Specialist 4
To: Professional Services Specialist 3
Effective: August 29, 2020

Kara Pothier Communications Marketing & Branding
From: Professional Services Specialist 3
To: Assistant Director 2
Effective: August 29, 2020

Retirement- Staff Emeritus

Diane Gruenberg Tutoring Center
Effective: September 1, 2020

**Resolution Appointing a Member to the
Board of Directors of the
Trenton State College Corporation**

Whereas: The College of New Jersey Board of Trustees approves and appoints the members of the Board of Directors of the Trenton State College Corporation, which shall be composed of one member of The College of New Jersey Board of Trustees, the President of The College of New Jersey, the President of the Corporation, one current member from The College of New Jersey faculty, and five citizens, two of whom shall be currently enrolled, full-time students of the College.

**Therefore,
Be It
Resolved:** That the following individual be appointed by The College of New Jersey Board of Trustees to the Board of Directors of the Trenton State College Corporation:

Lakshmi Gurram, student member, to a director term for the Corporation effective 10/15/20 through 6/30/22.

**Resolution Approving Waivers
Of Advertising
For College Business Purposes**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$34,400, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Business and Infrastructure Committee, a subcommittee of The College of New Jersey Board of Trustees.

**Therefore,
Be It**

Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
The Clarion Group \$45,000	Strategic planning process facilitator	College Operating
Simpson Scarborough \$70,500	New graduate program market research	College Operating
Sodexo Varies based on meal plan revenue	7-year food service contract extension	Meal Plan Revenue
Ideametrics \$325,000	Services for Supporting Oracle Cloud Environment	College Operating
College Board \$35,000	Student Search Service	College Operating
Common Application \$95,000	On-line Admission Application	College Operating
Apple, Inc. \$200,000	Annual Software and Hardware Infrastructure	College Operating

Blackboard Inc. \$64,000	Blackboard Analytics /Pyramid (a two-year extension on Agreement)	College Operating
Interfolio \$178,210	Review, Promote & Tenure, Faculty180 Implementation	College Operating
Microfocus \$235,000	Academic Licenses Agreement (ALA), Identity Management, Sentinel Log Manager Annual Software Licenses and Maintenance	College Operating
Holmes Murphy \$47,775	Student Organization Insurance	Student Activity Fee
WorldStrides/ International Studies Abroad (ISA) \$281,280	Multiple Study Abroad Programs	Program Fees
Casa do Brasil \$37,250	Madrid: Spanish Language & Culture	Program Fees
CIS Abroad \$38,320	TCNJ in Oman	Program Fees

**Resolution Concerning Submission of the
FY 2022 Capital Budget Request
Totaling \$74,663,000**

Whereas: Under the P.L. 1994, C.48, The College of New Jersey Board of Trustees has the power and duty to "Submit a request for state support to the Division of Budget and Accounting in the Department of Treasury and to the Commission in accordance with the provisions of the law;" and

Whereas: This budget request must be submitted in accordance with planning guidelines promulgated by the Division of Budget and Accounting; and

Whereas: The FY 2022 - 2028 capital budget request prepared in accordance with the FY 2022 - 2028 Division of Budget and Accounting planning guidelines has been reviewed with the Business and Infrastructure Committee of The College of New Jersey Board of Trustees; and

Whereas: The Business and Infrastructure Committee of the Board has recommended its approval;

**Therefore, Be
It Resolved:** That the Board of Trustees approves the Capital Budget Request totaling \$74,663,000 for fiscal year 2022 and \$273,576,000 for the seven-year term of 2022 - 2028.

FY 2022 Capital Budget Request

Project Title	FY 2022	FY 2023	FY 2024	FY 2025-2028	Total
Compliance ADA, Various Buildings	\$ 500,000	\$ 500,000	\$ 500,000	\$ 1,000,000	\$ 2,500,000
Asbestos Compliance, Various Buildings	\$ 563,000	\$ 564,000	\$ 563,000	\$ 2,066,000	\$ 3,756,000
Asset Renewal-Academic & Administrative	\$ 6,000,000	\$ 6,120,000	\$ 6,120,000	\$ 24,480,000	\$ 42,720,000
Central Utility Plant Capacity	\$ 3,500,000	\$ -	\$ -	\$ -	\$ 3,500,000
Business School Program	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000
West Library Renovation	\$ 30,000,000	\$ -	\$ -	\$ -	\$ 30,000,000
Jogging Trail	\$ 1,600,000	\$ -	\$ -	\$ -	\$ 1,600,000
Observatory	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000
Recreation Center Renovation	\$ 27,500,000	\$ -	\$ -	\$ -	\$ 27,500,000
Packer Hall Renovation	\$ -	\$ 96,000,000	\$ -	\$ -	\$ 96,000,000
New Athletics & Rec Center Field House	\$ -	\$ -	\$ 60,000,000	\$ -	\$ 60,000,000
Trenton Hall Renovation	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
	\$ 74,663,000	\$ 103,184,000	\$ 68,183,000	\$ 27,546,000	\$ 273,576,000

**Resolution Approving Waivers
Of Advertising
For College Business Purposes
(Audit, Risk Management and Compliance Committee)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$34,400, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Audit, Risk Management and Compliance Committee of The College of New Jersey Board of Trustees,

**Therefore,
Be It
Resolved:**

The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Borden Perlman \$54,547.50	Commercial Crime Insurance for NJASCU Member Institutions	College Operating
Treasurer State of New Jersey \$149,575	2020 State Auto Liability Program Charges for NJASCU Member Institutions	College Operating

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The College of New Jersey Board of Trustees
Resolution Approving Audited Fiscal Year 2020 Financial Statements Subject to Final
Approval of the Audit, Risk Management and Compliance Committee

- WHEREAS** The Board of Trustees is authorized by statute (N.J.S.A. 18A:64-1 *et seq.*) and the By-laws (Section 2.r) to have prepared an annual independent financial audit of the College, and
- WHEREAS** Pursuant to resolution of the Board of Trustees at its April 29, 2020 meeting, the College engaged the independent audit firm KPMG LLP to perform an independent audit of the College's financial statements for fiscal years 2020, 2021 and 2022, and
- WHEREAS** KPMG LLP has conducted its audit of the College's financial statements for fiscal year 2020 (the "Draft 2020 Financial Statements"), which do not include other post-employment benefits ("OPEB") information (the "OPEB Information"), yet to be supplied by the State of New Jersey, that is required to be reported in accordance with Government Accounting Standards Board Statement No. 75 - "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions" ("GASB 75"); and
- WHEREAS** The State of New Jersey is expected to complete and submit to the College the OPEB Information to be included on the College's final fiscal year 2020 audited financial statements (the "Final 2020 Financial Statements") in November or December 2020;
- WHEREAS** Upon receiving the OPEB Information, KPMG LLP will complete and submit to the College the Final 2020 Financial Statements; and
- WHEREAS** KPMG LLP has confirmed that the State is legally obligated to pay the OPEB benefit coverage for eligible retirees of the College under N.J.S.A.52:14-17.32, and that because the College does not contribute directly to the Plan, there is no total OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the College's financial statements; and
- WHEREAS** Management and KPMG LLP presented the Draft 2020 Financial Statements for fiscal year 2020 to the Audit, Risk Management and Compliance Committee (the "Committee") at a meeting of the Committee held on October 27, 2020, during which, following best practices, the Committee met privately with KPMG LLP; and
- WHEREAS** Management will present the Final 2020 Financial Statements to the Committee upon receiving them from KPMG LLP; and

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WHEREAS The Committee has reviewed and duly considered the Draft 2020 Financial Statements and the Committee has recommended approval of the Final 2020 Financial Statements by the Board, subject to (i) the Committee's confirmation after this date that there is no material adverse change in the Final 2020 Financial Statements from the Draft 2020 Financial Statements and (ii) the Committee's approval of the Final 2020 Financial Statements; and

WHEREAS Copies of the College's audited financial statements for fiscal year 2020 that have been approved by the Board of Trustees are required to be submitted to the State Treasurer;

**THEREFORE
BE IT
RESOLVED:** That the Board of Trustees hereby approves the Final 2020 Financial Statements, contingent upon the Committee's approval of the Final 2020 Financial Statements and the Committee's confirmation that there is no material adverse change in the Final 2020 Financial Statements from the Draft 2020 Financial Statements; and authorizes the President and Treasurer to certify the Final 2020 Financial Statements and submit them to the State Treasurer as required.