

**The College of New Jersey  
Board of Trustees  
March 1, 2022  
Brower Student Center 224/225**

**Minutes of the Public Meeting**

**Present:** Rebecca Ostrov, Chair; Eleanor Horne; Maria Falca-Dodson; Carl Gibbs; Rosie Hymerling; Brian Markison; Allen Silk; Susanne Svizeny; Treby Williams; Nicollette Simon, Student Trustee; Nigel Pacheco, Alternate Student Trustee; Desi Fioravanti, Staff Representative to the Board; Crystel Maldonado, Staff Representative to the Board; Cindy Curtis, Faculty Representative to the Board; Gerry Altmiller, Faculty Representative to the Board; Kathryn Foster, President; Heather Fehn, Chief of Staff and Secretary to the Board

**Not Present:** Robert Altman; Tammy Tibbetts

**I. Announcement of Compliance**

**A.** *It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification as to time and place of meeting have been satisfied.*

**II. Motion to go into Closed Session**

It is moved by Ms. Hymerling seconded by Ms. Svizeny that the Board go into closed session to discuss personnel matters including Faculty Promotions, Sabbaticals, New Appointments, Temporary; Staff New Appointments – AFT, Change of Status – AFT, Three-Year Reappointments; pending litigation including: Ratarsha Willis v. TCNJ; TCNJ v. PSE&G; Nonna Sorokina v. TCNJ; Thomas Venditti v. TCNJ; Alexis Nicol v. TCNJ; Charles Forman, Trustee v. TCNJ; Catalina Messina, Katherine Dieker, Christopher Jacob, Anna Zimberg, and Isabella Walz v. TCNJ; anticipated litigation, and presidential evaluation, items exempt under the Open Public Meetings Act.

**III. Closed Session**

**IV. Resumption of Public Session**

**V. Approval of the Minutes of the October 26, 2021 Public Meeting**

It was moved by Mr. Silk, seconded by Ms. Svizeny, that the motion be approved. The motion carried unanimously.

**VI. Approval of the Minutes of the November 22, 2021 Public Meeting Retreat**

It was moved by Ms. Hymerling, seconded by Mr. Gibbs, that the motion be approved. The motion carried unanimously.

**VII. Approval of the Minutes of the December 7, 2021 Public Meeting**

It was moved by Ms. Hymerling, seconded by Ms. Svizeny, that the motion be approved. The motion carried unanimously.

## **VIII. Report of Board Officers**

### **A. Appointment of the Board Officers Nominating Committee**

Chair Ostrov appointed Trustee Falca-Dodson, chair and Susanne Svizeny and Carl Gibbs as members of the board officers nominating committee. The committee will report out at the June meeting and the board will consider the slate at the annual reorganization of the board in October.

## **IX. Report of the President**

President Foster gave her report.

## **X. Report of the Trustee Member of the TSC Corporation**

Trustee Markison gave his report.

## **XI. Report of the Trustee Liaison to the New Jersey Association of State Colleges and Universities**

President Foster report for Trustee Altman.

## **XII. Report of the Trustee Member of the TCNJ Foundation**

Trustee Svizeny gave her report.

## **XIII. Report of the Trustee Member of the TCNJ Alumni Association**

Trustee Hymerling gave her report

## **XIV. New Business**

### **A. Report of the Executive Committee**

- 1. The College of New Jersey Board of Trustees Resolution Approving a Renewed Employment Agreement for President Kathryn A. Foster - Attachment 1**

It was moved by Mr. Gibbs, seconded by Ms. Williams, that the motion be approved. The motion carried unanimously.

- 2. Faculty - Promotions, Sabbaticals, New Appointments – Temporary – Attachment A**

It was moved by Ms. Svizeny, seconded by Mr. Silk, that the motion be approved. The motion carried unanimously.

- 3. Staff - New Appointments – AFT, Change of Status – AFT, Three-Year Reappointments – Attachment B**

It was moved by Ms. Svizeny, seconded by Maj. Gen. Falca-Dodson, that the motion be approved. The motion carried unanimously.

4. The College of New Jersey Resolution Approving an Updated Delegation of Authority Policy – Attachment C

It was moved by Mr. Gibbs, seconded by Ms. Hymerling, that the motion be approved. The motion carried unanimously.

B. Report of the Mission Fulfillment Committee

Trustee Gibbs reported for the committee.

C. Report of the Inclusive Excellence Committee

Trustee Horne reported for the committee.

D. Report of the Governance Committee

Trustee Horne reported for the committee and offered the following resolution for consideration.

1. Resolution Approving a Charter for the Advancement Committee – Attachment D

It was moved by Ms. Hymerling, seconded by Ms. Svizeny, that the motion be approved. The motion carried unanimously.

E. Report of the Business and Infrastructure Committee

Trustee Svizeny reported for Trustee Altman and the committee, and offered the following resolution for consideration.

1. Resolution Approving Waivers of Advertising (College Business Purposes) – Attachment E

It was moved by Mr. Silk, seconded by Maj. Gen. Falca-Dodson, that the motion be approved. The motion carried unanimously.

2. Resolution Approving Waivers of Advertising (Facilities and Construction) – Attachment F

It was moved by Ms. Gibbs, seconded by Mr. Markison, that the motion be approved. The motion carried unanimously.

3. Resolution Approving a Capital Project Budget – Attachment G

It was moved by Mr. Markison, seconded by Ms. Hymerling, that the motion be approved. The motion carried unanimously.

F. Report of the Advancement Committee  
Trustee Svizeny reported for the committee.

G. Report of the Audit, Risk Management and Compliance Committee

Trustee Williams reported for the committee.

1. Resolution Approving Waivers of Advertising for College Business Purposes – Attachment H

It was moved by Ms. Svizeny, seconded by Mr. Silk, that the motion be approved. The motion carried unanimously.

#### XV. Strategic Planning Update

President Foster provided open remarks and Kristen Fox provided an update on the college's strategic planning process.

#### XVI. Adjournment

It was moved by Mr. Gibbs, seconded by Mr. Markison, that the following resolution be approved. The motion carried unanimously.

Be It

Resolved: That the next public meeting of The College of New Jersey Board of Trustees, the annual tuition hearing, will be held on Tuesday, May 3, 2022 at a time and location to be announced.

Be It

Further

Resolved: That this meeting be adjourned.

Respectfully Submitted,



Heather M. Fehn

Chief of Staff and Secretary to the Board of Trustees

**The College of New Jersey Board of Trustees  
Resolution Approving a Renewed Employment Agreement for  
President Kathryn A. Foster**

- Whereas: President Kathryn Foster was appointed President of The College of New Jersey by the Board of Trustees effective July 1, 2018, and,
- Whereas: Due to the coronavirus pandemic and the disruption to college operations that the response required, the Board and President Foster mutually agreed on February 23, 2021 to extend the expiration date of the employment contract for one year until June 30, 2022 and delay the comprehensive evaluation for consideration of a possible multi-year renewal until the Fall of 2021, and,
- Whereas: Based on the comprehensive evaluation of the president conducted in the Fall of 2021 the Board issued a renewal of the current agreement with the President, clarifying language and confirming that the terms remain acceptable to the Board and the President.
- Therefore,  
Be It  
Resolved: That the Board of Trustees of The College of New Jersey hereby approves a renewed employment agreement for President Kathryn A. Foster, recommended by the Executive Committee, and,
- Be It  
Further  
Resolved: That this agreement will be effective July 1, 2022

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**Promotions - Faculty - Effective September 1, 2022**

Assistant Director in the Library

Bethany Sewell                      Library

Associate Professor

Judit Kardos                      Mathematics and Statistics

Sylvia Twersky                      Public Health

Professor

Wendy Clement                      Biology

Gary Dickinson                      Biology

Tracy Kress                      Biology

Rebecca Sai Kuen Li                      Sociology and Anthropology

Emilie Lounsberry                      Journalism and Professional Writing

Teresa Nakra                      Design and Creative Technology / Music

Kim Pearson                      Journalism and Professional Writing

Tracy Perron                      Nursing

Stuart Roe                      Counselor Education

Brenda Seals                      Public Health

Leeann Thornton                      Biology

Piper Williams                      African American Studies / English

**Sabbatical – Faculty**

Louise Ammentorp	Elementary and Early Childhood Education Effective: FY 2023
Mekala Audain	History Effective: FY 2023
Richard Baker	Economics Effective: FY 2023
Jared Beatrice	Sociology and Anthropology Effective: FY 2023
Michael Bloodgood	Computer Science Effective: FY 2023
Angela Capece	Physics Effective: Spring 2023
Jo Carney	English Effective: FY 2023
Jarret Crawford	Psychology Effective: Either Fall 2022 or Spring 2023
Jana Gevertz Fiorelli	Mathematics and Statistics Effective: FY 2023
Craig Hollander	History Effective: FY 2023
Yifeng Hu	Communication Studies Effective: Fall 2022
Cassandra Jackson	English Effective: FY 2023
Robert McGreevey	History

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Effective: Spring 2023

**Sabbatical – Faculty, Continued**

Nina Peel	Biology Effective: FY 2023
Lee Ann Riccardi	Art and Art History Effective: FY 2023
Melinda Roberts	Philosophy, Religion and Classical Studies Effective: FY 2023
Miriam Shakow	Sociology and Anthropology Effective: FY 2023
Xuefeng Wei	Biomedical Engineering Effective: Spring 2023

**New Appointments – Faculty – Temporary**

Joanne Korba	Visiting Instructor Nursing Effective: January 15, 2022 – June 30, 2022
Wendy Massaro-Johnson	Visiting Instructor Nursing Effective: January 15, 2022 – June 30, 2022
Susan Moraca	Visiting Instructor Nursing Effective: January 15, 2022 – June 30, 2022
Marc Stetson	Visiting Instructor Nursing Effective: January 15, 2022 – June 30, 2022

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**New Appointments - AFT Staff**

Lori Johansson	Professional Services Specialist 4 CELR Center Effective: December 6, 2021
Cassandra Colfer	Professional Services Specialist 3 Brower Student Center Effective: December 6, 2021
Diana Deoki	Professional Services Specialist 4 Residential Education & Housing Effective: January 3, 2022
Heather Mills	Professional Services Specialist 3 Health & Wellness Effective January 3, 2022
Nathan Lachman	Professional Services Specialist 4 Residential Education & Housing Effective: January 10, 2022
Felicia Rayjohn	Professional Services Specialist 4 CELR Center Effective: January 10, 2022
Jordan Richman	Assistant Director 2 Dean of Students Effective: January 17, 2022
Julia Zipp	Professional Services Specialist 4 Office of Alumni Engagement Effective: January 18, 2022
Leslie Castro	Professional Services Specialist 3 Records & Registration Effective: February 7, 2022

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**Change Of Status - AFT Staff**

Chelsea Lebo

Nursing  
From: Professional Services Specialist 1 - X  
To: Assistant Director 2  
Effective: January 3, 2022

**Three Year Reappointments (Effective July 1, 2021 to June 30, 2024) - AFT Staff**  
**\*Correction to December 8, 2022 Reappointment list**

Marc Brescia

Professional Services Specialist 3  
Chemistry

Dixita Malatesta

Professional Services Specialist 3  
Accessibility Resource Center

**The College of New Jersey Board of Trustees  
Resolution Amending the  
Delegation of Authority and Signature Authority Policy**

- Whereas:** Pursuant to Chapter 64 of Title 18A of the New Jersey Statutes, the Board of Trustees (“Board”) of The College of New Jersey (the “College”) has the power and duty to supervise and oversee the conduct of the College; and
- Whereas:** Executive and administrative power is vested in the President by N.J.S.A. 18A:64-8 for the management and conduct of the College in all departments, branches and divisions, and for the execution and enforcement of the bylaws, rules, regulations and orders governing the management, conduct and administration of the College.
- Whereas:** Inherent within this power and certain powers delegated by the Board of Trustees to the President and, in limited instances, certain powers delegated to certain other College officers is the authority to sign contracts binding the College and to delegate and permit the further delegation of such authority not otherwise retained by the Board of Trustees or other state administrative agencies or officials; and
- Whereas:** By Resolution dated October 16, 2018, the Board approved the Delegation Of Authority and Signature Authority Policy (the “Delegation Policy”), which incorporates Schedule A - Required Approval and Signature Authorizations (“Schedule A”); and
- Whereas:** The Delegation Policy: (i) sets forth the delegation of authority requirements, (ii) further identifies those individuals with signatory authority and the College’s expectations of individuals who sign contracts on its behalf, and (iii) sets forth procedures for proper delegation of authority and execution of contracts to minimize financial, legal and related risk for the betterment of the College; and
- Whereas:** The State College Contracts Law, N.J.S.A. 18A:64-52 *et seq.*, dictates certain requirements for contracting by public colleges, including The College of New Jersey; and
- Whereas:** The State College Contracts Law has been amended (changes effective February 17, 2022) to include an increased dollar threshold for certain contracts subject to a public bidding requirement; and

**Whereas:** The Board, upon recommendation of the Executive Committee, has determined that it is in the best interest of the College to responsibly improve the efficient operation of the College by amending Schedule A of the Delegation Policy to increase and further clarify certain delegated approval and signature authority, consistent with the amended State College Contracts Law, as set forth in the attached amended Schedule A.

**Therefore,  
Be It**

**Resolved:** The Board of Trustees of The College of New Jersey hereby approves the amended Delegation Policy.

## REQUIRED APPROVAL AND SIGNATURE AUTHORIZATIONS

Notes

1. Subject Matter Category I.A covers subject matter that is subject to the State College Contracts Law, generally purchase of goods or services by the College, with the exception of construction contracts and other contracts in which workers are subject to the New Jersey Prevailing Wage Act.
2. Subject Matter Category I.B covers construction contracts and other contracts subject to the State College Contracts Law in which workers are subject to the New Jersey Prevailing Wage Act.
3. Subject Matter Category II covers any offer, acceptance or contract for the sale, purchase, lease or other conveyance of an interest in real property, including leasehold interests and easements, but excluding subject matter included in Category III.
4. Subject Matter Category III covers construction contract change orders.
5. Subject Matter Category IV covers subject matter not included in Category I.A or I.B or II or III, e.g., sale by the College of intellectual property or contracts for no or indeterminate monetary value.
6. "CA" means the Contracting Agent. The Board has designated as the Contracting Agent the Treasurer or, in the Treasurer's absence, the Treasurer's deputy in charge.
7. "RO" means the "Responsible Officer", which is the cognizant Vice President.
8. Irrespective of the required approval for a contract or purchase, the Contracting Agent shall make the final determination of any bid protest for contracts of any amount, after consultation with the General Counsel.
9. Listed Required approvals are in addition to and not in lieu of any other approval, restriction or requirement mandated by: (i) the State College Contracts Law, N.J.S.A. 18A:64-52 *et seq.* (e.g., Board approval of waiver of public bidding for certain contracts involving excepted subject matter); (ii) applicable public contracting laws, rules and regulations, including N.J.S.A. 52:15C-10 (advance notification to the State Comptroller of the commencement of any procurement process involving consideration or an expenditure of \$12,500,000 or more); (iii) other applicable law; (iv) applicable College procurement policy; and (v) other applicable College policy.
10. Certain subject matter may fall within the exceptions to the requirement of public advertising for bids and public bidding therefor if approved by the Board. N.J.S.A. 18A:64-56.
11. The statutory public bidding threshold is determined pursuant to N.J.S.A. 18A:64-54. The amount set by the State Legislature as of February 17, 2022 is \$100,000 (except the threshold is \$35,500 for contracts in which workers are subject to the New Jersey Prevailing Wage Act), and is subject to periodic revision (See <https://www.state.nj.us/treasury/purchase/adjpubbid052yr.shtml>). Contracts in excess of \$17,500 are subject to additional procurement requirements.
12. Conveyances of real property are subject to applicable College policies (e.g., any such policies regarding a relationship of price to appraised value, requirement for an environmental report, requirement for a title report, funding availability, consistency with a strategic acquisition reserve, etc.).

13. For subject matter categories II and III (real property or construction projects), the RO is the Vice President for Operations, except in transactions of real property between the College and Trenton State College Corporation, in which case the RO shall be the Vice President for College Advancement.
14. "CO" or "Change Order" means a change order in connection with a construction contract. For purposes of this Schedule and the Delegation of Authority to which it is appended, a Change Order is an amendment to a construction contract that results in a change to the terms of that contract.
15. "MDCO" or "Milestone Date Change Order" is a CO that results in a change to a Milestone Date (e.g., Substantial Completion Date).
16. "NMCO" or "Nonmonetary Change Order" is a CO other than an MDCO that results in a nonmonetary change to the construction contract (e.g., change in materials).
17. "CCO" or "Cost Change Order" is a CO that results in a monetary change to the construction contract (e.g., an increase or change in the scope of work resulting in an increase in the construction Contract Price). A CCO should reflect a change in a discrete item (rather than a group or aggregation of unrelated items) in the construction contract scope of work and schedule of values.

**Subject Matter Category I.A.  
(Primarily Goods and Services)**

<u>Subject Matter Category</u>	<u>Level</u>	<u>Contract/Purchase Amount</u>	<u>Required Approval</u>	<u>Required Signatures</u>
I	1	Not more than the statutory public bidding threshold amount	CA <sup>1</sup>	CA <sup>2</sup>
I	2	Greater than the statutory public bidding threshold amount, but not more than \$250,000	CA	CA
I	3	Greater than \$250,000, but not more than \$2,000,000	CA and RO	CA and RO
I	4	Greater than \$2,000,000, but less than \$12,500,000	CA and RO and President	CA and RO
I	5	Equal to or greater than \$12,500,000	CA and RO and President and Chair of Business and Infrastructure Committee <sup>3</sup> and Board Chair <sup>4</sup>	CA and President

Subject Matter Category I.A covers subject matter that is subject to the State College Contracts Law, generally purchase of goods or services by the College, with the exception of construction contracts and other contracts in which workers are subject to the New Jersey Prevailing Wage Act (see Subject Matter Category I.B.).

<sup>1</sup> The CA may sub-delegate this authority consistent with applicable College procurement policies and procedures.

<sup>2</sup> The CA may sub-delegate this authority consistent with applicable College procurement policies and procedures.

<sup>3</sup> If the Chair of the Business and Infrastructure Committee is not available, the approval of another trustee designated by the Board Chair (or the Board Vice Chair if the Board Chair is unavailable) may substitute for the approval of the Chair of the Business and Infrastructure Committee.

<sup>4</sup> If the Board Chair is not available, the approval of the Board Vice Chair may substitute for the approval of the Board Chair.

**Subject Matter Category I.B.  
(Primarily Construction Contracts)**

<u>Subject Matter Category</u>	<u>Level</u>	<u>Contract/Purchase Amount</u>	<u>Required Approval</u>	<u>Required Signatures</u>
I	1	Not more than the statutory public bidding threshold amount	CA <sup>5</sup>	CA <sup>6</sup>
I	2	Greater than the statutory public bidding threshold amount, but not more than \$100,000	CA	CA
I	3	Greater than \$100,000, but not more than \$2,000,000	CA and RO	CA and RO
I	4	Greater than \$2,000,000, but less than \$10,000,000	CA and RO and President	CA and RO
I	5	Equal to or greater than \$10,000,000	CA and RO and President and Chair of Business and Infrastructure Committee <sup>7</sup> and Board Chair <sup>8</sup>	CA and President

Subject Matter Category I.B covers the following contracts that are subject to the State College Contracts Law: construction contracts and other contracts in which workers are subject to the New Jersey Prevailing Wage Act.

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<sup>5</sup> The CA may sub-delegate this authority consistent with applicable College procurement policies and procedures.

<sup>6</sup> The CA may sub-delegate this authority consistent with applicable College procurement policies and procedures.

<sup>7</sup> If the Chair of the Business and Infrastructure Committee is not available, the approval of another trustee designated by the Board Chair (or the Board Vice Chair if the Board Chair is unavailable) may substitute for the approval of the Chair of the Business and Infrastructure Committee.

<sup>8</sup> If the Board Chair is not available, the approval of the Board Vice Chair may substitute for the approval of the Board Chair.



**Subject Matter Category II  
(Real Property)**

<u>Subject Matter Category</u>	<u>Level</u>	<u>Contract/Purchase Amount</u>	<u>Required Approval</u>	<u>Required Signatures</u>
II	1	Greater than the statutory public bidding threshold amount, but not more than \$500,000	CA and RO and President	CA and President
II	2	Greater than \$500,000, but not more than \$2,000,000	CA and RO and President and Chair of Business and Infrastructure Committee <sup>9</sup> and Board Chair <sup>10</sup>	CA and President
II	3	Greater than \$2,000,000, but less than \$12,500,000	Notice to General Counsel and Board of Trustees of proposed action and approval of final action <sup>11</sup> by CA and RO and President and Board of Trustees	CA and President
II	4	Not less than \$12,500,000	Notice to General Counsel and Board of Trustees of proposed action <sup>12</sup> and approval of final action <sup>13</sup> by CA and RO and President and Board of Trustees	CA and President

Subject Matter Category II covers any offer, acceptance or contract for the sale, purchase, lease or other conveyance of an interest in real property, including leasehold interests and easements, but excluding subject matter included in Category III.

<sup>9</sup> If the Chair of the Business and Infrastructure Committee is not available, the approval of another trustee designated by the Board Chair (or the Board Vice Chair if the Board Chair is unavailable) may substitute for the approval of the Chair of the Business and Infrastructure Committee.

<sup>10</sup> If the Board Chair is not available, the approval of the Board Vice Chair may substitute for the approval of the Board Chair.

<sup>11</sup> Final action shall not include any ministerial or non-substantive changes made to a contract subsequent to the Board's approval, or any action that falls within the authority previously granted to the president or any other officer or a Board trustee by the Board.

<sup>12</sup> Pursuant to N.J.S.A.18A:3B-6.2, within five days of the submission of the College's binding offer to a seller for the purchase of real property equal to or greater than \$10,000,000, the president or designee shall submit a report to the Governor, the Legislature, the Secretary of Higher Education, and the State Comptroller.

<sup>13</sup> Final action shall not include any ministerial or non-substantive changes made to a contract subsequent to the Board's approval, or any action that falls within the authority previously granted to the president or any other officer or a Board trustee by the Board.

**Subject Matter Category III  
(Construction Contract Change Orders)**

<u>Subject Matter Category</u>	<u>Level</u>	<u>Contract/Purchase Amount and/or Other Classification Criteria</u>	<u>Required Approval</u>	<u>Required Signatures</u>
III	1	MDCO	RO <sup>14</sup>	RO
III	2	NMCO	RO <sup>15</sup>	RO
III	3	CCO not more than \$100,000 <sup>16</sup>	RO	RO
III	4	CCO greater than \$100,000 but not more than \$250,000 <sup>17</sup>	CA and RO <sup>18</sup> and President <sup>19</sup>	CA and RO
III	5	CCO greater than \$250,000, but not more than \$500,000 <sup>20</sup>	CA and RO <sup>21</sup> and President and Chair of Business and Infrastructure Committee <sup>22</sup> and Board Chair <sup>23</sup>	CA and RO
III	6	CCO greater than \$500,000	CA and RO <sup>24</sup> and President and Executive Committee	CA and RO

Subject Matter Category III covers construction contract change orders.

<sup>14</sup> The RO shall notify the President and Chair of the Business and Infrastructure Committee immediately and the Business and Infrastructure Committee at its next meeting of any material MDCO (changes to a project Milestone Date that may adversely affect use or occupancy in a significant way).

<sup>15</sup> The RO shall notify the President and Chair of the Business and Infrastructure Committee immediately and the Business and Infrastructure Committee at its next meeting of any material NMCO (nonmonetary change to a project that is likely to detract from its overall utility or aesthetics in a significant way (e.g., a notable reduction in building size)).

<sup>16</sup> Provided that if the aggregate amount of the project CCOs exceeds 10% of the original construction Contract Price, Category III Level 4 Required Approval and Required Signatures and notification requirements shall apply.

<sup>17</sup> Provided that if the aggregate amount of the project CCOs exceeds 10% of the original construction Contract Price, Category III Level 5 Required Approval and Required Signatures and notification requirements shall apply.

<sup>18</sup> The RO shall notify the Business and Infrastructure Committee at its next meeting.

<sup>19</sup> The President may sub-delegate this authority consistent with applicable College policies and procedures.

<sup>20</sup> Provided that if the aggregate amount of the project CCOs exceeds 10% of the original construction Contract Price, Category III Level 6 Required Approval and Required Signatures and notification requirements shall apply.

<sup>21</sup> The RO shall notify the Business and Infrastructure Committee at its next meeting.

<sup>22</sup> If the Chair of the Business and Infrastructure Committee is not available, the approval of another trustee designated by the Board Chair (or the Board Vice Chair if the Board Chair is unavailable) may substitute for the approval of the Chair of the Business and Infrastructure Committee.

<sup>23</sup> If the Board Chair is not available, the approval of the Board Vice Chair may substitute for the approval of the Board Chair.

<sup>24</sup> The RO shall notify the Business and Infrastructure Committee at its next meeting.

**Subject Matter Category IV  
(Miscellaneous)**

<u>Subject Matter Category</u>	<u>Level</u>	<u>Contract/Purchase Amount</u>	<u>Required Approval</u>	<u>Required Signatures</u>
IV	1	Contracts for no or indeterminate monetary value (e.g., academic affiliation agreements; articulation agreements; mutual aid agreements, etc.)	President <sup>25</sup> and either CA or RO	RO or CA or President <sup>26</sup>
IV	2	Not more than \$100,000	CA and RO and President <sup>27</sup>	RO or CA or President <sup>28</sup>
IV	3	Greater than \$100,000, but not more than \$500,000	CA and RO and President <sup>29</sup>	CA or President <sup>30</sup>
IV	4	Greater than \$500,000, but not more than \$10,000,000	CA and RO and President and Chair of Business and Infrastructure Committee <sup>31</sup>	CA and President
IV	5	Greater than \$10,000,000	CA and RO and President and Chair of Business and Infrastructure Committee and Board Chair <sup>32</sup>	CA and President

Subject Matter Category IV covers subject matter not included in Category I.A or I.B or II or III, e.g., sale by the College of intellectual property or contracts for no or indeterminate monetary value.

<sup>25</sup> The President may sub-delegate this authority consistent with applicable College policies and procedures.

<sup>26</sup> The President may sub-delegate this authority consistent with applicable College policies and procedures.

<sup>27</sup> The President may sub-delegate this authority consistent with applicable College policies and procedures.

<sup>28</sup> The President may sub-delegate this authority consistent with applicable College policies and procedures.

<sup>29</sup> The President may sub-delegate this authority consistent with applicable College policies and procedures.

<sup>30</sup> The President may sub-delegate this authority consistent with applicable College policies and procedures.

<sup>31</sup> If the Chair of the Business and Infrastructure Committee is not available, the approval of another trustee designated by the Board Chair (or the Board Vice Chair if the Board Chair is unavailable) may substitute for the approval of the Chair of the Business and Infrastructure Committee.

<sup>32</sup> If the Board Chair is not available, the approval of the Board Vice Chair may substitute for the approval of the Board Chair.

**The College of New Jersey Board of Trustees Resolution  
Approving an  
Advancement Committee Charter**

Whereas: The Advancement Committee assists the Board of Trustees in fulfilling its responsibility to provide the Board of Trustees strategic input and oversight regarding the College's efforts with regard to communications, marketing, donor relations, alumni affairs, and governmental relations; and

Whereas: The attached Advancement Committee Charter outlines responsibilities including reviewing and ensuring that institutional policies related to the work of the committee are relevant and remain updated consistent with the Policy Framework, and working with the Vice President for Advancement to identify appropriate Board-level governance issues for committee consideration.

Therefore,  
Be It

Resolved: That the Board hereby approves the attached Advancement Committee Charter.

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**Resolution Approving Waivers  
Of Advertising  
For College Business Purposes**

**Whereas:** State College Contracts Law permits waivers of advertising for specified purchases in excess of \$100,000, and

**Whereas:** The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

**Whereas:** Waiver requests have been reviewed and are recommended by the Business and Infrastructure Committee, a subcommittee of The College of New Jersey Board of Trustees.

**Therefore,  
Be It**

**Resolved:** The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Tyton Partners \$250,000	Strategic Planning Consultant	College Operating
Transact Campus, Inc. \$200,000	Payment Processing Services	College Operating
Apogee Telecom Inc. \$157,055	Cable Television	College Operating
Ex Libris Inc. \$132,460	Cloud Subscription Alma and Primo Sass, Rapid ILL	College Operating
Interfolio \$178,210	Review, Promote & Tenure Faculty180 Implementation	College Operating
Medicat, LLC. \$168,000	Patient Health management System and State Immunization Registry Interface Subscription – 3-year agreement	College Operating
Verizon \$320,000	Local, Long Distance, and Wireless Telephone Services	College Operating

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LYRASIS \$145,000	Online Bibliographic Services and Electronic Databases - FY22	College Operating
LYRASIS \$180,000	Online Bibliographic Services and Electronic Databases - FY23	College Operating
EBSCO Information Services \$750,000	Library Materials and Electronic Databases	College Operating
Elsevier \$108,000	Electronic Databases	College Operating
ProQuest \$105,000	Electronic Databases, Books, and Periodical Materials	College Operating
Yankee Book Peddler \$225,000	Books and Library Materials	College Operating
VALE \$270,000	Electronic Databases	College Operating
Wizard's Festival of Fun, Inc. \$40,000	CUB Funival – FY2022 Waiver Increase	Student Activity Fee
Wizard's Festival of Fun, Inc. \$180,000	CUB Funival – FY2023	Student Activity Fee
Degy Booking International, Inc. \$250,000	Student Organization Middle Agent- FY2022 Waiver Increase	Student Activity Fee
Degy Booking International, Inc. \$250,000	Student Organization Middle Agent – FY2023	Student Activity Fee
EDS Events and Design LLC. \$150,000	Production and Entertainment Services	Student Activity Fee
Concert Ideas	CUB Fall and Spring concerts	Student Activity Fee

March 1, 2022

\$320,000	TCNJ faculty-led Italy- FY2022	Program Fees
	waiver increase	
CEPA Europe GmbH		
\$35,216		

March 1, 2022

**Resolution Approving Waivers  
Of Advertising  
Business and Infrastructure Committee  
(Facilities and Construction)**

**Whereas:** State College Contracts Law permits waivers of advertising for specified purchases in excess of \$100,000; and

**Whereas:** The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees; and

**Whereas:** Waiver requests have been reviewed and are recommended by the Business and Infrastructure Committee, a subcommittee of The College of New Jersey Board of Trustees.

**Therefore,  
Be It  
Resolved:**

The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein.

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Broad, USA \$50,518	Maintenance Agreement for the remote HVAC units for Phelps and Hausdoerffer Halls	Housing Operating
EnviroTrac Ltd. \$43,813	Fuel oil remediation professional services	College Operating
Ewing Township \$570,000	Sewage disposal services	College Operating – 53% Housing Operating – 39% BSC Operating – 8%
Honeywell International, Inc. \$604,633	Service contract for energy management and fire alarms	College Operating – 53% Housing Operating – 39% BSC Operating – 8%
Itron, Inc. \$47,300	Maintenance contract for campus metering system	College Operating – 57% Housing Operating – 35% BSC Operating – 8%
Johnson Controls 108,494	Service contract for chiller plant and computerized chiller controls and Art/IMM and BSC energy management systems	College Operating – 52% Housing Operating – 21% BSC Operating – 27%

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Public Service Electric and Gas \$4,500,000	Purchase of regulated utility service – natural gas and electric	College Operating – 53% Housing Operating – 39% BSC Operating – 8%
Quincy Compressors \$126,201	Rebuilding of gas compressors and maintenance agreement on associated equipment	College Operating – 61% Housing Operating – 39%
Schneider Electric \$56,290	Service contract for energy management for Phelps & Hausdoerffer Halls and the Education Building	College Operating – 57% Housing Operating – 43%
Siemens Fire Safety \$94,312	Fire alarm service agreement	College Operating – 50% Housing Operating – 50%
Trenton Waterworks \$550,000	Water services	College Operating – 53% Housing Operating – 39% BSC Operating – 8%
United States Postal Service \$230,000	Postage expenses and fees	College Operating with Chargeback to Functional Units
Solar Turbines, Inc \$479,084	Service contract for Cogen Turbine Generator	College Operating and Central Plant Budget – 100%
AKRF 47,400	Profession Consulting Services and state mandated permits for Stormwater Pollutant discharge system	College Operating – 100%
State of NJ Dept. of Community Affairs \$40,000	Annual fees covering designated campus facilities based on use type	College Operating – 100%
Suez Water Technologies 92,699	Water treatment equipment, chemicals and consulting services	Central Plant – 100%

## **Resolution Approving a Capital Project Budget**

- Whereas:** The College Administration recommends that the following capital and operating projects be undertaken which are consistent with the mission and strategic plan of the College; and
- Whereas:** The estimated project cost is greater than one million dollars or of special interest; and
- Whereas:** The individual projects and their respective budgets have been reviewed and are recommended by the Business and Infrastructure Committee, a subcommittee of The College of New Jersey Board of Trustees; and
- Therefore, Be It Resolved That:** The College of New Jersey Board of Trustees approves the following projects and associated budgets for purposes as designated herein.

<b>PROJECT NAME</b>	<b>AMOUNT</b>	<b>ANTICIPATED COMPLETION DATE</b>	<b>FUNDING SOURCE</b>
New Residence Hall HVAC Upgrades/replacements	\$4,000,000.00	January 2024	Asset Renewal Reserves & Capital Reserves

March 1, 2022