

**The College of New Jersey  
Board of Trustees  
December 6, 2022  
8:30 am**

**Minutes of the Public Meeting  
Meeting held by Zoom Webinar**

Present: Rebecca Ostrov, Chair; Carl Gibbs, Vice Chair; Susanne Svizeny; Allen Silk; Rosie Hymerling; Maria Falca-Dodson, Eleanor Horne, Brian Markison, Tammy Tibbetts; Treby Williams; Nigel Pacheco, Student Trustee, Noelle Halikman, Alternate Student Trustee, Cindy Curtis, Faculty Representative to the Board; Deborah Hutton, Faculty Representative to the Board; Desi Fioravanti, Staff Representative; Crystel Maldonado, Staff Representative; Kathryn Foster, President; Heather Fehn, Secretary to the Board

Not Present: N/A

**I. Announcement of Compliance**

Chair Ostrov read the following into the record:

- A. *It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification as to time and place of meeting have been satisfied.*

**II. New Business**

- A. Faculty Actions –Reappointment to a 7<sup>th</sup> Year and Tenure, Promotion to Associate Professor – Attachment A

It was moved by Ms. Hymerling, seconded by Maj. Gen. Falca Dodson, that the motion be approved. The motion passed unanimously.

- B. Staff Actions – New Appointments – AFT, Change of Status – AFT, One Year Reappointments – AFT, Three-Year Reappointments – Attachment B

It was moved by Ms. Hymerling, seconded by Ms. Svizeny, that the motion be approved. The motion passed unanimously.

Trustee Silk presented the following action items on behalf of the Business and Infrastructure Committee:

- C. Resolution Approving Waivers of Advertising (College Business Purposes) – Attachment C

It was moved by Ms. Svizeny, seconded by Ms. Hymerling, that the motion be approved. The motion passed unanimously.

**Reappointment to a 7<sup>th</sup> Year with Tenure and Promotion to Associate Professor**

Eduardo Villanueva

Art & Art History

Matthew Greenblatt

Economics

**New Appointments – AFT Staff**

Kang, Ruth	Professional Services Specialist IV Admissions Effective: November 28, 2022
Mohammed, Neera	Professional Services Specialist IV Admissions Effective: October 24, 2022
Sagona, Jaclyn	Professional Services Specialist III Center for Student Success Effective: October 24, 2022

**Change of Status – AFT Staff**

Harris, Nicole	Heath & Wellness From: Program Assistant - CWA To: Professional Services Specialist III - AFT Effective: November 5, 2022
Plaag, Alicia	Advancement Services From: Assistant Director To: Professional Services Specialist III Effective: October 24, 2022

**One Year Reappointments (Effective July 1, 2023 to June 30, 2024) – AFT Staff**

Aiyegbo, Babayemi	Professional Services Specialist II Counseling & Prevention Services
Aleman, Jennifer	Professional Services Specialist II Dean of Science
Avci, Dilan	Professional Services Specialist III Office of Human Resources
Babcock, Caitlin	Professional Services Specialist IV Dean of Students
Barger, Ronald	Professional Services Specialist III Enterprise Infrastructure
Bedoya, Brigitte	Professional Services Specialist IV Residential Education & Housing
Bennett, Debeka	Professional Services Specialist I Counseling & Prevention Services
Broyles, Jennifer	Assistant Director Career Center
Buber, Christine	Professional Services Specialist IV Office of Development
Buckley, Gabriella	Professional Services Specialist IV Residential Education & Housing
Castro, Leslie	Professional Services Specialist IV Records & Registration
Colfer, Cassandra	Professional Services Specialist III Brower Student Center
Daniels, Tyese	Professional Services Specialist IV Residential Education & Housing

**One Year Reappointments (Effective July 1, 2023 to June 30, 2024) – AFT Staff (cont.)**

Daum, Melanie	Professional Services Specialist III Office of Human Resources
Dawson, Rachel	Professional Services Specialist II Dean of Education
De La Rosa, Destiny	Professional Services Specialist IV Bonner Institute for Civic & Community Engagement
Deoki, Diana	Professional Services Specialist IV Residential Education & Housing
Edwards, Andrew	Professional Services Specialist IV Office of Student Affairs
Edwards, Edwyn	Professional Services Specialist IV Football
Farr, Ellen	Professional Services Specialist I Office of Instructional Design
Fasulo, Kristina	Professional Services Specialist IV Admissions
Felicia, Rayjohn	Professional Services Specialist IV Center for Community Engaged Learning & Research
Freeman, Christopher	Assistant Director Counseling & Prevention Services
Gall, Zachary	Professional Services Specialist III Health & Wellness
Gardocki, Samantha	Professional Services Specialist III Office of Human Resources
Holsten, Adam	Professional Services Specialist II Office of Advancement

**One Year Reappointments (Effective July 1, 2023 to June 30, 2024) – AFT Staff (cont.)**

Jimenez Tapia, Vanessa	Professional Services Specialist IV Admissions
Johansson, Lori	Professional Services Specialist IV Center for Community Engaged Learning & Research
Kanig, Samuel	Professional Services Specialist IV Center for Community Engaged Learning & Research
Lachman, Nathan	Professional Services Specialist IV Residential Education & Housing
Lebo, Chelsea	Professional Services Specialist I Nursing
Liberona, Ann	Assistant Director Center for Global Engagement
Madrigal, Jessica	Professional Services Specialist III Center for Global Engagement
Manfredo, Michael	Professional Services Specialist IV Center for Global Engagement
Marano, Gina	Professional Services Specialist III Center for Student Success
McCadden, Kristy	Professional Services Specialist III Dean of Humanities & Social Sciences
Mccray, Ky'Ara	Professional Services Specialist IV Residential Education & Housing
Mershman, Aaron	Professional Services Specialist IV Football
Mills, Heather	Professional Services Specialist III Health & Wellness
Minster, Gary	Professional Services Specialist III Enterprise Infrastructure

**One Year Reappointments (Effective July 1, 2023 to June 30, 2024) – AFT Staff (cont.)**

O'Neill, Timothy	Assistant Director World Languages & Cultures
Pavlak, David	Professional Services Specialist III Communications Marketing & Branding
Peitz, William	Professional Services Specialist III Records & Registration
Plaag, Alicia	Professional Services Specialist III Advancement Services
Read, Bryan	Professional Services Specialist III Office of Development
Richman, Jordan	Assistant Director Dean of Students
Simon, Jennifer	Assistant Director Student Involvement
Sipaque, Steve	Professional Services Specialist III Student Accounts
Stallworth, Ashley	Assistant Director Nursing
Tilghman, Khayriy	Assistant Director Educational Opportunity Fund
Tucker, Kyla	Professional Services Specialist III Accessibility Resources
Warren, Terry	Professional Services Specialist II Dean of Engineering
West, Kaitlin	Professional Services Specialist III Fraternity & Sorority Life
Zipp, Julia	Professional Services Specialist IV Office of Alumni Engagement

**Three Year Reappointments (Effective July 1, 2023 to June 30, 2026) – AFT Staff**

Amerigo, Linda	Assistant Director Support for Teacher Education Programs
Beller, Noah	Professional Services Specialist II Kinesiology & Health Sciences
Dow, David	Assistant Director Men's Swimming & Diving
Galante, Richard	Assistant Director Wrestling
Goldsmith, Matthew	Assistant Director Men's Basketball
Harris, Lynette	Assistant Director Career Center
Hefelle, George	Professional Services Specialist IV Dean of Education
Jackson, Deirdre	Professional Services Specialist II Nursing
Lindsey, Justin	Assistant Director Men's Track & Field
Loonan, Robbin	Professional Services Specialist II Counseling & Prevention Services
Rouse, LaMont	Professional Services Specialist I College Wide Academics
Sizoo, Jennifer	Professional Services Specialist III Institutional Research & Analytics
Turpin, Alex	Professional Services Specialist II Counseling & Prevention Services
Walker, Michael	Professional Services Specialist III Men's Track & Field



**Three Year Reappointments (Effective July 1, 2023 to June 30, 2026) – AFT Staff (cont.)**

Wardle, Aimee

Assistant Director

Student Involvement

**Resolution Approving Waivers  
Of Advertising  
For College Business Purposes**

**Whereas:** State College Contracts Law permits waivers of advertising for specified purchases in excess of \$100,000, and

**Whereas:** The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

**Whereas:** Waiver requests have been reviewed and are recommended by the Business and Infrastructure Committee, a subcommittee of The College of New Jersey Board of Trustees.

**Therefore,  
Be It**

**Resolved:** The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
CEPA Europe GmbH - REVISED \$133,600	TCNJ Italy TCNJ Sweden	Program Fees
Jones Lang LaSalle Americas, Inc. \$300,000	Travers & Wolfe Residential Housing Replacement	College Operating

## **Resolution Approving Capital Project Budgets Over \$1 Million**

- Whereas:** The College Administration recommends that the following capital and operating projects be undertaken which are consistent with the mission and strategic plan of the College; and
- Whereas:** The estimated project cost is greater than one million dollars or of special interest; and
- Whereas:** The individual projects and their respective budgets have been reviewed and are recommended by the Business and Infrastructure Committee, a subcommittee of The College of New Jersey Board of Trustees; and
- Therefore, Be It Resolved That:** The College of New Jersey Board of Trustees approves the following projects and associated budgets for purposes as designated herein.

<b>PROJECT NAME</b>	<b>AMOUNT</b>	<b>ANTICIPATED COMPLETION DATE</b>	<b>FUNDING SOURCE</b>
Townhouse South HVAC	\$2,002,110	November 2023	Asset Renewal Reserves
Roscoe West 34 Assessment Report & HVAC	\$2,500,000	January 2023	Asset Renewal Reserves

**Resolution Approving Rates for 2022-2023  
Course Fee for Perioperative Nursing Practice**

- Whereas: The State College Autonomy Law vests the responsibility with the Board of Trustees to approve and adjust student charges as necessary; and
- Whereas: The College of New Jersey plans to offer a new course in perioperative nursing practice during the 2022-2023 academic year, which may include winter and summer sessions; and
- Whereas: This new course for perioperative nursing practice is designed to meet the growing shortage of operating room nurses. It is designed for both undergraduate nursing students and experienced Registered Nurses (RNs) who desire to work in the operating room; and
- Whereas: The didactic materials for the course are aligned with the Association of Operating Room Nurses (AORN) standards and designed to support high-quality learning and application of knowledge in the clinical area. The AORN course materials are purchased instead of a textbook; these provide the foundation for taking the national AORN certification exam, certification desired by employers. AORN is the only recognized source for these materials. These materials are considered the gold standard for perioperative nursing preparation. The cost of these materials is \$995; and
- Whereas: To facilitate potential financial aid support for students enrolled, the \$995 costs for the course materials will be added to the charges for the perioperative nursing practice course; and
- Whereas: The Dean of the School of Nursing and Health Sciences and the Provost and Vice President for Academic Affairs each recommend this fee of \$995 per student; and
- Whereas: The President has reviewed the dean's and provost's recommendation and provides her recommendation thereof.
- Therefore,  
Be It  
Resolved: That the Board of Trustees approves the perioperative nursing practice course fee of \$995 per student for the 2022-2023 academic year.

**The College of New Jersey Board of Trustees  
Resolution Approving Audited Fiscal Year 2022 Financial Statements Subject to Final  
Approval of the Audit, Risk Management and Compliance Committee**

- WHEREAS** The Board of Trustees is authorized by statute (N.J.S.A. 18A:64-1 *et seq.*) and the By-laws (Section 2.r) to have prepared an annual independent financial audit of the College; and
- WHEREAS** Pursuant to resolution of the Board of Trustees at its April 29, 2020 meeting, the College engaged the independent audit firm KPMG LLP to perform an independent audit of the College's financial statements for fiscal years 2020, 2021 and 2022; and
- WHEREAS** KPMG LLP has conducted its audit of the College's financial statements for fiscal year 2022 (the "Draft 2022 Financial Statements"), which do not include other post-employment benefits ("OPEB") information (the "OPEB Information"), yet to be supplied by the State of New Jersey, that is required to be reported in accordance with Government Accounting Standards Board Statement No. 75 - "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions" ("GASB 75"); and
- WHEREAS** The State of New Jersey is expected to complete and submit to the College the OPEB Information to be included on the College's final fiscal year 2022 audited financial statements (the "Final 2022 Financial Statements") in December 2022 or spring 2023; and
- WHEREAS** Upon receiving the OPEB Information, KPMG LLP has committed to complete and submit to the College the Final 2022 Financial Statements; and
- WHEREAS** KPMG LLP has confirmed that the State is legally obligated to pay the OPEB benefit coverage for eligible retirees of the College under N.J.S.A.52:14-17.32, and that because the College does not contribute directly to the Plan, there is no total OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the College's financial statements; and
- WHEREAS** Management and KPMG LLP presented the Draft 2022 Financial Statements for fiscal year 2022 to the Audit, Risk Management and Compliance Committee (the "Committee") at a meeting of the Committee held on November 15, 2022 during which, following best practices, the Committee met privately with KPMG LLP; and

- WHEREAS** Management has committed to present the Final 2022 Financial Statements to the Committee upon receiving them from KPMG LLP; and
- WHEREAS** The Committee has reviewed and duly considered the Draft 2022 Financial Statements and the Committee has recommended conditional approval of the Final 2022 Financial Statements by the Board, subject to: (i) the Committee's confirmation after this date that there is no material adverse change in the Final 2022 Financial Statements from the Draft 2022 Financial Statements, and (ii) the Committee's approval of the Final 2022 Financial Statements; and
- WHEREAS** Copies of the College's audited financial statements for fiscal year 2022 that have been approved by the Board of Trustees are required to be submitted to the State Treasurer;
- THEREFORE  
BE IT  
RESOLVED:** That the Board of Trustees hereby approves the Final 2022 Financial Statements, contingent upon the Committee's approval of the Final 2022 Financial Statements and the Committee's confirmation that there is no material adverse change in the Final 2022 Financial Statements from the Draft 2022 Financial Statements; and authorizes the President and Interim Treasurer to certify the Final 2022 Financial Statements and submit them to the State Treasurer as required.

**Resolution Approving Waivers  
Of Advertising  
For College Business Purposes  
(Audit, Risk Management and Compliance Committee)**

**Whereas:** State College Contracts Law permits waivers of advertising for specified purchases in excess of \$100,000, and

**Whereas:** The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

**Whereas:** Waiver requests have been reviewed and are recommended by the Audit, Risk Management and Compliance Committee of The College of New Jersey Board of Trustees,

**Therefore,  
Be It**

**Resolved:** The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Saiber LLC \$113,487.68	External Workplace Investigation Services	College Operating

December 6, 2022