

**The College of New Jersey
Board of Trustees
September 30, 2025**

**Brower Student Center 222/225
Public Meeting Agenda**

To view the full agenda including attachments, please visit <https://trustees.tcnj.edu/meeting-agendas-minutes/>

I. Announcement of Compliance

It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification as to time and place of meeting have been satisfied.

II. Motion to go into Closed Session

It is moved by _____, seconded by _____, that the Board go into closed session to discuss personnel matters including Faculty – New Appointments - Tenure Track, New Appointments – Clinical Specialist/Lecturer, Reappointments – Clinical Specialist/Lecturer, New Appointments – Temporary, Reappointments – Temporary; Staff – New Appointments, Change of Status, Retirements – Emeritus; pending litigation including: TCNJ v. PSE&G; Nonna Sorokina v. TCNJ; "John Doe" v. TCNJ et al.; Scott Madlinger v. TCNJ; "Jane Doe" v. TCNJ; James and Diane Boyle, individually and on behalf of Owen Boyle v. TCNJ; anticipated litigation; presidential evaluation; and matters related to real property, items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Resumption of Public Session

V. Swearing in of New Trustee

VI. Approval of the Minutes of the June 26, 2025 Public Meeting

VII. Report of Board Officers

A. Report of the Board Officers Nominating Committee/Board Reorganization

VIII. Report of the President

IX. Report of the Trustee Liaison to the New Jersey Association of State Colleges and Universities

X. Report of the Trustee Member of the TCNJ Foundation

XI. Report of the Trustee Member of the TCNJ Alumni Association

XII. New Business

A. Report of the Executive Committee

1. Faculty – New Appointments -Tenure Track, New Appointments – Clinical Specialist/Lecturer, Reappointments – Clinical Specialist/Lecturer, New Appointments – Temporary, Reappointments – Temporary – Attachment A
2. Staff – Staff – New Appointments, Change of Status, Retirements – Emeritus – Attachment B
3. The College of New Jersey Board of Trustees Resolution to Implement FY 2026 Merit Salary Adjustment for Non-Unit Employees – Attachment C

B. Report of the Mission Fulfillment Committee

C. Report of the Inclusive Excellence Committee

D. Report of the Business and Infrastructure Committee

1. Resolution Approving Waivers of Advertising (College Business Purposes) - Attachment D
2. Resolution Approving Waivers of Advertising (Facilities and Construction) - Attachment E
3. The College of New Jersey Board of Trustees Resolution Authorizing the President or His Designee to Execute the Third Amendment to the Ground Lease Between The College of New Jersey and PRC Campus Centers, LLC – Attachment F
4. Resolution Concerning Submission of the FY 2027 Capital Budget Request Totaling \$222,250,000.00 – Attachment G

E. Report of the Advancement Committee

F. Report of the Governance Committee

1. Resolution Approving a Revised Faculty/Librarian Representation to the Board of Trustees Policy – Attachment H

2. Resolution Approving a Revised Staff Representation to the Board of Trustees Policy – Attachment I

G. Report of the Audit, Risk Management and Compliance Committee

1. Resolution Approving Waivers of Advertising for College Business Purposes – Attachment J

XIII. Adjournment

Be It

Resolved: That the next public meeting of The College of New Jersey Board of Trustees will be held on Tuesday, December 2, 2025, at a time and location to be announced.

Be It

Further

Resolved: That this meeting be adjourned.

New Appointments – Faculty – Tenure Track

| | |
|--------------------|--|
| Trevor Buser | Associate Professor Online Counselor Education Effective: August 9, 2025 – June 9, 2028 |
| Lisa Cardello | Assistant Professor Online Counselor Education Effective: August 9, 2025 – June 11, 2027 |
| Alan Chernoff | Assistant Professor Economics Effective: August 9, 2025 – June 11, 2027 |
| Kevin Dillon | Assistant Professor Biology Effective: August 9, 2025 – June 9, 2028 |
| Christina Kadelski | Assistant Professor Counselor Education Effective: August 9, 2025 – June 9, 2028 |
| Jasper Pan | Assistant Professor Finance Effective: August 9, 2025 – June 9, 2028 |
| Erin Riley-Lepo | Assistant Professor Counselor Education Effective: August 9, 2025 – June 9, 2028 |
| Raquel Sosa | Assistant Professor Psychology Effective: August 9, 2025 – June 9, 2028 |

Ean Tsou Assistant Professor
Management
Effective: August 9, 2025 – June 9, 2028

Lindsey Yue Assistant Professor
Mechanical Engineering
Effective: August 9, 2025 – June 9, 2028

New Appointments – Faculty – Clinical Specialist/Lecturer

Abhinav Aima Clinical Specialist
Communication, Journalism and Film
Effective: August 9, 2025 – June 11,2027

Salina Ali Lecturer
Physics
Effective: August 9, 2025 – June 11,2027

Angela Banks Clinical Specialist
Online Counselor Education
Effective: July 1, 2025 – June 30, 2027

Susan Coll-Guedes Clinical Specialist
Art and Art Education
Effective: August 9, 2025 – June 11,2027

Kaitlynn Cornell-Mullane Clinical Specialist
Online Counselor Education
Effective: July 1, 2025 – June 30, 2027

Drew D’amore Clinical Specialist
Psychology
Effective: August 9, 2025 – June 11,2027

| | |
|-------------------------|--|
| Tyler Dorrity | Lecturer Biology Effective: July 1, 2025 – June 30, 2027 |
| Allison Gantt | Lecturer Mathematics and Statistics Effective: August 9, 2025 – June 11,2027 |
| Joseph Haddock | Lecturer Finance Effective: August 9, 2025 – June 11,2027 |
| Ira Halpern | Clinical Specialist English Effective: August 9, 2025 – June 11,2027 |
| Danita Ishibashi | Clinical Specialist Online Counselor Education Effective: August 9, 2025 – June 11,2027 |
| John Kuiphoff | Senior Clinical Specialist Design and Creative Technology Effective: August 9, 2025 – June 11,2027 |
| Christina Maffa-Johnson | Clinical Specialist English Effective: August 9, 2025 – June 11,2027 |
| Marc Monseau | Lecturer Marketing and Interdisciplinary Business Effective: August 9, 2025 – June 11,2027 |
| Susan Moraca | Clinical Specialist Nursing Effective: August 9, 2025 – June 30, 2027 |

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|--------------------|--|
| Benjamin Nicholson | Lecturer Mathematics and Statistics Effective: August 9, 2025 – June 11,2027 |
| Roman Petrocelli | Clinical Specialist Online Counselor Education Effective: July 1, 2025 – June 30, 2027 |
| Elana Rucker | Clinical Specialist Kinesiology and Health Sciences Effective: August 9, 2025 – June 11,2027 |
| Gwendolen Torrens | Clinical Specialist Nursing Effective: January 11, 2025 – June 12, 2026 |
| Tricia Woodliff | Clinical Specialist Online Counselor Education Effective: July 1, 2025 – June 30, 2027 |
| Mei Zhao | Clinical Specialist Public Health Effective: August 9, 2025 – June 11,2027 |

Reappointments – Faculty – Clinical Specialist/Lecturer

| | |
|-------------------|--|
| Chelsey Cain | Clinical Specialist Criminology Effective: August 9, 2025 – June 11,2027 |
| Jennifer Del Nero | Clinical Specialist Special Education Language and Literacy Effective: August 9, 2025 – June 9, 2028 |

Mark Edwards
Lecturer
Integrative STEM Education
Effective: August 9, 2025 – June 11, 2027

William Franczak
Lecturer
Mathematics and Statistics
Effective: August 9, 2025 – June 11, 2027

Nicola Lasky
Lecturer
Finance
Effective: August 9, 2025 – June 11, 2027

Janice Parker
Clinical Specialist
Elementary and Early Childhood Education
Effective: August 9, 2025 – June 9, 2028

Marc Stetson
Clinical Specialist
Nursing
Effective: August 9, 2025 – June 11, 2027

New Appointments – Faculty – Temporary

Kristin Aaron
Instructor
Nursing
Effective: August 9, 2025 – January 9, 2026

Jesse Brey
Assistant Professor
Criminology
Effective: August 9, 2025 – June 12, 2026

Sharen Clugston
Instructor
Nursing
Effective: August 9, 2025 – June 12, 2026

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|--------------------|--|
| Kristyn Compitello | Instructor Nursing Effective: August 9, 2025 – January 9, 2026 |
| Lori Del Negro | Assistant Professor Chemistry Effective: August 9, 2025 – June 12, 2026 |
| George Kamm | Librarian 2/Assistant Professor R. Barbara Gitenstein Library Effective: September 6, 2025 – January 9, 2026 |
| Patricia Kennedy | Assistant Professor Nursing Effective: August 9, 2025 – June 12, 2026 |
| Joanna Korba | Instructor Nursing Effective: August 9, 2025 – January 9, 2026 |
| Steven Lindsey | Assistant Professor Mathematics and Statistics Effective: August 9, 2025 – June 12, 2026 |
| Heather Mitchell | Assistant Professor Music Effective: August 9, 2025 – January 9, 2026 |
| Marina Morandini | Assistant Professor Biology Effective: August 9, 2025 – June 12, 2026 |
| Paul Schuette | Assistant Professor Design and Creative Technology Effective: August 9, 2025 – June 12, 2026 |

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|------------------|--|
| Jennifer Withrow | Instructor Economics Effective: August 9, 2025 – June 12, 2026 |
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Reappointments – Faculty – Temporary

| | |
|-----------------|---|
| Donna Bassolino | Assistant Professor Chemistry Effective: August 9, 2025 – June 12, 2026 |
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|-----------------|---|
| Danielle Cooper | Assistant Professor Public Health Effective: August 9, 2025 – June 12, 2026 |
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|--------------|---|
| Karen Fenner | Instructor World Languages and Cultures Effective: August 9, 2025 – June 12, 2026 |
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|---------------------|--|
| Christopher Holland | Assistant Professor Psychology Effective: August 9, 2025 – June 12, 2026 |
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|--------------|---|
| Miriam Lazar | Assistant Professor Chemistry Effective: August 9, 2025 – June 12, 2026 |
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|--------------|--|
| Sunyoung Lee | Assistant Professor Mechanical Engineering Effective: August 9, 2025 – June 12, 2026 |
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|--------------|--|
| Numann Malik | Assistant Professor Mathematics and Statistics Effective: August 9, 2025 – June 12, 2026 |
|--------------|--|

Janet Mazur
Instructor
College Wide Academics
Effective: August 9, 2025 – June 12, 2026

Julia Mazzarella
Assistant Professor
Counselor Education
Effective: August 9, 2025 – June 12, 2026

Larissa Oprysk
Assistant Professor
Mechanical Engineering
Effective: August 9, 2025 – June 12, 2026

Colleen Pedrotty
Instructor
Nursing
Effective: August 9, 2025 – June 12, 2026

Debra Schiff
Librarian 2/Assistant Professor
R. Barbara Gitenstein Library
Effective: July 1, 2025 – June 30, 2026

Kerin Shellenbarger
Librarian 3/Instructor
R. Barbara Gitenstein Library
Effective: July 1, 2025 – May 31, 2026

Kelli Jean Smith
Assistant Professor
Communication, Journalism and Film
Effective: August 9, 2025 – June 12, 2026

Diane Steinberg
Assistant Professor
English
Effective: August 9, 2025 – June 12, 2026

New Appointments – AFT Staff

| | |
|----------------------|--|
| Ma'Sum Abdul-Wadud | Professional Services Specialist IV Admissions Effective: September 6, 2025 |
| Shirley Celi-Landeo | Professional Services Specialist IV Student Involvement Effective: July 1, 2025 |
| Heather Charlton | Professional Services Specialist IV Athletics Effective: July 1, 2025 |
| Lolly Cheatham | Professional Services Specialist III Accessibility Resources Effective: July 1, 2025 |
| Christina Cirigliano | Professional Services Specialist II Academic Support Programs Effective: August 9, 2025 |
| Thomas Clark | Professional Services Specialist III User Support Services Effective: September 20, 2025 |
| Christopher Collazo | Assistant Director 2 Athletics Effective: August 9, 2025 |
| Evan Elberg | Assistant Director 2 Athletics Effective: August 9, 2025 |
| Camila Guayasamin | Professional Services Specialist IV Center for Community Engagement Effective: October 4, 2025 |
| Stacey Gussak | Professional Services Specialist III Graduate Enrollment Management Effective: July 12, 2025 |
| Ashley Hahn | Professional Services Specialist IV Center for Student Success Effective: September 20, 2025 |

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New Appointments – AFT Staff – (continued)

Cassandra Hoffman
Professional Services Specialist III
Center for Excellence in Teaching & Learning
Effective: July 1, 2025

Nicholas LaTorre
Assistant Director 3
Office of Graduate, Global & Online Education
Effective: July 1, 2025

Rachel Little
Professional Services Specialist IV
Brower Student Center
Effective: October 4, 2025

Michael Perez
Professional Services Specialist III
Brower Student Center
Effective: September 6, 2025

Lindsey Possiel
Professional Services Specialist IV
Records & Registration
Effective: August 23, 2025

Jennifer Ricciardi
Professional Services Specialist II
Center for Community Engagement
Effective: November 15, 2025

Estrella Rosario Gomez
Professional Services Specialist IV
Center for Student Success
Effective: August 23, 2025

Tristan Schmittinger
Professional Services Specialist III
Student Financial Aid
Effective: October 18, 2025

Change of Status – AFT Staff

Michael Manfredo
Graduate, Global & Online Education
From: Professional Services Specialist 4
To: Professional Services Specialist 3
Effective: July 1, 2025

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Change of Status – AFT Staff – (continued)

Gina Marano

Center for Student Success
From: Professional Services Specialist III
To: Assistant Director 2
Effective: July 1, 2025

Rachel Townley

Support for Teacher Education Programs
From: Professional Service Specialist 2
To: Assistant Director 1
Effective: July 1, 2025

Retirements – AFT Staff - Emeritus

Ujwala Swaminathan

Student Financial Assistance
Effective: July 1, 2025

Susan O'Connor

TCNJ Center for the Arts
Effective: July 1, 2025

**The College of New Jersey Board of Trustees
Resolution to Implement FY 2026 Merit Salary Adjustment
For Non-Unit Employees**

Whereas: N.J.S. 18A:64-6, as amended by the Higher Education Restructuring Act of 1994, invests the College's Board of Trustees with the responsibility and authority to administer the compensation of non-unit employees; and

Whereas: The College of New Jersey has developed and implemented an appropriate performance evaluation and merit-based salary adjustment procedures for non-unit employees;

Therefore,
Be It

Resolved: That the Board of Trustees hereby authorizes the President to implement FY2026 salary adjustments for non-unit employees, corresponding to each employee's performance rating; and

Be It
Further

Resolved: That the pool of dollars available for FY 2026 non-unit increases is 4.00% of the salary base as of July 1, 2025, and

Be It
Further

Resolved: That all increases for non-unit employees are based on merit, and

Be It
Further

Resolved: That the FY 2026 salary adjustment for non-unit employees shall be implemented effective on the first day of the first pay period for FY2026.

**Resolution Approving Waivers
Of Advertising
For College Business Purposes**

Whereas: State College Contracts Law permits waivers of advertising in excess of \$119,800 for Goods & Services, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Business and Infrastructure Committee, a subcommittee of The College of New Jersey Board of Trustees.

**Therefore,
Be It**

Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

| VENDOR | PURPOSE | FUNDING SOURCE |
|--|---|-----------------------|
| Elsevier, Interfolio \$464,165.56 | Review, Promote & Tenure, FAR, IDS, and CAS (5-year agreement) | College Operating |
| Microfocus/NetID \$224,000 | Academic Licenses Agreement (ALA), Identity Management, Sentinel Log Manager Annual Software Licenses and Maintenance | College Operating |
| EAB \$1,100,815.92 | Strategic Enrollment Partner for Graduate Programs Amendment (2-year agreement) | College Operating |
| CEPA Europe British Theater Genter History of Foods The Witches of England \$280,353 | Faculty-led programs | College Operating |
| WorldStrides, International Studies Abroad (ISA) \$167,325 | Revised Request for Faculty-led programs | College Operating |

**Resolution Approving Waivers
Of Advertising
For Facilities and Construction**

Whereas: State College Contracts Law permits waivers of advertising in excess of \$42,600 for Construction and Prevailing Wage, and \$119,800 for Goods & Services; and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees; and

Whereas: Waiver requests have been reviewed and are recommended by the Business and Infrastructure Committee, a subcommittee of The College of New Jersey Board of Trustees.

**Therefore,
Be It**

Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein.

| VENDOR | PURPOSE | FUNDING SOURCE |
|--------------------------------------|---|-----------------------|
| Bowman Engineering \$149,500 | Professional services supplement for engineering design. | College Operating |
| Broad USA, Inc. \$161,041 | Maintenance for heating and cooling units in Phelps and Hausdoerffer Halls (three-year service warranty) | College Operating |
| Solar Turbines, Inc. \$560,460.60 | Integrated combustion turbine generator system and controls | College Operating |

**The College of New Jersey Board of Trustees
Resolution Authorizing the President or His Designee to Execute
the Third Amendment to the Ground Lease Between
The College of New Jersey and PRC Campus Centers, LLC**

- Whereas:** The Board of Trustees previously authorized The College of New Jersey's (TCNJ or the College) participation in a Public-Private Partnership with PRC Campus Centers, LLC (PRC), in accordance with N.J.S.A. 18A:64-85 et seq., the terms and provisions of which were incorporated into a Ground Lease, dated April 4, 2014, and which established a mixed-use development on College property called "Campus Town"; and
- Whereas:** On December 19, 2014, the Board of Trustees authorized TCNJ to enter into Amendment No. 1 to the Ground Lease, which, among other things, authorized the construction of two residential buildings in addition to those authorized under the Ground Lease and provided for PRC's construction and funding of maintenance of a new formal entrance for the College; and
- Whereas:** On April 26, 2016, the Board of Trustees authorized TCNJ to enter into Amendment No. 2 to the Ground Lease, which provided for conveyance of title to a portion of the leased property and an easement to the New Jersey Department of Transportation; and
- Whereas:** TCNJ and PRC have determined that further amendment to the Ground Lease is desirable to achieve the aims of the parties and to secure the long term viability and success of the Campus Town Development; and
- Whereas:** TCNJ and PRC have negotiated the following terms to be memorialized in a formal amendment to the Ground Lease: (1) a 25-year extension of the term of the Ground Lease, which will now terminate on July 1, 2091; (2) lifting of the restriction on leasing residential spaces to underclass students, including up to 96 first-year students, with payment by PRC to TCNJ of \$1,500 per first-year student; (3) lifting of restriction on certain office and medical use in retail portion of Campus Town; (4) lifting of limitation on TCNJ's right to operate a bookstore/spirit shop on campus; (5) a \$300,000 rent credit to PRC over a one-year period; (6) suspension of annual rent increases from September 2026 to August 2034; and (7) beginning September 2034, adjustment of the annual rent increase from a \$25,000 annual increase to a percentage rate increase based on the Consumer Price Index.

**Therefore,
Be It
Resolved:**

That The College of New Jersey Board of Trustees hereby approves the terms of the proposed Third Amendment to Ground Lease between TCNJ and PRC.

**Be It
Further
Resolved:**

That the President and other appropriate officers of the College are authorized to take such actions, prepare such documents and amendments, and affix their signatures on behalf of the College to such documents and amendments, all as may in their judgment be necessary or desirable to accomplish the purposes of this resolution.

**Resolution Concerning Submission of the
FY 2027 Capital Budget Request
Totaling \$222,250,000.00**

- Whereas:** Under the P.L. 1994, C.48, The College of New Jersey Board of Trustees has the power and duty to “Submit a request for state support to the Division of Budget and Accounting in the Department of Treasury and to the Commission in accordance with the provisions of the law;” and
- Whereas:** This budget request must be submitted in accordance with planning guidelines promulgated by the Division of Budget and Accounting; and
- Whereas:** The FY 2027 – 2033 capital budget request prepared in accordance with the FY 2027 – 2033 Division of Budget and Accounting planning guidelines has been reviewed with the Business and Infrastructure Committee of The College of New Jersey Board of Trustees; and
- Whereas:** The Business and Infrastructure Committee of the Board has recommended its approval;
- Therefore, Be
It Resolved:** That the Board of Trustees approves the Capital Budget Request totaling \$222,250,000.00 for fiscal year 2027 and \$610,020,000.00 for the term of 2027 – 2033.

September 30, 2025

FY 2027 Capital Budget Request

| Priority | Project Title | FY 2027 | FY 2028 | FY 2029 | FY 2030-2033 | Total |
|----------|--|-------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 1 | FIRE ALARM SYSTEM REPLACEMENT | \$ 2,647,000.00 | | | | \$ 11,000,000.00 |
| 2 | ASBESTOS COMPLIANCE, VARIOUS BUILDINGS | \$ 600,000.00 | \$ 600,000.00 | \$ 600,000.00 | \$ 1,200,000.00 | \$ 3,000,000.00 |
| 3 | UNDERGROUND UTILITY INFRASTRUCTURE | \$ 22,300,000.00 | \$ 10,000,000.00 | \$ 10,000,000.00 | \$ 50,000,000.00 | \$ 92,300,000.00 |
| 4 | ELEVATOR RENEWAL | \$ 500,000.00 | \$ 500,000.00 | \$ 500,000.00 | \$ 2,500,000.00 | \$ 4,000,000.00 |
| 5 | ASSET RENEWAL-ACADEMIC & ADMIN. | \$ 6,000,000.00 | \$ 6,000,000.00 | \$ 6,000,000.00 | \$ 12,000,000.00 | \$ 30,000,000.00 |
| 6 | ASSET RENEWAL-RESIDENTIAL | \$ - | \$ 17,500,000.00 | \$ 25,220,000.00 | \$ - | \$ 42,720,000.00 |
| 7 | CENTRAL UTILITY PLANT EXPANSION | \$ 2,500,000.00 | \$ 4,500,000.00 | \$ - | \$ - | \$ 7,000,000.00 |
| 8 | ROSCOE WEST LIBRARY RENOVATION | \$ 15,000,000.00 | \$ 10,000,000.00 | \$ - | \$ - | \$ 25,000,000.00 |
| 9 | OBSERVATORY | \$ - | \$ 3,000,000.00 | \$ - | \$ - | \$ 3,000,000.00 |
| 10 | TRENTON HALL RENOVATION | \$ 100,000.00 | \$ 900,000.00 | \$ - | \$ - | \$ 1,000,000.00 |
| 11 | RECREATION CENTER RENOVATION | \$ - | \$ 28,000,000.00 | \$ - | \$ - | \$ 28,000,000.00 |
| 12 | PACKER HALL RENOVATION & ADDITION | \$ 26,000,000.00 | \$ - | \$ - | \$ - | \$ 26,000,000.00 |
| 13 | NEW ATHLETIC AND RECREATION FIELD | \$ - | \$ 30,000,000.00 | \$ 30,000,000.00 | \$ 22,500,000.00 | \$ 82,500,000.00 |
| 14 | IMPROVE CENTRAL PLANT UTILITY | \$ 5,500,000.00 | \$ 5,000,000.00 | \$ 5,000,000.00 | \$ 5,000,000.00 | \$ 20,500,000.00 |
| 15 | REPLACE AND RENOVATE AGING RESIDENCES | \$ 140,000,000.00 | \$ 25,000,000.00 | \$ 25,000,000.00 | \$ 25,000,000.00 | \$ 215,000,000.00 |
| 16 | ADA COMPLIANCE - VARIOUS BUILDINGS | \$ 1,250,000.00 | \$ - | \$ - | \$ - | \$ 1,250,000.00 |
| 17 | ATHLETICS FIELDS AND BLEACHERS | \$ - | \$ - | \$ 13,750,000.00 | \$ - | \$ 13,750,000.00 |
| 18 | GARAGE REPAIRS AND MAINTENANCE | \$ 500,000.00 | \$ 500,000.00 | \$ 500,000.00 | \$ 2,500,000.00 | \$ 4,000,000.00 |
| | Total: | \$222,250,000.00 | \$ 145,500,000.00 | \$ 120,570,000.00 | \$ 121,700,000.00 | \$ 610,020,000.00 |

September 30, 2025

**The College of New Jersey
Resolution Approving a Revised Faculty/Librarian
Representation to the Board of Trustees Policy**

Whereas: The Board of Trustees established the Faculty Representation to the Board of Trustees Policy in 1987. The policy was subsequently reviewed and updated in 1994; and

Whereas: The inclusion of faculty/librarian representatives on the Board recognizes the Board's desire to bring a well-rounded campus community perspective to the deliberations and decision-making processes; and

Whereas: The Governance Committee of the Board has reviewed this policy and has recommended non-substantive revisions to reflect the current organization of the institution and to clarify that librarians are included in the eligibility for the position.

**Therefore,
Be It**

Resolved: That The College of New Jersey Board of Trustees approves the attached Faculty/Librarian Representation to the Board of Trustees Policy and requests that the Governance Committee review this policy on a timeline consistent with the college's policy review process.



| | | | |
|---------------|------------------------|------|-----------|
| Origination | 6/9/1994 | Area | President |
| Last Approved | N/A | | |
| Effective | Upon Approval | | |
| Last Revised | 9/25/2025 | | |
| Next Review | 5 years after approval | | |

Faculty/Librarian Representation to the Board of Trustees

I. INTRODUCTION

This is the policy on faculty/librarian representation to the Board. The Board reaffirms the importance of faculty/librarian representation to the Board to assist it in its decision-making. Therefore, the College will continue to have two elected faculty/librarian representatives to the Board.

II. DEFINITIONS

N/A

III. POLICY

- A. The roll of each faculty/librarian representative will be to:
- Focus on the faculty's primary responsibilities: curriculum, methods of instruction, course content, research, faculty status, the quality of student life as it pertain to academic programs and progress, and for student outcomes (As set out in "Collegial Governance at Trenton State College," May 17, 1989).
 - Advise and comment on the faculty's involvement in implementing the mission of the College.
 - Participate in public Board meetings and in the committees to which they are assigned full rights and responsibilities of discussion.
 - Refrain from calling on the Board for decisions concerning matters that are being deliberated through the college-wide standing committee structure.
 - Refrain from comment on any matter related to terms and condition of employment.

- B. The College of New Jersey is well served by having many diverse points of view expressed on issues affecting the institution. The faculty/librarian representatives will complement existing voices currently heard through the Faculty Senate, the AFT, and campus governance. To encourage a broad range of participation by the faculty/librarian staff over time:
- i. Each faculty/librarian representative may serve a maximum of two terms.
 - ii. Different faculty/librarian representatives from a single academic department may not be elected to consecutive terms.
 - iii. Each faculty/librarian representative must be from separate schools of the College.
- C. Each faculty/librarian representative shall:
- i. Be tenured;
 - ii. Serve staggered two-year terms; and
 - iii. Be elected without reference to committee assignment, in elections coordinated by the Vice President for Academic Affairs.

IV. Related Documents:

The College of New Jersey Board of Trustees Bylaws

History:

| Version | Date | Notes |
|---------|--------------------|--|
| 2.0 | September 30, 2025 | Revisions approved by the Board of Trustees |
| 1.1 | March 13, 2018 | Edited |
| 1.0 | June 9, 1994 | New policy; Initial Release; Board of Trustees |

Approval Signatures

| Step Description | Approver | Date |
|---------------------------|---|-----------|
| Compliance Officer Review | Michael Canavan: Vice President, General Counsel | Pending |
| Compliance Approval | Louise Lester: Director of Compliance Privacy Officer | 9/25/2025 |
| President's Office Review | Heather Fehn: Vice President and Chief of Staff | 9/25/2025 |

**The College of New Jersey
Resolution Approving a Revised Staff Representation
to the Board of Trustees Policy**

- Whereas:** The Board of Trustees established the Staff Representation to the Board of Trustees Policy in 2002; and
- Whereas:** The inclusion of staff representatives on the Board recognizes the Board's desire to bring a well-rounded campus community perspective to the deliberations and decision-making processes; and
- Whereas:** The Governance Committee of the Board has reviewed this policy and has recommended non-substantive revisions to reflect the current organization of the institution.
- Therefore,
Be It
Resolved:** That The College of New Jersey Board of Trustees approves the attached Staff Representation to the Board of Trustees Policy and requests that the Governance Committee review this policy on a timeline consistent with the college's policy review process.



| | | | |
|---------------|------------------------|------|-----------|
| Origination | 9/1/2002 | Area | President |
| Last Approved | N/A | | |
| Effective | Upon Approval | | |
| Last Revised | 9/25/2025 | | |
| Next Review | 5 years after approval | | |

Staff Representation to the Board of Trustees

I. INTRODUCTION

This is the policy on staff representation to the Board. The Board recognizes that staff representatives will bring a more well-rounded campus community perspective to their deliberations and decision-making processes. As a result, the Board amends their bylaws to include two elected staff representatives to the Board.

II. DEFINITIONS

N/A

III. POLICY

- A. Each representative's role will be to:
 - i. Advise and comment on the staff's involvement in implementing the mission of the College.
 - ii. Participate in public Board meetings and in the committees to which they are assigned with full rights and responsibilities of discussion.
 - iii. Refrain from calling on the Board for decisions concerning matters that are being deliberated through the college-wide governance structure.
 - iv. Refrain from comment on any matter related to terms and condition of employment.
- B. The College of New Jersey is well served by having many diverse points of view expressed on issues affecting the institution. Accordingly, the staff representatives will complement existing voices currently heard through the Staff Senate, a variety of union groups, and campus

governance. To encourage a broad range of participation by the staff over time, each staff representative may serve a maximum of two terms, and different staff representatives from a single office/department may not be elected to consecutive terms.

C. Each staff representative shall:

- i. Be a current, permanent non-faculty employee of the College.
- ii. Be employed by the College for at least ten (10) months.
- iii. Serve staggered two-year terms.
- iv. Be elected without reference to committee assignment, in elections coordinated by the Vice President for Human Resources or their designee.

IV. Related Documents:

- [The College of New Jersey Board of Trustees Bylaws](#)

History:

| Version | Date | Notes |
|---------|--------------------|---|
| 2.0 | September 30, 2025 | Revisions approved by the Board of Trustees |
| 1.0 | September 1, 2002 | New policy; Initial Release; Board of Trustees Policy |

Approval Signatures

| Step Description | Approver | Date |
|---------------------------|---|-----------|
| Compliance Officer Review | Michael Canavan: Vice President, General Counsel | Pending |
| Compliance Approval | Louise Lester: Director of Compliance Privacy Officer | 9/25/2025 |
| President's Office Review | Heather Fehn: Vice President and Chief of Staff | 9/25/2025 |

**Resolution Approving Waivers
Of Advertising
For College Business Purposes
(Audit, Risk Management and Compliance Committee)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$110,900, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Audit, Risk Management and Compliance Committee of The College of New Jersey Board of Trustees,

**Therefore,
Be It
Resolved:** The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

| VENDOR | PURPOSE | FUNDING SOURCE |
|--|---|--|
| Treasurer State of New Jersey \$485,108 | 2025 State Auto Liability Program Charges for New Jersey State Colleges and Universities Consortium Member Institutions | College Operating and Reimbursement From Other Consortium Members |

TO: Timothy Grant,
AVP Campus Police & Safety Operations

FROM: Lt. Kevin McCullough,
Operations Lieutenant

DATE: September 30th, 2025

RE: Crime Statistics from June 1st – September 30th, 2025

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted on January 19, 2016, the president of each public institute of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purposes of this report, The College of New Jersey is following the Clery Act and VAWA definitions for reporting crime statistics.

- Rape- 0 incidents
- Robbery- 0 incidents
- Aggravated Assault- 0 incidents
- Burglary- 0 incidents
- Larceny- 5 incidents (bike, credit cards, other movable property)
- Sex Offenses- 3 incidents (crim sexual contact)
- MV Theft - 0 incidents
- Arson- 0 incidents
- Drug Law Offenses- 0 medical incidents (referrals to Student Conduct)
- Liquor Law Offenses- 7 medical incidents (Amnesty; referrals to Student Conduct)
- Illegal Weapons Offenses- 1 incident (orbeeze gun)
- Driving while Under the Influence or Intoxicated- 0 incidents
- VAWA Offenses:
 - Sexual Assault- 3 incidents on campus (sexual contact)
 - Domestic Violence- 1 incidents on campus (simple assault)
 - Dating Violence - 1 incident on campus
 - Stalking- 0 incidents
- Hate Crimes- 0 incidents
- Fire Statistics - 0 incidents
- Other Emergencies – 0 timely warning issued during this period (0 incidents)
 - 0 Crime Alerts/update issued:
 - 2 Emergency Alerts issued: 9/15/25 and 9/16/25 alerting campus about a planned test of the RAVE Alert system & emergency controlled lockdown drill.

****NOTE:** The numbers reported reflect the number of occurrences, *not* the number of victims.